J / B

JORDYNN BARTOLOME

CONTACT

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EDUCATION

BACHELOR OF SCIENCE, COGNITIVE SCIENCE, HCI

UNIVERSITY OF CALIFORNIA, SAN DIEGO | 2015 - 2019

SKILLS

- Proficient in Adobe Creative Suite: Photoshop, InDesign, Illustrator, Premiere
- Experienced in: HTML/CSS, Java
- Very good project management skills
- Strong communication and organization abilities
- Able to work well independently as well as in groups
- Self-motivated and disciplined
- Strong background in leadership experience

ORGANIZATIONS

DESIGN AT UCSD

MEMBER | APR 2018 - PRESENT

NATIONAL SOCIETY OF COLLEGIATE SCHOLARS

MEMBER | FEB 2016 - PRESENT

ALPPHA OMICRON PI

MEMBER | OCT 2015 - PRESENT

EXPERIENCE

INSTRUCTIONAL APPRENTICE

UCSD | APR 2018 - JUN 2018

- Assisted professor during lecture, developed exam study materials, created exam questions and grading
- Held own discussion section going more in depth of the content discussed in class as well as held office hours

VICE PRESIDENT OF MEMBERSHIP RECRUITMENT

ALPHA OMICRON PI | NOV 2016 - NOV 2017

- Oversaw and developed a year-long event planning for recruitment by implementing storyboard designing, sketching and prototyping plans
- Trained and prepared chapter members through bi-weekly presentations and workshops

ADMINISTRATIVE ASSISTANT

UCSD EXTENSION | AUG 2016 - PRESENT

- Work for a multitude of different departments: OSHA, Education, Healthcare, Lactation, Art and Humanities, and Marketing
- Designed flyers for upcoming classes as well redesigned formatting of exams and exam materials
- Led a redesign of the organization of the office including prototyping the layout of potentials plans and storyboarding