

<b>Name of Employee</b>	Rakib Md Khokan			<b>Badge No.</b>	(Rental Employee)(Dar-ul-Isbat)			<b>Profession/Designation</b>	Carpenter			
<b>Safety Awareness Training Date</b>	23-12-2020			<b>Proof of Training</b>	Induction Register							
<b>Name of Line Manager</b>	Engr. Amr			<b>Badge No.</b>	30104091							
<b>Name of Supervisor</b>	Abdul Aziz (Foreman)			<b>Badge No.</b>								
<b>Division / Department</b>	Civil			<b>Project Name</b>	097-C76R			<b>Project Location</b>	JUC			
<b>Place of the Incident/Injury</b>	Auditorium (Part 3)			<b>Date of Incident</b>	15-02-2021			<b>Time of Incident</b>	04:00 PM			
<b>Nature of the Incident/Injury</b>	<b>Occupational Incident/Injury</b>	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	<b>Near Miss</b>			<b>Other, Please specify :</b>			
	<b>Road Traffic Incident/ Injury</b>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>			
<b>Brief Description of the Incident/Injury</b>	While performing the carpenters work one carpenter was deputed by the foreman to cut the plywood. Mr. Rakib (IP) who was not deputed for that work, decided to cut the plywood by himself without foreman's instructions. He turned on the circular saw and tried to raise the guard of the machine with his left hand as it needs adjustment prior to cutting. At that time his left hand's gloves caught in teeth of the blade and pulled his middle finger inside. His middle finger got a deep cut. He was given first aid in the sites first aid room and was sent to hospital where he got four stitches.											
<b>Details of the Injury (Specify affected body parts)</b>	His left hand's middle finger got a deep cut.											
<b>First Aid Given?</b>	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	<b>Name of First Aider</b>			Basir				
<b>Name of Hospital where patient was treated/transferred</b>	Shifa Al-Jubail Medical Centre					<b>Address/Location of the hospital</b>		Jubail				
<b>Medical leave given by administering Hospital/Clinic or Doctor</b>	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	<b>Number of Days</b>		<b>Hospitalization</b>		Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
<b>Property damage</b>	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	<b>Estimated percentage of damage</b>		<b>Estimated Cost of damaged (SAR)</b>					
<b>Property Details</b>	<b>Type / Function of the property</b>	N/A				<b>Location of affected property</b>		N/A				
	<b>Name of Manufacturer</b>	N/A										
	<b>Model of the Property</b>	N/A				<b>Plate Number</b>		N/A				
	<b>Vehicle Registration Number</b>	N/A				<b>Company Fleet Number</b>		N/A				

Was Pre- Task / Toolbox meeting conducted	Yes	✓	No	Was the person using required Personal Protective Equipment (PPE)	Yes	✓	No
Specify the Personal Protective Equipment (PPE)	Safety Shoes, Safety Goggles, Helmet, Vest, Gloves						
What was the injured person/employee doing at the time of the incident?	Started to Cut the plywood						
What was the machine/equipment doing at the time of the incident?	Circular Saw used for cutting plywood						
What was the material/s / substance/s doing at the time of the incident	N/A						
<b>Immediate Cause/s of the Incident/injury:</b> Carpenter's glove caught in the running exposed blade of circular saw.							
<b>Root Cause/s of the Incident/injury:</b> <b>People:</b> The person using the circular saw was having only 1 year of experience and was not competent for using the circular saw. <b>Process / Procedure:</b> Procedure was not OK as there must be only competent carpenters for using this circular saw. No one else must be allowed to use. <b>Equipment:</b> Design issue with the circular saw as the blade must be automatically adjustable when the carpenter starts cutting the plywood, but instead he has to adjust the guard before cutting. <b>Workplace:</b> Workplace was OK							
<b>Corrective Action to prevent reoccurrence:</b> <b>Elimination:</b> N/A <b>Substitution:</b> HILTI circular saw present at warehouse must be used as its guard is fully covering the blade and it does not needs any prior adjustment. <b>Engineering Control:</b> Guard must be adjusted before turning the machine on so that the blade is covered. <b>Administrative Control:</b> Proper supervision from the concerned supervisor/foreman. There must be only competent carpenters for using this circular saw. No one else must be allowed to use. <b>PPE:</b> Good quality hand fit gloves must be used.							
Were there any witnesses?	Yes		None	✓	Type of witness/s	Employee	Public
Witness Details					Badge Number		Mobile Number
Witness Statement:							

Initial Investigation Conducted by: Krishna Pillai (SM) <i>V. K. not</i>	Noted by: Mustafa Ali (PM) <i>[Signature]</i>	Date	15-02-2021
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**Additional Details:**



Investigation Report Verified by:	Noted by:	Date	
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