

Name of Employee	Mr. Dinesh Kumar Singh	Badge No.	30035579	Profession/ Designation	Carpenter
Safety Awareness Training Date	On weekly basis	Proof of Training	Training sheet record		
Name of Line Manager	Mr.Roshdy Elbadry	Badge No.	30038866		
Name of Supervisor	Mr.Ramadan Abdalla	Badge No.	31033850		
Division / Department	RCL maintenance division Sadara RCL Laydown	Project Name	Sadara O&M	Project Location	Jubail 2
Place of the Incident/Injury	SADARA - Laydown	Date of Incident	15 th February 21	Time of Incident	2:35 PM
Nature of the Incident/Injury	Occupational Incident/Injury	Yes	<input checked="" type="checkbox"/>	No	
	Road Traffic Incident/ Injury	Yes		No	<input checked="" type="checkbox"/>
Near Miss					
Other, Please specify :					
Brief Description of the Incident/Injury	On 15th February 2021 at approximately 2:30 PM one accident was happened in Sadara RCL Laydown our one of the employee Dinesh Kumar Singh with Badge No # 30035579 working as a Carpenter in SADARA Laydown has involved on it and, it was happened while he was passing from the backside of the portable cabin fence area and that time he was carry the tea in his hand, unfortunately he fall down on the ground and his left hand palm was on metal sheet which was sharp as a result is got the laceration on left palm due to trip from metal sheet.				
Details of the Injury (Specify affected body parts)	Laceration on Left Palm				
First Aid Given?	Yes	<input checked="" type="checkbox"/>	No		Name of First Aider
Name of Hospital where patient was treated/transferred	Gulf Asia Clinic			Address/Location of the hospital	Jubail City
Medical leave given by administering Hospital/Clinic or Doctor	Yes		No	<input checked="" type="checkbox"/>	Number of Days
					2
Property damage	Yes		No	<input checked="" type="checkbox"/>	Estimated percentage of damage
					N/A
Property Details	Type / Function of the property	N/A			Location of affected property
	Name of Manufacturer	N/A			
	Model of the Property	N/A			Plate Number
	Vehicle Registration Number	N/A			Company Fleet Number

Was Pre- Task / Toolbox meeting conducted	Yes	N/A	No	N/A	Was the person using required Personal Protective Equipment (PPE)	Yes	✓	No	
Specify the Personal Protective Equipment (PPE)		Safety Shoe, Coverall ,Helmet							
What was the injured person/employee doing at the time of the incident?					He was passing from at the back side of porta cabin fence area and carry the tea in his right hand.				
What was the machine/equipment doing at the time of the incident?					N/A				
What was the material/s / substance/s doing at the time of the incident					Portable Cabin-Metal Sheet				
Immediate Cause/s of the Incident/injury: <ol style="list-style-type: none"> Human error was involved Not paying attention as the employee was trying to pass from the hazardous area. Employee was carry a cup of tea and was trying to cross from the hazardous area as metal sheet was keeping there because other employee was doing Sheet Covering activity to fix with Portable Cabin. 									
Root Cause/s of the Incident/injury: <ol style="list-style-type: none"> People = <ul style="list-style-type: none"> Employee was fit to work He is competent to do the carpentry job. The attitude of this Employee is very good. Equipment = Portable Cabin - Metal Sheet Cover Procedures = <ul style="list-style-type: none"> There was not being followed with the right procedure, because there was start of work meeting conducted and not identifying the hazards related to this activity. Tool Box Talk was not conducted prior to start this activity as per the right procedures. The objects metal sheet was keeping there not in safe direction as it was not arranged properly. Work Place was not barricade properly and there was no proper signages Workplace= <ul style="list-style-type: none"> Work place was slippery, Tripping hazards was there as the electrical cable was not arranged and Metal sheet was not arranged properly. 									
Corrective Action to prevent reoccurrence: <ol style="list-style-type: none"> Elimination: <ul style="list-style-type: none"> N/A Substitution: <ul style="list-style-type: none"> N/A Engineering Control: <ul style="list-style-type: none"> N/A 									

4. Administrative Control:

- ✚ Comply with the start of work meeting prior to start any kinds of activity.
- ✚ Provide the training of worker regarding housekeeping and safe work practice.
- ✚ Proper barrication with proper signages shall be followed at the work place
- ✚ Unauthorized person should not allow in the working area
- ✚ Employee should enter in the work place with proper PPEs only for executing the task not for personnel such as eating / drinking, tea, coffee, purpose.

5. PPE:

- ✚ Use the right PPEs for the right Job as per the requirement
- ✚ Use the required PPEs while planning to enter in the working place.

Were there any witnesses?	Yes	✓	None		Type of witness/s	Employee	RCL Employee	Public	
Witness Details. Mr. Mukesh						Badge Number	30036287	Mobile Number	

Witness Statement:

Mr. Mukesh: As per the statement that this employee was carry the cup of tea and passing from the hazardous area.

Initial Investigation Conducted by: Md.Tabrez Alam	Noted by:	Date	15. Feb 2021.
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