John Snow

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# Objective

To find a position where I may apply my Information Technology and analytical skills to deliver excellence in public service.

# Summary

* Experienced team leader and member
* Proficient in oral and written communication in English and Spanish
* Educated in Computer Information Systems and Business Administration
* Trained in HTML5, CSS for Web development, Programming Logic and Problem Solving, and Telecommunications & Computer Networks
* Great at Microsoft Office 2013 applications and Google Drive
* School GPA of 3.42

# Education

## Ana G. Mendez University System, Wheaton, MD

Bachelors of Business Administration in Computer Information Systems

Estimated graduation date 2017

*Courses taken include:* Problem Solving and Programming Concepts, Introduction to Computers, Telecommunications & Computer Networks, Business Law & Professional Ethics, Accounting, Economics, and Statistics

*Outstanding projects:* Designed and develop a Web site using Hypertext Markup Language (HTML5) and Cascading Style Sheets (CSS) using Atom text editor. Develop computer programs in C# language using Visual Studio 2015.

# Experience

*Teacher*, Loving Care Day Nursery, Washington, DC 2015 to present  
*Teacher*, The Bridge Academy, Washington, DC 2013 to 2015  
*Teacher*,Gap Child Care Center, Washington, DC 2009 to 2013  
*Teacher Assistant*,Gap Child Care Center Washington, DC 2007-2009

* Nine years of experience encouraging the healthy intellectual and psychological growth of the children between fifteen months to two years of age
* Use a wide range of teaching methods (stories, media, indoor or outdoor games, drawing etc) to enhance the child’s abilities
* Evaluate children’s performance to help determine developmental level, needs, and potential. Identify behavioral problems and determine the right course of action
* Collaborate with others teachers and administrators in the development, evaluation, and revision of toddler program.
* Remain in constant communication with parents and update them on the progress of their children
* Enforce all administration policies and rules governing students.
* Supported teacher when absent.
* Prepared curriculum material and learning programs to help the children to development their skills.
* Assisted children to develop language skills. Provide basic care and caregiving activities.

# Certifications and Skills

* Introduction to HTML5 and CSS3 - March, 2016, Ana G. Mendez University System
* Advanced HTML5 and CSS3 - March, 2016, Ana G Mendez University System
* Cascading Style Sheets for Web (CSS3) - March 2016, Ana G. Mendez University System
* Fully bilingual in English and Spanish
* Microsoft Office 2013 (Word, Excel, PowerPoint and Outlook)
* HTML5, CSS, Atom, Visual Studio
* Fast learner, team member, hard working