# Jornada Project Information Template (2020)[[1]](#footnote-1)

*This template supplies the information stored in the Jornada Basin LTER (JRN) and Jornada Experimental Range (JER) database of research projects. This should be submitted within 6 months of initiating a new project via the “Research Notification” process and then be updated yearly thereafter. For questions, please contact the JRN Information Manager (IM) at datamanager.jrn.lter@gmail.com.*

## Study ID

(Fill in the Study ID, IM will fill in the red columns):

|  |  |  |  |
| --- | --- | --- | --- |
| Study ID | Date received | New/Update | IM notes |
|  |  |  |  |

## Study Title

(be descriptive, more than 5 words):

## Short name, acronym, or nickname used to refer to this study:

## Abstract

(include what, why, where, when, and how)

## Investigators

(list in order as for a paper with e-mail addresses, organization and preferably ORCID ID, if you don’t have one, get it, it’s easy and free: <http://orcid.org/>) add table rows as needed)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| First Name | Middle Initial | Last Name | Organization | e-mail address | ORCID ID (optional) |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

## Other personnel names and roles

(students, field crew, technicians, etc. with e-mail addresses, organization and ORCID)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| First Name | Middle Initial | Last Name | Organization | e-mail address | ORCID ID (optional) | Role in project |
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## Infrastructure, instruments, and experimental treatments

(Describe the installed infrastructure, instruments, and any experimental treatments or manipulations. Include disturbances, sensors, number of replicates, frequency of changes, etc.)

## Measured variables

(List and briefly describe the variables measured at the site with general details about data collection frequency and methods)

## Keywords

(List keywords and separate with commas. Using keywords from a controlled vocabulary (CV) will improve the future discovery of the project and its data. The LTER CV is effective at describing ecological and environmental data. [Access the LTER CV here](http://vocab.lternet.edu/vocab/vocab/index.php). If possible, please choose appropriate location and project keywords from the [JRN keyword thesauri](https://github.com/jornada-im/jrn_metadata_standards/blob/master/keyword_thesauri.xlsx). This helps others discover your data by site/project.)

## Funding of this project:

Add rows to table if several grants were involved, list only the main PI, start with main grant first:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| PI First Name | PI Middle Initial | PI Last Name | PI ORCID ID (optional) | Title of Grant | Funding Agency | Funding Identification Number |
|  |  |  |  |  |  |  |

## Project Timeframe

* Begin date
* Actual or expected end date
* Data collection ongoing/completed

## Geographic location

(Give locations for all sites associated with the project if there are multiple. Point locations or bounding boxes are acceptable.)

* Verbal description:
* North bounding coordinates (decimals)
* South bounding coordinates (decimals)
* East bounding coordinates (decimals)
* West bounding coordinates (decimals)

## Data products

* Dataset ID: numeric code, usually in the format 210SSSNNN, where SSS is study ID, and NNN is a sequential dataset ID (001, 002…, the JRN Information Manager may assign this if unknown).
* Description: please be specific and include variables measured, frequency, number of groups or treatments, etc. This can be lengthy.
* File formats: File formats of the data product (CSV, image, etc.). May be a comma-separated list.
* Date range: Give the date range of the data product, from start date to end date (or “present”) in YYYY-MM-DD format.
* Add a row for each data table, package, or other data product and add new rows as needed.

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| Dataset ID | Description | File formats | Date Range |
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## Samples archived (if available for future use)

* Sample type: give the type of the sample or collection – soils, plant tissues, specimens, etc.
* Description: please be specific and include what was sampled, number sampled, frequency, number of locations/groups/treatments, etc. This can be lengthy.
* Location: What is the physical or internet location of the sample?
* Contact: Contact info for accessing the samples.
* Date range: Give the date range of the sample collection, from start date to end date in YYYY-MM-DD format.
* Fill in a row for each sample type, collection campaign, accession, etc. Samples can be grouped into a collection and entered on 1 row for similar or related sample types.

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| --- | --- | --- | --- | --- |
| Sample type | Description | Location | Contact | Date Range |
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## Articles

(List articles published about, or using data from this project)

|  |  |  |
| --- | --- | --- |
| Article DOI or URL (DOI is preferred) | Article title | Journal title |
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## Notes and Comments

1. This document liberally borrows from John Anderson’s “PRJ” form: https://jornada.nmsu.edu/files/documentationForms.zip [↑](#footnote-ref-1)