

DISTRICT TRAINING ASSEMBLY 2016

FREQUENTLY ASKED QUESTIONS

What is District Training Assembly 2016?

The District Training Assembly 2016, is an annual club leaders training of the district aimed at giving the incoming club officers for RY 2016-2017 the knowledge and guidance needed for them to effectively discharge the duties and responsibilities of their respective positions. It provides an opportunity for all incoming officers and chairs to **"get on the same page."**

It is also an avenue for old Rotary members (even non-incoming officers) to get updates on new strategies on running your respective Rotary clubs. It will be helpful in building **"esprit de corps"** in your Club. You have an important responsibility to teach our newer Rotary members the joys that come from participating and providing service through Rotary.

For new members, especially those with leadership potential, it is also a great opportunity to receive an immersive orientation in Rotary.

Who should attend the District Training Assembly 2016?

All Rotarians (old and new members) in the district with an interest in furthering their involvement in the programs and projects of Rotary should attend this training seminar. It is very essential and a **MUST-ATTEND** for all **INCOMING OFFICERS for RY 2016-2017:**

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| 1. President | 10. Club Trainer |
| 2. President-Elect (President RY 2017-2018) | 11. Protocol Officer/Sgt-At-Arms |
| 3. President-Nominee (President, RY 2018-2019) | 12. Chair, Club Membership Committee |
| 4. Immediate Past President (President RY 2015-2016) | 13. Chair, Club Administration Committee |
| 5. Vice President | 14. Chair, Service Projects Committee |
| 6. Club Secretary & Asst. Secretary (if any) | 15. Chair, The Rotary Foundation Committee |
| 7. Club Treasurer & Asst. Treasurer (if any) | 16. Chair, Public Relations Committee |
| 8. Auditor (if any) | 17. Chair, Youth Service Committee |
| 9. Communication Officer | 18. Other Club Officers |

What is the focus?

The focus is on creating a stronger Rotary organization kicking goals in the community. Instead of process, the focus will be on strategies, actions and plans for Clubs to achieve bigger, better and bolder outcomes for the community.

What's in it for you?

The District Training Assembly 2016 will give you the opportunity to empower yourselves and your fellow club members and provide the necessary knowledge not only to ensure outstanding leadership in the Rotary Year 2016-17, but also to ensure continuous excellence so that YOU and YOUR CLUB will continue to become quality **ROTARIANS SERVING HUMANITY!**

What we can guarantee ...

Relevant information you need as an effective Rotarian or Club Officer to make your club successful this coming Rotary Year 2016-2017. No boring lectures – your opportunity to interact and share experiences with fellow Rotarians from other clubs in the district.

How much is the Registration Fee?

The seminar assessment is **P600.00** for early registration until April 15, 2016 and **P700.00** for regular or on-site registration from April 16-23, 2016.

How do we register and pay?

ONLINE REGISTRATION - For those who would like to avail of the discounted rate, you may fill up Registration Form online at www.dta.rid3870carmenvalley.com and deposit your payment on or before April 15, 2016 to either of the following bank accounts:

CHINA BANK, Name: **RC Carmen Valley**, Acct# **26112-83117**

Bank of the Philippine Islands, Name: **Joyce Libot**, Acct# **9336-1946-21**

Email us at rotarydistass@gmail.com scanned copy of the deposit slip with your name clearly printed; or take a photo of the deposit slip with your mobile phone/tablet/phablet/ipad or digital camera and email the photo of the deposit slip to us.

Your Official Receipt (OR) will be given to you when you claim your training kit.

For CHECK payments, please make check payable to RC CARMEN VALLEY (for CHINA BANK deposit), or JOYCE LIBOT (for BPI deposit).

GROUP REGISTRATION - For group club payments, please indicate in your email (with the scanned or photo of deposit slip) the names of Rotarians being registered with the payment deposit. They may either individually register online or you may email us their registration details (please see Registration Form details).

ONSITE REGISTRATION - Simply come, fill up the Registration Slip that will be given on-site and pay the regular rate.

District Training Assembly 2016 Promo? What about it?

As part of our District Training Assembly 2016 PROMO, we are giving you AGAIN the following:

1. **Discounted rate of P600.00 for advanced registration** payment on or before April 15, 2016. (Regular/onsite rate is P700).
2. For clubs who will be able to send twelve (12) officers/members, you can avail of the **12+1 (Twelve Plus One) Promo**, i.e. for every twelve (12) registered participants (advanced or onsite), one member/participant will be FREE of registration fee.
3. **Award will be given to the club with the most number of attendees/ participants**

What the host club, RC Carmen Valley, has made available for you:

A website www.dta.rid3870carmenvalley.com has been made available for easy, speedy and convenient online registration. Necessary Training Manuals for Club Officers are available for download from the website, like:

- PRESIDENT'S MANUAL – Lead Your Club:President
- SECRETARY'S MANUAL - Lead Your Club:Secretary
- TREASURER'S MANUAL – Lead Your Club:Treasurer
- CLUB ADMIN MANUAL – Lead Your Club:Administration Committee
- MEMBERSHIP COMM MANUAL – Lead Your Club:Membership Committee
- PUBLIC RELATIONS COMM MANUAL – Lead Your Club:Public Relations
- SERVICE PROJECTS COMM MANUAL – Lead Your Club:Service Projects
- TRF COMM MANUAL - Lead Your Club – Rotary Foundation Committee
- CREATING YOUR ROTARY ACCOUNT and Other Reference Materials

For early registrants, the host club would like to provide you 'name-printed' or pre-printed District Training Assembly Certificates of Attendance, Seminar IDs and a personalized Rotary souvenir/token (type and design to be announced later).

What the participants should bring to the District Training Assembly:

1. A MUST : Your Training Manuals (hardcopy). OPTIONAL: Your downloaded copy (softcopy), if you want to read from your tablets or ipads (if any).
2. Your USB Flash Disk if you would like to have copies of session materials.
3. Your own wireless WIFI gadgets (if you have) if you want to connect online easier during sessions or workshops where there is a need to visit or have a walk-through of some websites, eg. www.rotary.org.
4. You may also bring with you your Business Cards (Rotary or Non-Rotary) so you can exchange coordinates with fellow Rotarians!