

# Josue Chavez

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## EDUCATION:

**Columbia University**, Columbia College, New York, NY

Bachelors of Arts in Comparative Literature and Society, expected May 2018, GPA: 3.9/4.0

Columbia University Kluge Scholar (Four Year Scholarship), Dean's List (Fall 2014, Spring 2015, Fall 2015, Spring 2016)

Global Scholars Program: Media Practices in Mumbai and Beijing (Summer 2017 Scholarship )

Summer Semester Study Abroad in Beijing for Language Immersion in Mandarin through Columbia University, GPA: 4.0

**St. Andrew's School**, Middletown, DE

May 2014

Summa Cum Laude

## EXPERIENCE:

**Undergraduate Research Assistant, English Department**

**March 2017 – Spring 2017**

*with Prof. Julie Peters, Columbia College*

- Read and annotated primary sources in original 18<sup>th</sup> century-Spanish from the Inquisition archive in South America, looking for phrases/scenes that referred to the concept of *performance*
- Provided assistance throughout publication process: from researching databases for primary sources, to requesting digitization services across different libraries systems internationally, and obtaining appropriate copyrights

**Undergraduate Research Assistant, History Department**

**November 2016 – Spring 2017**

*with Prof. Anupama Rao, Barnard College*

- Read and annotated primary sources materials about Dalit activist from Mumbai
- Created with three other students digital map visualization from the notes on the primary sources to accompany English translation of Dalit activist R.B. More's memoir
- Cooperated in the creation of a digital archive/repository for Prof. Rao's physical archive to facilitate file-sharing for future research assistants

**Web2Asia Summer Internship, Shanghai, China**

**June 2016 – August 2016**

*Business Development Intern*

- Developed strategies to help foreign companies, i.e Hansgrohe, Blue Nile & Haribo, penetrate the Chinese market
- Researched Chinese ecommerce and synthesized it into presentations aimed for specific clients and their marketing needs
- Collaborated in a team of 5 interns to produce two digital footprints for clients per week

**Basement6 Art Collective, Shanghai, China**

**June 2016 – August 2016**

*Gallery Volunteer*

- Redesigned Basement6's website, updating it with all of their current information and events
- Created an online archive to host all of the gallery's previous shows, starting from 2013
- Organized and executed my own art exhibition, including 11 artists and performers

**Consumer Action, Virtual Internship**

**January 2016 – May 2016**

*Research and Special Projects Intern*

- Conducted research into the Consumer Financial Protection Bureau's consumer complaint database
- Compiled data on the outcome of consumers' complaints and companies' responses to their customers
- Presented findings on weekly basis and aided in writing small reports distributed to the public via email server

**University Events Management, New York, NY**

**September 2015 – Present**

*Student Assistant*

- Scheduled the physical spaces for student-run and university-sponsored events and conferences
- Coordinated furniture and tech requests in collaboration with the Technical Assistance Office
- Provided general office and administrative support such as filing and maintaining a suitable stationary level

**CITI Media Reporter, New York, NY**

**January 2015 – April 2015**

*Business Development and Marketing Intern*

- Researched innovative agencies and people in the media business in order for Mr. Howard Homonoff to conduct an interview
- Crafted interview questions to guide the episode and encourage thought-provoking conversation
- Designed marketing strategies to increase the show's visibility on campus and the greater New York area

## LEADERSHIP:

**Office of Global Programs, New York, NY**

**November 2015 – Present**

*Peer Advisor*

- Planned and advertised information sessions to inform and generate interest about study abroad programs in East Asia
- Formulated a marketing strategy to determine what type of events will be most successful during specific parts of the year
- Addressed various students concerns such as budget, safety and identity issues through emails and informal meetings

**Office of Multicultural Affairs - Under1Roof, New York, NY**

**August 2015 – August 2016**

*Under1Roof Facilitator*

- Facilitated with one other partner three-hour workshops around issues of difference such as race, class, gender and others
- Collaborated with the Multicultural Affairs Office in order to test and update the curriculum
- Attended numerous training and debriefing sessions before and after each workshop to enhance the team's teaching skills

**SKILLS:**

**Computer:** Microsoft (Word, Excel, PowerPoint), Adobe Illustrator CC, Adobe InDesign CC, Adobe Photoshop Cs6, Adobe FinalCut Pro, QGIS, Carto, some knowledge of Java, competent in Python (data visualization)

**Language:** Spanish (mother tongue), Conversational Chinese (six years)