JOSÉ GALVÃO

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SUMMARY

Business Management student with strong technical expertise in Python, SQL, and Power BI. Passionate about data analytics and financial systems, with hands-on experience in operations and a demonstrated ability to build data-driven solutions. Seeking to apply technical skills and business knowledge to drive data-driven decisions.

EXPERIENCE

Liquilentes | Coimbra, Portugal

Junior Operations Associate (Trainee) | Mar 2024 – Aug 2024

- Conducted daily stock reconciliation and inventory documentation controls, ensuring data accuracy and process consistency.
- Processed and verified supplier invoices, contributing to improved account reconciliation workflows.
- Gained practical experience in a fast-paced retail operations environment while developing analytical and organizational capabilities.

PERSONAL PROJECTS

More projects and full code available on GitHub and LinkedIn.

- **Automated Financial Reporting (SNC) | Python, Power BI, Excel**
  Automated Trial Balance → Financial Statements in <5s, cutting monthly reporting by ~90%. Audit algorithm ensures 100% balance sheet accuracy (0€ discrepancy).

- **Banker AI – Credit Risk Engine | Python, Scikit-Learn, Streamlit**
  ML app with 85% accuracy on default prediction, reducing manual assessment by 50%+. Dynamic compliance layer auto-filters high-risk loan applicants.

- **E-Commerce Analytics Dashboard | Power BI, DAX**
  RFM analysis of 100k+ transactions; identified €96k revenue at risk + €42k cross-sell opportunity.

EDUCATION

BSc in Business Management

Coimbra Business School | 2024 – Present (Expected 2027)

High School Diploma in Management Informatics

Escola Secundária Avelar Brotero | 2021 – 2024

TECHNICAL SKILLS

Data & Programming

Python | SQL | Power BI | ETL Pipelines | Machine Learning (Scikit-Learn) | Data Visualization | DAX | Advanced Excel | ERP Systems: Primavera (basic user).

Business & Finance

Financial Analysis & Reporting | Risk Analysis | Database Management | Business Intelligence | Data Modelling

LANGUAGES

Portuguese – Native | **English** – Advanced | **Spanish** – Intermediate