



Project Site Information			
Customer:	EDF		
Axis Job #:	TBD		
Customer PO #:	TBD		
Technicians:	Name	Phone Number	Email
	Max Davis	612-618-2919	mdavis@axisrg.com
	Jesse Bullock	206-914-8935	Jbullock@axisrg.com
Project Site Name:	Stephens Ranch		
Project Site address:	2186 County Rd 131 O'Donnell TX 79351		
Site Manager:	Chris Sosa		
Site Manager Contact:	325-338-6275 Christopher.Sosa@edf-re.com		
Job Description:	Maintenance Support		
Project Start Date:	7/17/17		
Project Start Time:	7:00 am		
Tooling:	Max Davis will have tooling with him in vehicle.		
Required PPE:	All issued Axis PPE required		
Specialty Items:	TBD		
Travel Information			
Airport Destination:	Jesse Bullock - Lubbock Preston Smith International Airport (LBB)		
Departure Date:	7/16/17		
Travel Plans:	<ol style="list-style-type: none"> 1. Max Davis will be drive Axis vehicle to project 2. Max Davis will pick up Jesse Bullock at the airport (LBB) 3. Technicians acquire logging (see link below) 4. Technicians be on site Monday morning for work 		
Airport Cargo Address:	NA		
Airport Cargo Contact:	NA		
Lodging Information			
Lodging in Area:	Hotels in the area		
Notes:	It is imperative to be punctual every day, 100% safety compliance, have all PPE and follow all documented work instructions. NO NON-BILLABLE HOURS CAN BE MARKED ON TIME CARDS FOR THIS PROJECT. ALL TIME CARDS MUST HAVE WORK ORDER NUMBERS BEFORE SUBMISSION.		



1. Mobilization/Demobilization Pay

- Axis pays Full Per Diem on Mobilization travel day and \$35 on Demobilization day
- Technician will be paid for travel to and from site: drive time or flight time plus 2 hours
- Axis pays 8 hours' maximum on travel day
- Technician must travel with all PPE and Uniforms always
- Axis will pay up to \$60.00 for airline baggage

2. Stand-By Time

- Axis pays a maximum of 4 hours for Stand-By Time – Note 6 hours may be billed to Axis customer to cover additional employee costs (vehicles, fuel, Per Diems, Etc.)

3. Rest & Relaxation (R&R)

- Technicians are eligible for R&R every 7th week of work
- If you take R&R, there is no guarantee you will return to the project you have left
- R&R must be requested and approved 3 weeks in advance

4. Vehicle Fuel

- Axis will pay or reimburse for reasonable and necessary travel within 50-mile radius of job site

5. Expense Reimbursements

- Axis will reimburse technician for all reasonable and necessary expenses per Axis Employee Reimbursement Policy

6. Non-Billable/Out of Scope Work

- Technician must obtain approval from Axis Project Manager prior to performing any Non-Billable/Out of Scope Work.

7. Holiday Pay

- Double Pay on holidays worked per Axis Employee Manual

8. Sick Leave

- 2 hours/month per Axis Employee Manual

9. Uniforms

- Axis will provide Technician with 3 sets of Uniforms
- If Technician does not remain employed for 12 months from hiring, Axis will deduct \$200 to cover costs of Uniforms from employee's final paycheck

10. Personal Protective Equipment/Tools

- Axis will provide Personal Protective Equipment and Tools to Technician
- Technician is responsible for properly maintaining and securing all equipment and tools
- Technician is responsible for the full cost of equipment and tools not returned to Axis

11. Training Pay

- 35 dollars a day per diem. This is voluntary training with no wages attached to the training.
- If Technician does not remain employed for 12 months while Axis provides the opportunity to work, Axis may deduct costs of training from employee's final paycheck.

12. Medical Services Policy

- Technicians must follow the Axis Employee Manual: If you or another employee are injured on the job, you should seek medical treatment via Axiom Medical Services.