

#### **Computer Basics:**

- 1. **Using a Computer:** Familiarize them with basic computer components (monitor, keyboard, mouse), powering on/off, logging in, and navigating the desktop.
- 2. **Files and Folders:** Teach them how to create, rename, delete, and organize files and folders. Show them how to navigate through directories.

# File Management:

3. **Compressing and Extracting Files:** Demonstrate how to compress (zip) and extract files/folders using built-in tools or software like WinZip, 7-Zip, or mac Os Archive Utility.

## **Installing Software:**

4. **Installing Visual Studio Code:** Guide them through downloading and installing VSCode from the official website. Explain the installation process step by step.

## **Using Visual Studio Code:**

- 5. **Opening Files and Folders:** Show them how to open files and folders in VSCode using the file explorer or through the command line.
- 6. **Installing Extensions (Live Server):** Introduce them to the Extensions Marketplace in VSCode and guide them on installing Live Server for local web development.
- 7. **Basic Tips and Tricks:** Share some essential tips, like keyboard shortcuts (e.g., Ctrl+S to save), Auto Save, using multiple tabs, basic code editing features, and accessing the integrated terminal.

### **Practice Exercises:**

8. **Hands-on Practice:** Assign simple tasks, like creating a folder structure, creating and editing files using VSCode, and using Live Server to preview HTML files.

# **Troubleshooting:**

 Basic Troubleshooting: Address common issues they might encounter, such as file/folder permission errors, installation problems, or basic VSCode functionality issues.

## **Resources:**

10. **Provide Resources:** Share relevant tutorials, cheat sheets, or online resources for further self-study and practice.