­­­­Jose F. Oviedo­­

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**EDUCATION**

**University of Arizona Eller College of Management**

***Bachelor of Science in Business Administration with Certificate in Finance*** Graduated Summer 2016

***(***GPA**:** 3.5Cum Laude and Karl Eller Centurion Award)

***Google Data Analytics Professional Certificate*** Completed November 2022

Coursework- Data Validation / Data Governance / ETL / Google Cloud Database Systems / SQL / R / Tableau

**RECENT WORK EXPERIENCE**

**Oviedo Advisors, LLC**  **Tucson, Arizona**

*Independent Health Insurance Agent* June 2018 - Present

* Managed a changelog of current clients and their policy status to monitor policy renewals.
* HIPAA compliant with all data (PII/PHI) collected from clients and never had a data breach or leak.
* Generated referrals with client-focused solutions (English/Spanish) that simplify choices and delight.

**Wells Fargo Bank** **Tucson, Arizona**

*Home Mortgage Consultant* July 2017 - May 2018

* Explained complex transaction protocols (English/Spanish) in a respectful non-technical manner.
* Honed my communication skills by engaging a diverse population of clients all over the state.
* Effectively managed my time and physical presence covering several branches with little oversight.

**Intuit Inc. (TurboTax) Tucson, Arizona**

*Tier 2 Security Services and Support Specialist* December 2016 - May 2017

* Performed investigative protocols while keeping customers informed in real-time (English/Spanish).
* Utilized CRMs (Salesforce) when documenting customer cases and contributed to knowledge bases.
* Dissected complex problems into manageable chunks and used team resources (Slack) when stuck.

**SKILLS, ABILITIES & INTERESTS**

**Technical Application of Data Management, Exploratory Data Analyses and Data Reporting:**

* Experience in Version Control Management Systems (GitHub, Google Cloud Source Repositories).
* Proficient with Sheets/Connected-Sheets/Excel, Slides/PowerPoint, Docs/Word, OneNote.
* Call Spreadsheet Functions (Import<*function>*, XLookup, Filter, Sort, <*function*>IF, Pivot table).
* Writing Query Statements for Data Warehouses/RDBMSs to Extract, Filter, Join, and Redistribute Datasets or Temporary Tables for ad-hoc Analyses (Google BigQuery, Google Cloud SQL, MySQL).
* Capable Statistical/Analytical Programming and Library/Package Management (R, Python).
* Build Data Visualizations to tell a Data-Driven Story (ggplot2, Tableau, Looker Studio).
* Author R Markdowns/R Notebooks/JupyterLab Notebooks for Code Reproducibility and Reporting.
* Use Open-Source Repositories/Data Community to Up-Skill/Troubleshoot (Kaggle, Stackoverflow).

**My Interests:** World affairs and finance, emerging technologies, boxing, snowboarding, hiking, traveling with family and friends, and training our golden doodle with my daughter using online videos.