

Josemilio Salazar

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Professional Summary

Accounting & Data Professional with over 7 years of experience in high-volume financial reconciliation, inventory control, and process automation. Intuit Certified ProAdvisor with a background managing a \$65M inventory at Tesla and automating revenue workflows. Proven ability to merge GAAP principles with data analytics to streamline month-end close and variance analysis. Currently completing B.S. in Accounting & Analytics (CPA Eligible May 2026).

Education

Bachelor of Science in Accounting & Analytics - California State University East Bay

- Expected Graduation: May 2026
- Relevant Coursework: Financial & Managerial Accounting, Accounting Ethics, Federal Taxation, Financial Management, Business Analytics, Accounting Information Systems (4.0 major GPA, 3.33 overall)
- CPA Exam eligible upon graduation

Experience

Full-Charge Bookkeeper | Sharmayne Sikora, CPA | Fresno, CA

September 2025 – Present

- Manage the complete closing cycle for a diverse client portfolio, executing complex compound journal entries for loan amortization and payroll to generate final P&L and Balance Sheet packages.
- Execute full-cycle bank reconciliations for high-volume accounts in QuickBooks, analyzing and accurately recording complex transactions including multi-loan amortizations, inter-account transfers, and payroll.
- Serve as the primary point of contact for client inquiries regarding financial statements, providing variance explanations and tax compliance updates.

Owner & Bookkeeper | Elevate Health Products LLC | Remote

November 2015 – December 2025

- Established and directed all financial operations from the ground up, responsible for the general ledger, budgeting, financial reporting, and tax strategy for over a decade.
- Maintained a perfect compliance record by managing all quarterly and annual tax filings, including state sales tax and federal/state LLC returns (Form 568).
- Engineered a significant process automation by teaching myself Python to build scripts that integrate Shopify and QuickBooks, cutting 95% of manual entry time.
- Negotiated supplier terms and managed all vendor relationships, accounts payable, and accounts receivable to optimize cash flow.

Pre-Delivery Supervisor | Tesla | Irvine, CA

February 2018 – June 2022

- Served as the financial custodian for a finished goods inventory valued at \$65 million while performing daily reconciliations to capture 100% GL-to-physical asset accuracy.
- Conducted deep-dive financial analysis on production workflows to identify cost variances by successfully reducing rework costs by 15% through improved internal controls.
- Led and trained a team of 18 employees on financial and operational protocol to process all customer payments and reconciliations during a period of 10x volume growth.
- Produced daily revenue impact reports and maintained audit-ready documentation for senior leadership with strict compliance on internal financial protocol.

Skills

Accounting & ERP: QuickBooks Online (ProAdvisor), GAAP, Month-End Close, Cost Accounting, Inventory Management, Shopify (E-commerce).

Data & Tools: Advanced Excel (Pivot Tables, VLOOKUP), Python (Financial Automation), PowerBI, Tableau, Salesforce.