

# Amanda NTAYOMBA

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## SUMMARY

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A self-motivated and result oriented person who is organized, adaptive and forward thinking with attention to details, good interpersonal communication skills, comfortable at multitasking, have transformational abilities, collaborative style, and an innovative spirit to take on challenges while adhering to professional standards with a focus on organizational objectives.

## EDUCATIONAL BACKGROUND

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**African Leadership University – Kigali, Rwanda**

**January 2024 – October 2027**

BA. Entrepreneurial leadership

*Relevant Coursework: Entrepreneurial Leadership, complex problem solving, professional skills lab*

## PROFESSIONAL WORK EXPERIENCE

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**Sales person**

**August 2022 - May 2023**

**Ishoda stationery Ltd – Kigali, Rwanda**

- Contacted new and existing customers to discuss their needs and explained how specific products and services met their needs
- Provided internet and computer services
- Provided end of month sales report to the Managing Director

## EXTRACURRICULAR ACTIVITIES

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**Sports team captain, CXR basketball team**

**September 2021- July 2022**

Encouraged and inspired team members to perform at their best, maintained high morale.

Acted as a bridge between the coach and players, conveyed strategies, feedback, and concerns.

## SKILLS

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- Team management
- Strategic Planning
- Decision making

## INTERESTS

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- Joining creative workshops and classes
- Job creation
- Language clubs

## LANGUAGES

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- Kinyarwanda - Native
- English - Expert
- French - Very good