

## ELIANE NIYIBIGIRA

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### SUMMARY

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Entrepreneurial Leadership Student with a passion for networking, reading, and driving impactful projects. Experienced in research, administration, and program coordination. Successfully led Health Entrepreneurship projects, aiding rural healthcare access. Engaged in leadership initiatives, enhancing skills in women empowerment and African development.

### EDUCATION BACKGROUND

**ESSA Ruhengeri (High school)-** Kigali, Rwanda

**January 2015 – July 2021.**

**High School Diploma**

**AFRICAN LEADERSHIP UNIVERSITY –** Kigali, Rwanda  
**September 2025**

**September 2022, expected graduating –**

**B.A. Entrepreneurship and Leadership with Hons.in Business strategies**

### WORK EXPERIENCE

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#### Academic internship

**Rwanda Governance Board-**Kigali, Rwanda

**May 2023 – August 2023**

- Research: Researching various governance-related topics, policies, or programs relevant to Rwanda's development goals.
- Administrative support: Providing administrative support such as organizing meetings, managing schedules, and handling correspondence.
- Program support: Assisting in the implementation of governance programs or initiatives, which may involve coordinating workshops, training sessions, or public awareness campaigns

#### Internal communication Intern

**AIES Internatinal-**Kigali, Rwanda  
**2024**

**Jan2024- June**

- Intranet Management: Assisting in maintaining and updating the company's intranet or internal communication platforms with relevant news, updates, and resources.
- Event Support: Helping to plan and organize internal events, meetings, and town halls, including preparing materials, coordinating logistics, and managing follow-ups.
- Employee Engagement: Assisting in initiatives and programs aimed at boosting employee morale and engagement, such as surveys, feedback mechanisms, and recognition programs.
- Communication Channels: Monitoring and managing various internal communication channels (e.g., email, chat platforms) to ensure timely and effective information dissemination.

### EXTRACURRICULAR ACTIVITIES

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**Kigali City Volunteer**

**January 2021 – July 2021**

**Role,** Fighting against COVID-19

**Health Entrepreneurship Hackathon**

**February 2024**

**Role,** Participant

**Annual leadership Forum for Young Female leaders 1**

**Role,** Member

### SKILLS

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Communication skills, creativity, Problem-solving, Project Management, Research, MS Word (intermediate), Proactivity, Social Media Engagement, Teamwork, Time Management, Systems Mapping, Strategic Planning, Innovation

### INTERESTS

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Leadership

Reading

Networking

## LANGUAGES

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**ENGLISH**, Fluent

**KINYARWANDA**, Native

