

# NTIRUSHWA ANNIE PALOMA

Kigali, Rwanda | +250791900383 | [npaloma2001@gmail.com](mailto:npaloma2001@gmail.com) | <https://www.linkedin.com/in/paloma-ntirushwa-13a707287//>

## Professional Summary

Motivated and trustworthy individual seeking practical experience and contributing to company success. Highly proficient in completing tasks effectively, whether working alone or with a team. Known for flexibility, a strong work ethic, and a desire to learn, with an emphasis on producing high-quality results. Seeking opportunity to grow professionally while contributing actual value to a company.

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## Education

### High School Diploma

#### Lighthouse Christian Academy

*Hendersonville, TN, USA*

January 2016 – June 2022

### Bachelor of Entrepreneurial Leadership (BEL)

#### African Leadership University

*Bumbogo, Kigali Innovation City, Kigali, Rwanda*

January 2023 – September 2026

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- Focus: *Planetary Health Management* with specialization in *Climate Change Drivers and Mitigation Techniques*.
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## Professional Experiences

### Research Management Intern

#### S.P.I.U. World Bank/K.O.I.C.A. Funded Projects

*Gasabo District, Kigali City, Rwanda | Full-time | On-site*

October 2023 – December 2023

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- Compiled comprehensive reports analyzing project outcomes from past initiatives aimed at boosting community farming efficiency; findings were shared with stakeholders leading to adjustments benefiting over 200 local farmers.
  - Conducted research and collaborated with project stakeholders to ensure alignment with sustainability goals.
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## **Business Administration Intern**

### **AFRIKABAL Ltd.**

*Kigali, Rwanda | Full-time | Remote*

*September 2024- November 2024*

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- Organized company events, workshops, and webinars to strengthen community engagement.
  - Provided administrative support and contributed to the implementation of business strategies.
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## **Professional Skills**

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- **Computer proficiency:** MS Office Suite, Internet Research, Data Management.
  - **Research Collaboration:** Involves strategic analysis, data interpretation, and stakeholder involvement.
  - **Attention to Details:** Ensures accurate research, reporting, and documentation.
  - **Client services:** Creates great ties with clients and partners.
  - **Project management:** Entails timely execution and achievement of project objectives.
  - **Excellent communication:** Articulate while expressing ideas and leading debates.
  - **Collaborative Problem Solving:** Effective in team situations to address difficulties.
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## **Certificates**

Female Professional Development, U.S. Embassy in Kigali: American Center, Fall 2024

## **Languages**

- **English:** Fluent
- **French:** Fluent
- **Kinyarwanda:** Fluent