

Joshua Kamugisha

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PROFESSIONAL SUMMARY

Motivated and detail-oriented aspiring business analyst with experience in data analysis, project coordination, and operations management. Proven ability to assess challenges, identify trends, and implement effective solutions to achieve organizational goals. Strong interpersonal skills, adaptability, and a passion for using data to drive decision-making.

EDUCATION

African Leadership University (ALU) – Kigali, Rwanda

Bachelor of Entrepreneurial Leadership (BEL) | Expected Graduation: February 2027

- Focused on data-driven problem solving, project management, and business strategy development.
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RELEVANT EXPERIENCE

Operations Assistant

DMM.HeHe Ltd., Kigali, Rwanda | May 2023 – September 2023

- Supported day-to-day operations by analyzing workflows and identifying inefficiencies.
- Created detailed reports on operational performance, contributing to increased efficiency by 15%.
- Collaborated with cross-functional teams to improve processes and enhance service delivery.

Project Coordinator Intern

Airtel Rwanda, Kigali, Rwanda | November 2023 – February 2024

- Coordinated projects to optimize customer service and digital product offerings.
- Conducted data collection and analysis to assess performance and suggest process improvements.
- Worked with multiple departments to ensure seamless execution of business initiatives.

Junior Data Analyst

Andela Rwanda, Kigali, Rwanda | April 2024 – August 2024

- Conducted data cleaning, visualization, and trend analysis for client business reports.
- Collaborated with senior analysts to create actionable insights from large datasets.

- Supported the development of dashboards for real-time tracking of business metrics.
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SKILLS

- **Technical Skills:** Excel, SQL, Power BI, Tableau, Google Sheets, SPSS
 - **Soft Skills:** Problem-solving, teamwork, adaptability, communication, critical thinking
 - **Languages:** Fluent in English, Kinyarwanda
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EXTRACURRICULARS AND PROJECTS

- **Business Analytics Club Member:** Collaborated on case studies to solve business challenges.
 - **Data-Driven Research Project:** Led a study on market trends for a local startup, resulting in actionable recommendations for product expansion.
 - **Volunteer:** Assisted local NGOs with impact assessment through data analysis.
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REFERENCES

Available upon request.