

# CURRICULUM VITAE

## PERSONAL CREDENTIALS

NAME: JOSEPH KAMANGA NJENGA

ID NUMBER: 32501844

RESIDENCE: MACHAKOS

PHONE NUMBER: 0707544959

EMAIL ADDRESS: josephkamanga2030@gmail.com

## CAREER OBJECTIVES

- Looking for a challenging role in a reputable organization to utilize my ICT skills.
- I am seeking employment with a company where I can grow professionally and personally.
- I want to excel in this field with hard work, perseverance, and dedication.
- I want to succeed in a stimulating and challenging environment that will provide me with advancement opportunities.

## EDUCATION BACKGROUND

INSTITUTION	PURSUIT	QUALIFICATION	TIME FRAME
TAITATAVETA UNIVERSITY	BACHELOR OF BUSINESS INFORMATION TECHNOLOGY	SECOND CLASS (UPPER DIVISION)	SEPTEMBER 2014- JULY 2018
MAISHA BORA COMPUTER INSTITUTE	CERTIFICATE IN COMPUTER APPLICATION	CREDIT	JANUARY 2014- APRIL 2014
KOELEL BOYS HIGH SCHOOL	K.C.S.E	GRADE (B) 65 Points	FEBRUARY 2010- NOVEMBER 2013
PHOENIX ACADEMY	K.C.PE	352 Marks	2008-2009

## JOB EXPERIENCE

**Generation training programme**, Naivasha, Kenya

January 2020 – February 2020

- Sales and marketing of different products from different companies during field sessions
- Learnt how to do financial sales for banks, insurance companies and microfinances

**Department of Civil Registration Services**, Naivasha, Kenya      August 2019 – September 2019

Data entry and verification clerk

- Captured birth and death records from scanned documents to digitized form
- Verified if the captured records contained the necessary information
- Assisted other colleagues in connecting to the system's server

**Kenya National Bureau of Statistics**, Naivasha, Kenya      August 2019 – August 2019

Enumerator

- Conducted the 2019 Kenyan census
- Collaborated with teammates to ensure that the census exercise was a success

**Adrian Kenya Ltd**, Gitaru, Kenya      January 2019 – June 2019

Intern

- Installed Base Transceiver Station(BTS) in Safaricom and Airtel telecommunication sites
- Installed and configured Baseband units in the sites
- Installed fiber equipment in the sites

**National Hospital Insurance Fund**, Naivasha      July 2017 – August 2017

Attaché

- Served customers at the customer care desk with the aid of the company's ERP system
- Filed the officiated forms both in physical and system files
- Prepared a day-to-day report of my work progress and presented it to the supervisor

**Afrosonic Ltd**, Nairobi, Kenya      June 2016- August 2016

Technician

- Installed and configured surveillance cameras in schools, offices and homes

**PI mini-supermarket**, Naivasha, Kenya      December 2013-August 2014

- Worked as a shop attendant where I served 50-100 customers a day
- Delivered cash and cheques to the bank

## **ACHIEVEMENTS**

- Built a Technician-Customer management system for my 4<sup>th</sup> year project.
- Built my personal website
- Served customers at the customer care desk
- Sold insurance covers for Jubilee insurance company during sales training

## **TECHNICAL SKILLS**

- Website and graphics design
- Conversant with Java, HTML, CSS and JavaScript
- Routing and switching in networking
- Conversant with computer packages
- Competence in Cctv installation and configuration

## **REFEREES**

Joyce Nyambura Kamenwa,  
Administrative Assistant N.H.I.F,  
P.O. BOX 1981-20117 Naivasha,  
Telephone number: 0722689638  
joyvk@gmail.com

Mr Daniel Kariuki,  
Lecturer at Dedan Kimathi University,  
P.O BOX 657-10100 Nyeri,  
Telephone number: 0728723228  
Kihugadaniel36@gmail.com

Mrs Gitonga,  
Teacher at Koelel High school,  
P.O BOX 151-20116,  
Telephone number: 0722446283