

CDCC Internal Survey

Thank you for your time completing the RADx-UP CDCC Internal Survey. Your participation is entirely voluntary, and you may choose not to participate. Please complete this survey by Monday, February 13, 2023.

If you have any questions about this survey and how it informs the CDCC Evaluation, please contact Josephine McKelvy (mckelvy@email.unc.edu).

Note: the survey contains a "Save and Return" feature. This feature allows you to return to the survey at any time by selecting the "Save and Return Later" button and emailing yourself a personal link to the survey.

Informed Consent

Thank you for your time completing the RADx-UP CDCC Internal Survey. The survey aims to assess the extent to which CDCC's organizational structure and leadership enable it to efficiently provide support to the RADx-UP projects and promote meaningful, ongoing stakeholder engagement within the RADx-UP consortium; the CDCC's demonstration of diversity, equity, and inclusion; and CDCC staff preparation.

You are being asked to complete this survey because you are a staff member of the CDCC. Your participation is entirely voluntary, and you may choose not to participate. You will not be penalized in any way, should you choose not to participate in this survey. You are free to skip any questions that you are uncomfortable answering by selecting N/A. The survey will take about 15 to 20 minutes to complete. Please complete this survey by Monday, February 13, 2023. Your data will be a) anonymous; b) aggregated before reporting, and c) may be used for the publication of program evaluation results.

There are no expected risks to answering this survey. All findings and analyses reported to program staff or used for publications will be anonymous and presented in aggregate. If you have any questions about this evaluation that the UNC-CH Institutional Review Board reviewed (IRB Study #21-3384), please contact Josephine McKelvy (mckelvy@email.unc.edu). All research on human volunteers is reviewed by a committee that works to protect your rights and welfare. If you have questions or concerns about your rights as a research subject, or if you would like to obtain information or offer input, you may contact the Institutional Review Board at 919-966-3113 or by email to IRB_subjects@unc.edu.

Do you consent to participate?

- ☐ Yes
☐ No

Demographics

What is your primary role in the CDCC?
(If you are a CDCC staff member who also serves on a committee or is housed in an external organization such as CCPH or AIR, please select "RADx-UP CDCC Staff" as your primary role.)

- ☐ RADx-UP CDCC Staff
- ☐ RADx-UP Committee or External Advisory Board Member

What core do you primarily work with?

- ☐ Administrative Core
- ☐ Community Engagement Core
- ☐ Testing Core
- ☐ Data Science & Biostatistics Core

How many months have you been working in the CDCC?

What is your preferred racial identification?

- ☐ American Indian or Alaska Native
- ☐ Asian
- ☐ Black or African American
- ☐ Native Hawaiian or Other Pacific Islander
- ☐ White
- ☐ Some other race
- ☐ More than one race
- ☐ Prefer not to answer

Please specify race(s):

Are you of Hispanic, Latino, or Spanish origin?

- ☐ Yes, of Hispanic, Latino, or Spanish origin
- ☐ No, not of Hispanic, Latino, or Spanish origin
- ☐ Prefer not to answer

Which term best describes your gender identity?

- ☐ Woman
- ☐ Man
- ☐ Gender non-binary/Genderqueer/Gender non-conforming
- ☐ Prefer not to answer

Effectiveness of the CDCC Organizational Structure

Please indicate the extent to which you agree with the following statements related to CDCC organizational structure.

(By "organizational structure," we mean how the CDCC is organized as an entity, from leadership to different cores, workstreams, work units, partners, etc.)

	Strongly Disagree	Disagree	Agree	Strongly Agree	N/A
The CDCC's organizational structure is flexible and adaptable to the changing needs of the RADx-UP projects	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The CDCC's organizational structure enables the delivery of collaborative and community-engaged support services to RADx-UP and pilot projects	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The CDCC's organizational structure promotes cross-core collaboration	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The CDCC's organizational structure enables me (as a CDCC staff member) to deliver high-quality services to RADx-UP projects	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The CDCC consistently streamlines processes to improve core and workstream efficiency (e.g., removing bottlenecks, removing duplicate tasks, centralizing resources, reducing program complexity)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

What can the CDCC do to improve its organizational structure?

(Please enter "N/A" if you have no further comment.)

Perceived Value of CDCC Leadership and Administrative Core

Please indicate the extent to which you agree with the following statements related to CDCC leadership.

(By "CDCC leadership" we mean RADx-UP PIs and leadership committees, i.e., External Advisory Board and Steering Committee.)

	Strongly Disagree	Disagree	Agree	Strongly Agree	N/A
The work of the CDCC leadership committees (e.g., guidance, advice) has improved my work processes	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The CDCC leadership provides adequate direction to staff at RADx-UP CDCC meetings (e.g., Project Wide Meeting (PWM), Cross-Core Alignment meeting (CCA), etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The CDCC leadership provides adequate direction to the cores on strategies to improve the quality of services delivered	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The CDCC leadership clearly communicates program priorities and desired outcomes to core and workstream leads	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The CDCC leadership adequately engages community partners and projects in key decision making across the consortium	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The CDCC administration core provides adequate cross-core coordination and organization	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

What can CDCC leadership do to improve their effectiveness?
(Please enter "N/A" if you have no further comment.)

Cross-Core Communication and Engagement

Please indicate the extent to which you agree with the following statements related to CDCC cross-core communications and engagement.

	Strongly Disagree	Disagree	Agree	Strongly Agree	N/A
The CDCC collaboration channels (e.g., Asana, Box, etc.) have connected me to the appropriate resources I need to complete my tasks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The CDCC provides relevant updates through the information dissemination channels (e.g., Slack, email, etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cross-core communication strengthens collaboration within CDCC teams	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The Project Wide Meeting series increases my knowledge of RADx-UP project activities and accomplishments	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The Cross-Core Alignment meeting series improves my understanding of the workload and accomplishments of other CDCC cores	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The Engagement Impact Teams improve the capacity of the CDCC cores to deliver core-specific support services to the projects	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

How can the CDCC improve cross-core communications and engagement?

(Please enter "N/A" if you have no further comment.)

Diversity, Equity, and Inclusion (DEI)

Please indicate the extent to which you agree with each of the following statements related to the CDCC's commitment to Diversity, Equity, and Inclusion (DEI).

	Strongly Disagree	Disagree	Agree	Strongly Agree	N/A
CDCC leadership includes stakeholders in decision making (stakeholders include CDCC staff, RADx-UP project staff & partners)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The CDCC considers projects' differing level of need when providing resources	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Diversity in CDCC leadership reflects the populations that RADx-UP serves	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Diversity in CDCC staff (outside of leadership) reflects the populations that RADx-UP serves	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I am comfortable expressing my viewpoints and bringing up new ideas at CDCC meetings, even if others might disagree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The CDCC provides trainings on cultural competence (i.e., knowledge of cultural differences that fosters inclusion or removes barriers to inclusion) that are useful to my work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

What can the CDCC do to improve diversity within CDCC leadership, equitable engagement in its organizational structure, and/or inclusion amongst staff?
(Please enter "N/A" if you have no further comment.)

CDCC Staff Work Roles & Preparation

Please indicate the extent to which you agree with the following statements related to staff work roles and preparation.

	Strongly Disagree	Disagree	Agree	Strongly Agree	N/A
I feel adequately trained to support RADx-UP projects in my role	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I know what is expected of me in my day-to-day work activities and responsibilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I have enough time to complete the RADx-UP tasks that are assigned to me	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The CDCC provides adequate opportunities to increase my knowledge of community engagement principles (e.g., CEC/CCPH sessions at the Cross-Core Alignment meetings)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The CDCC encourages application of community engagement practices in my work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The CDCC work culture promotes staff wellness as a whole	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
CDCC cores and workstreams provide adequate work wellness resources if I need them	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

What can the CDCC do to promote wellness, reduce a sense of urgency, and/or provide adequate preparation and resources for your role?
(Please enter "N/A" if you have no further comment.)

Core Improvements

What can your core do to streamline existing tools, collaborate across workstreams, or otherwise improve core functions?
(Please enter "N/A" if you have no further comment.)
