Eavesdropping - Meeting Pain Points

Meetings Suck. Here Are 5 Ways to Make Them Suck Less.

https://www.entrepreneur.com/article/247089

- No meeting agenda
- No meeting leader
- No meeting goal
- Don't have clear definition of when the meeting is over
- An email would have worked
- Someone is missing in meeting
- Too many people in the meeting
- No clear action steps

The Seven Sins of Deadly Meetings

https://www.fastcompany.com/26726/seven-sins-deadly-meetings

- People don't take them seriously. They arrive late, leave early, and spend most of their time doodling.
- Meetings are too long. They should accomplish twice as much in half the time.
- People wander off the topic. Participants spend more time digressing than discussing.
- Nothing happens once the meeting ends. People don't convert decisions into action.
- People don't tell the truth. There's plenty of conversation, but not much candor.
- Meetings are always missing important information, so they postpone critical decisions.
- Meetings never get better. People make the same mistakes.

Rework - Meeting are Toxic

https://www.amazon.com/Rework-Jason-Fried/dp/0307463745

- Meetings usually about abstract things, not real things
- Convey a small amount of information per minute
- Drift off topic
- Require thorough preparation that most never do
- Vague agendas and unclear goals
- One person usually talks too much and wastes everyone's time
- Meeting lead to other meetings
- Should often be less than 30 or 60 minutes
- DOn't happen at the site of the problem
- Have too many people
- Don't begin with a specific problem

- DOn't have clear follow-up