



Personal information

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About me

I have a background in various industries such as service and communication skills with other people, and I can learn the language quickly. I consider myself an easygoing and unpretentious person who finds it easy to work with others. The social aspect has always come naturally to me, and building relationships is a big part of my life, both at work and in my personal life.

Skills

- Drive License
- Very good computer skills and proficiency in Microsoft Office.

Abilities

- Creativity
- Cooperation
- Communication
- Problem-solving skills

Language skills:

- Arabic: Native language.
- English: Excellent.
- French: Low

References:

References available upon request, should be placed at the bottom.

Marina Gobran

I am a positive, loyal, and responsible team player with a decent sense of humor. I am looking for a suitable position in a large company where I can gain experience and apply my skills.

Education

2004-2008: Faculty of Tourism and Hotel Management, El Helwan University, Guide Department in Egypt

Work experience

2021 till now : Arabic Interpreter at ITS Company (Part-time).

Job description:

- Acting as Interpreter between a wide range of people with diverse voices, accents, speaking tempos and personalities.
- Providing parties with clear and exact translations of written materials, and interpretations of verbal communication.
- Providing interpretations of questions, answers, statements, arguments, explanations and other forms of verbal communication.
- Rendering sight translations of documents and other written materials.
- Imparting thought, purpose, spirit, emotions and tone of speakers from source language into target language.
- Interpreting with no additions or omissions.
- Informing relevant parties of factors that may hinder your performance.
- Completion of daily activity logs and other documentation.
- Complying with applicable ethics and standards.

2019-2020: Page at west Des Moines Public Library(partTime) .

2019-2020: Substitute Teacher at West Des Moines and Waukee School Districts(partTime).

2017-2018: Guest Relations assistant manager at Sofital Cairo Nile El Gizira at Giza .

2009-2017: Operator, Receptionist, Guest Relations, and Acting Duty Manager at El-Meridien Hotel in Cairo.