

# Joseph Lefco

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(602) 524-6199 | josephlefc@gmail.com | Grafton, WI

## Walmart

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### Walmart | West Bend, Wisconsin

#### Meat/Produce Associate | 05/2023 - 11/2023

- Assisted in the training of new hires
- Assisted in ensuring cleanliness and safety in the workplace

I was held responsible to maintain a clean, safe, bacteria free workplace; This includes wearing gloves and frequent hand washing when handling raw meat, keeping the floor clean and open, and culling produce that wasn't safe to consume or past it's sell by date.

### McDonald's | Grafton, WI

#### Crew Member | 06/2020 - 05/2023

- Executed company policies, procedures, and safety standards to ensure the proper cleanliness and safety of the office and equipment
- Followed procedures ensuring that all food was safe to eat properly cooked

While I spent most of my time working in the grill, cooking and assembling food, I also was proficient everywhere in the store. There were times where the store was severely under-staffed and I had to take orders, then quickly go back to the grill area, wash up, and begin prepping the order I just took.

## Skills

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Customer service, Restaurant experience, Food service, Time management, Computer literacy, English, Guest services, Leadership, Software troubleshooting, Operating systems, Communication skills, Windows, VMware, Hand tools, Sales, IT

## Education

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### Grafton High School | Grafton, WI

#### General Studies | 06/2024

- Automotive
  - My automotive career begun in 10th Grade. I went in knowing nothing, but with time, I worked my way up. I am now in the Senior Level Automotive Program at Grafton High School, working on customer cars, and proud to have the best instructor in the state: Nicholas Fullington. Mr. Fullington has been present- helping with lab, tests and homework since day one. He's always been to the rescue when we messed with shop cars, and despite being so out of place in the Automotive program, I cannot recall once feeling that way. His unique and attentive teaching style is ultimately building, fixing, and maintaining our cars which we depend on every day
- Computer Science
  - I owe everything I know in the technology field to Mrs. Sumner. She is one of my favorite teachers, and is one of the sole reasons I'm so interested in not only computers and computer science, but also my interest in Software Development. She is one of the few people who have had faith in me and saw my potential throughout all of highschool, and I appreciate everything she does for not only me, but also everyone else who is interested in the field. I've seen the students she's produced, and I can say with utmost certainty that she isn't teaching for money, she is teaching to build the future, one child at a time.