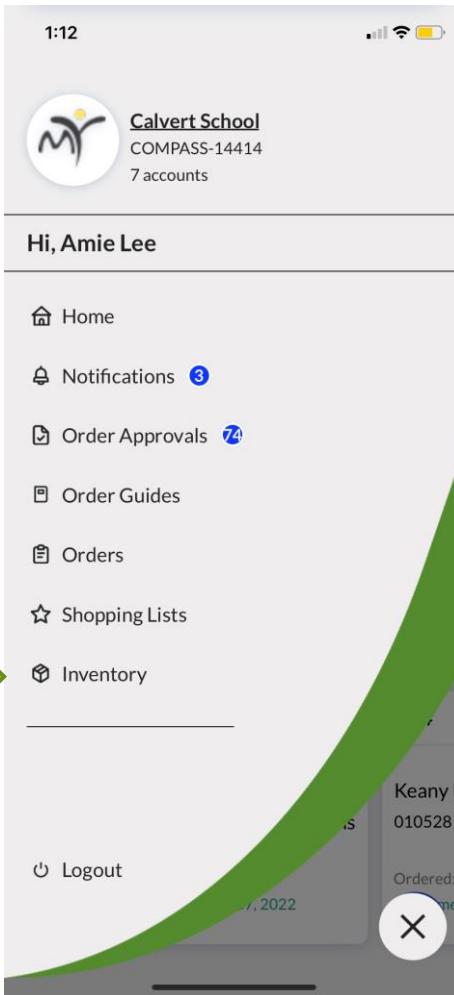


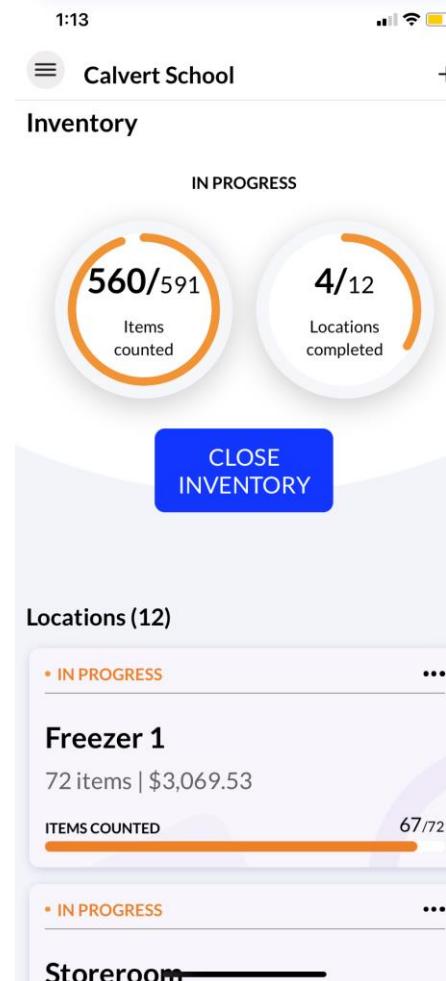
Scanning Items to Inventory in the OrderMaestro App

Taking inventory is even easier with bar code scanning! If you've already created and downloaded your bar codes, follow these easy steps to scan and count your inventory items.

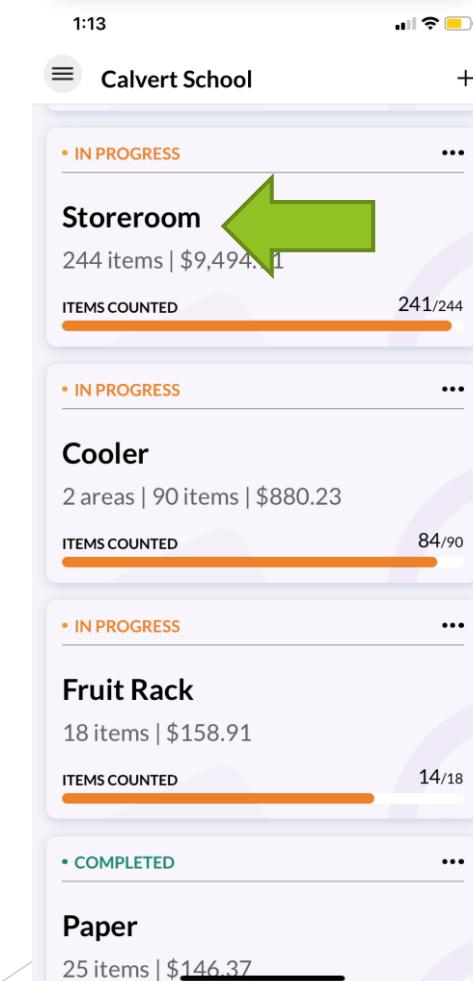
First, you'll choose your unit and then go to Inventory.



Once you go to Inventory, you'll see your storage locations.

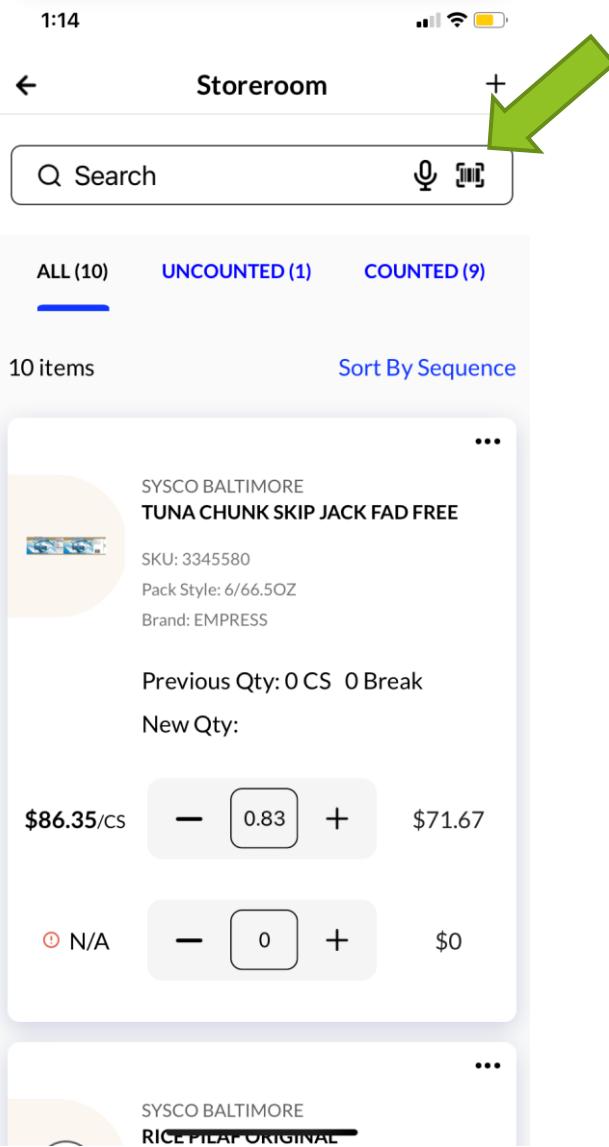


Now you'll choose a storage location.

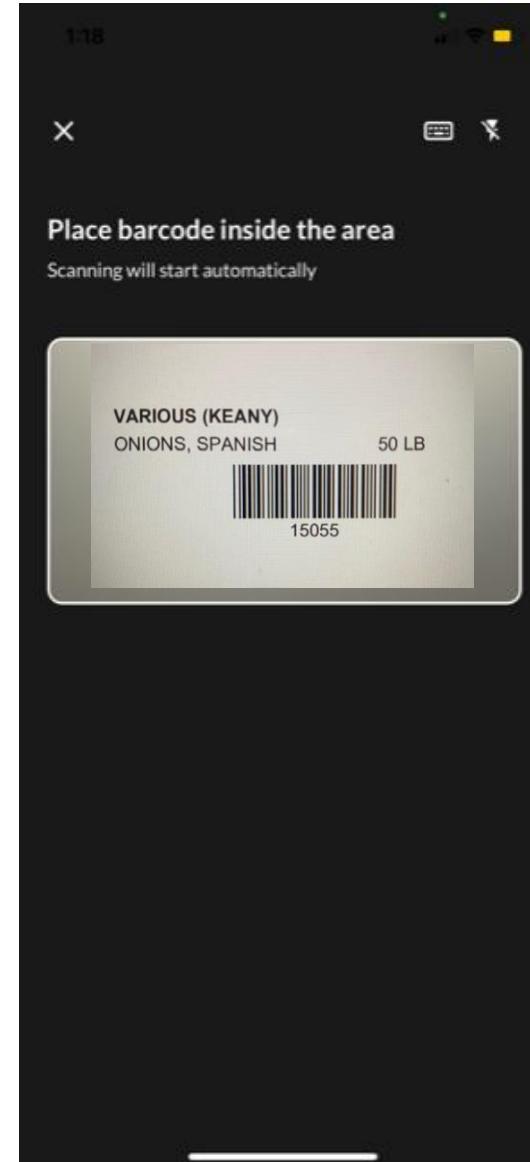




Next, we are going to scan an item in the Storeroom using the Scan icon in the Search bar.



Simply scan the item by placing the barcode inside the scanning area.





Once the item appears on your screen, you're ready to key in your count.

1:19

Storeroom

Q 15055

ALL (20) UNCOUNTED (1) COUNTED (19)

1 item

Keaney Produce
ONIONS, SPANISH 50 LB

SKU: 15055
Pack Style: 50 LB
Brand: VARIOUS (KEANY)

Previous Qty: 0 01 0 Break
New Qty:

\$38.53/01 - 1 + \$38.53

① N/A - 0 + \$0

A screenshot of the Storeroom app interface. At the top, it shows the time (1:19), signal strength, and battery level. Below that is the title "Storeroom". A search bar contains the text "Q 15055". Underneath the search bar are three tabs: "ALL (20)", "UNCOUNTED (1)", and "COUNTED (19)". The "UNCOUNTED (1)" tab is highlighted with a blue underline. Below this, it says "1 item". A card displays the item details: "Keaney Produce ONIONS, SPANISH 50 LB", "SKU: 15055", "Pack Style: 50 LB", and "Brand: VARIOUS (KEANY)". It also shows the previous quantity (0 01 0 Break) and a "New Qty:" input field with a minus sign, a plus sign, and a value of 1. Below this are two price lines: "\$38.53/01" and "① N/A". A green arrow points to the plus sign in the "New Qty:" input field.

Once you've keyed in your count, simply click the "x" in the search box and continue scanning!

1:18

Storeroom

Q 15055

ALL (190) UNCOUNTED (3) COUNTED (187)

1 item

Keaney Produce
ONIONS, SPANISH 50 LB

SKU: 15055
Pack Style: 50 LB
Brand: VARIOUS (KEANY)

Previous Qty: 0 01 0 Break
New Qty:

\$38.53/01 - 1 + \$38.53

① N/A - 0 + \$0

A screenshot of the Storeroom app interface, identical to the first one but with updated counts. The title is now "1:18". The "COUNTED (19)" tab has been updated to "COUNTED (187)". The item card shows the same details as before. A large green arrow points to the close button (an 'X') in the search bar at the top of the screen.

*Items must exist in the current storage location for them to scan.