

To:  
TruxxonStationary  
697 Shell Way  
Valdez, WO 59697

From:  
Buddy Chestnut  
Arthurs Information Emporium  
567 Honey Locust Way  
Sassafras, CL 49856

Subject: 5 U.S.C. §552 FOIA Request- Requester Offer

Dear ['-Prospective\_Requester-'],

I'm writing today to offer you a requester position with Arthurs Information Emporium. The purpose of our organization is advocacy through discovery in legal cases. We forward information from government offices, but we do not offer legal advice.

Your position in Arthurs Information Emporium will be:

Requester: You will collect applications for FOIA requests and generate FOIA request letters. Once a reply has been received from the responding office, you'll forward that response to the applicant. You are not to offer any advice or analysis to the applicant, as we are not a law firm. Offering unauthorized legal advice to clients may be grounds for separation from the organization.

Your compensation will be: ['-Compensation\_Details-']

Please respond to this letter by ['-Offer\_Deadline-'] to indicate whether you accept. We look forward to your response.

Thank you.

Sincerely,  
Buddy Chestnut

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745-345-8752  
cucumber@site.site