



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

# CAVIOM

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## User Manual

### Purpose of the document

This document serves as a guide in using **Web-based Charity Management System – Caviom** of its end users, specifically the charity organization's administrator and associates. This document contains pieces of information needed by the users for them to effectively utilize the system. It provides simple instructions about how to setup, access, navigate, close the system as well as use its features and function properly.

Caviom is composed of different sub-systems where users can manage donors and donations, manage public profile, manage projects, as well as manage users, beneficiaries, benefactors, and volunteers. To protect the system, developers used two factor authentication, hashing, and encrypting for security. Fields have validations and will give an error message if users inputted a wrong information. The system is user-friendly where problem can easily be fixed but there are also support that users can reach-out for if they have inquiries.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

### Table of Contents

<b>1. Introduction .....</b>	<b>3</b>
1.1    Overview.....	3
<b>2. Getting Started .....</b>	<b>4</b>
2.1    Set-up Considerations.....	4
2.2    User Access Considerations .....	4
2.3    Accessing the System .....	4
2.4    Exiting the System.....	15
<b>3. Using the System.....</b>	<b>18</b>
3.1    Charity Administrator/Associates .....	18
3.1.1    Manage Donors/Donations .....	18
3.1.1.1 Leads.....	18
3.1.1.2 Prospects .....	20
3.1.2    Manage Public Profile.....	22
3.1.2.1 Featured Projects.....	30
3.1.3    Manage Projects .....	34
3.1.3.2 Manage Tasks of a Project.....	38
3.1.4    Manage Users .....	38
3.1.5    Manage Beneficiaries.....	40
3.1.6    Manage Benefactors .....	54
3.1.7    Manage Volunteers .....	57
3.1.8    Gift-giving .....	62
3.1.9    Audit Logs.....	67
3.1.10    Notification.....	68
3.1.11    Order Star Token.....	71
3.2    Donors.....	75
<b>4. Support.....</b>	<b>81</b>



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

### 1. Introduction

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Due to the COVID-19 pandemic, many of us adapt from manual processes to digitization as it helps to mitigate the fast transmission of the virus. However, there are still sectors who find that it is difficult to change because of some economic factors.

Charitable organizations are one of those people who are struggling to transform their processes into digitals due to lack of financial funds. According to the result of the survey conducted by the researchers, most of the charity organizations prioritize their beneficiaries than using the funds for leveraging their system within their charity organization. The student researchers of De La Salle-College of Saint Benilde took this as an opportunity to help charity organizations by having an acceptable, cost-effective web-based charity management system.

#### 1.1 Overview

Caritas Vincit Ominia or well-known as Caviom means love for humankind. This web-based charity management system aims to cater the charity organizations who have limited funds but wanted to elevate their processes from manual into digital format. The management processes used in the system are the following aspects: Public Profile, Donors and Donations, Constituents, and Project-based Task Management.

The four aspects mentioned are the key features and function performed by Caviom; hence, this document will be a guide on how to use these functionalities properly.



## 2. Getting Started

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### 2.1 Set-up Considerations

Before a user can access the Web-based Charity Management System – Caviom, user must have the following set-up considerations, and these are:

- Personal computer (such as desktop computer, laptop, and smartphone).
- Good high-speed WiFi or Data connection

### 2.2 User Access Considerations

The system is accessible via the internet; however, the root administrator will only cater to charity organizations within Metro-Manila. The root administrators are the developers of this system. Moreover, the system's end-users are mainly the administrator and its associates. Potential donors can only access the Welcome page of Caviom along with the other information such as About, Contact, Services and the public profile under Charitable Organization published by the user. Nevertheless, if potential donor decided to start-up a charity organization wherein, he/she registered as an administrator or founder, it's the only time he/she will be able to access the other features and functions of Caviom as a web-based charity management system.

### 2.3 Accessing the System

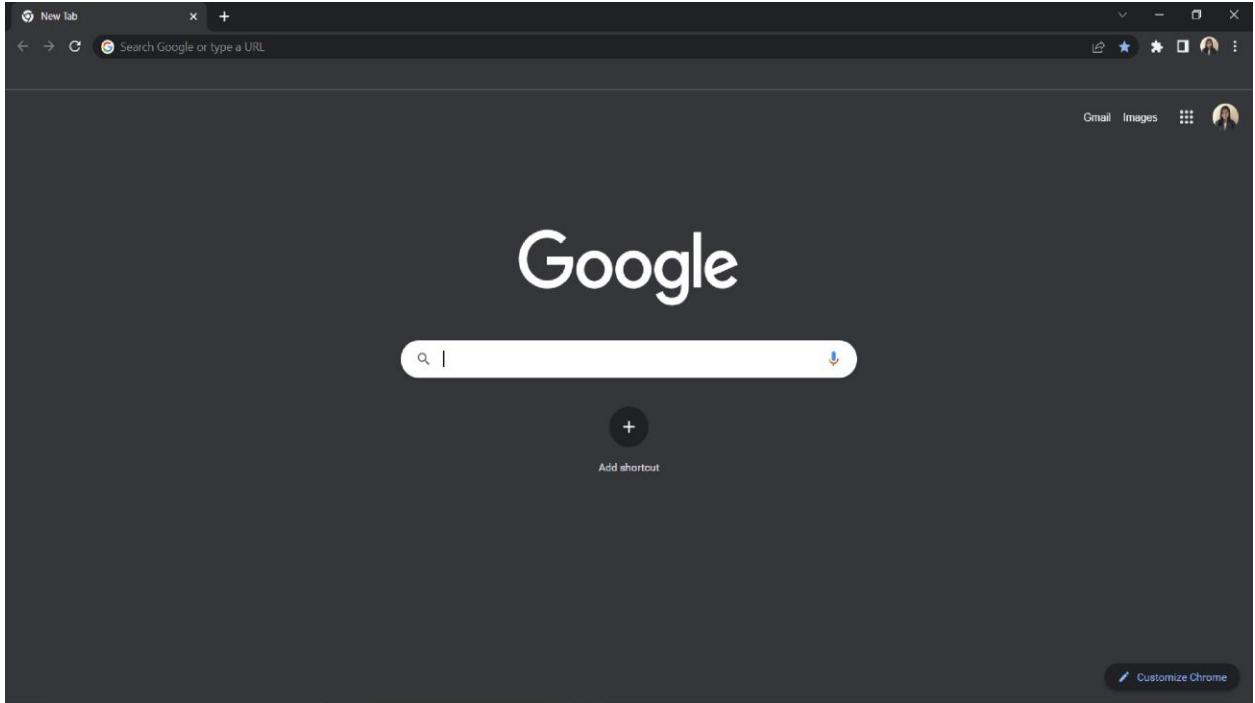
#### 2.3.1 Charity Administrator/Associates

The following steps shown are the proper way to access the Web-based Charity Management System – Caviom (Signing-up):

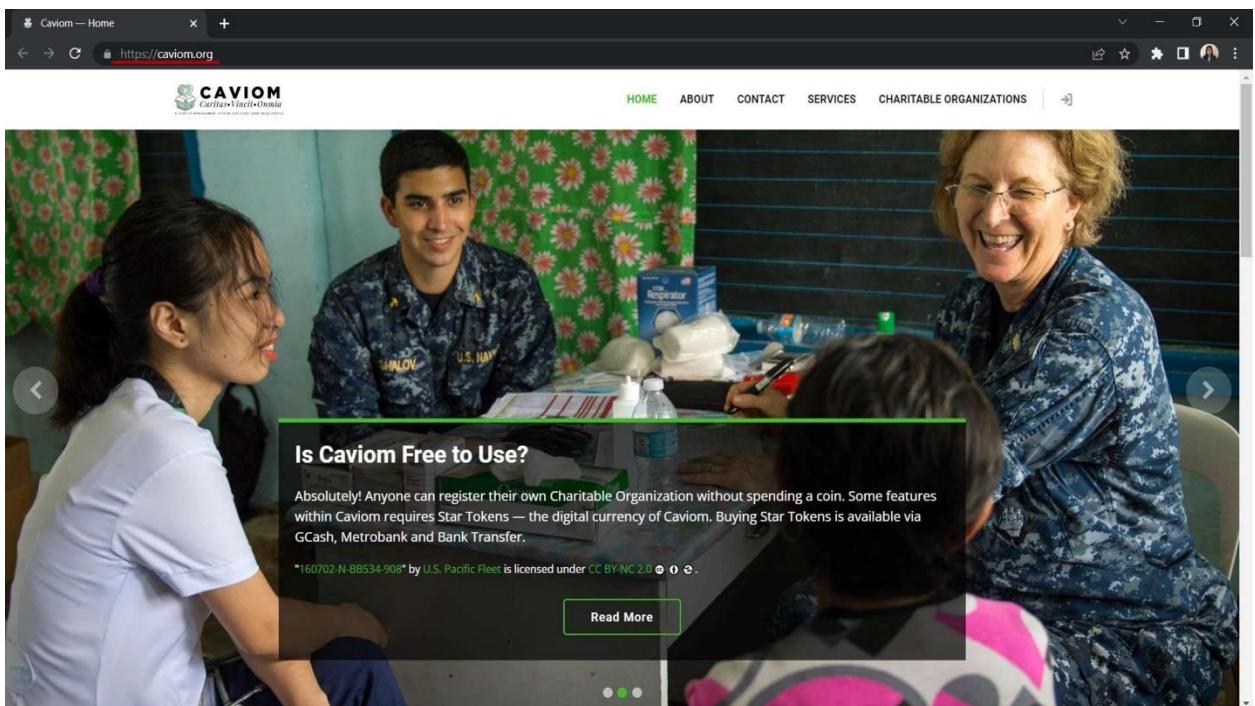
- (1) Users must open a browser (Chrome is highly recommended for best performance).



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City



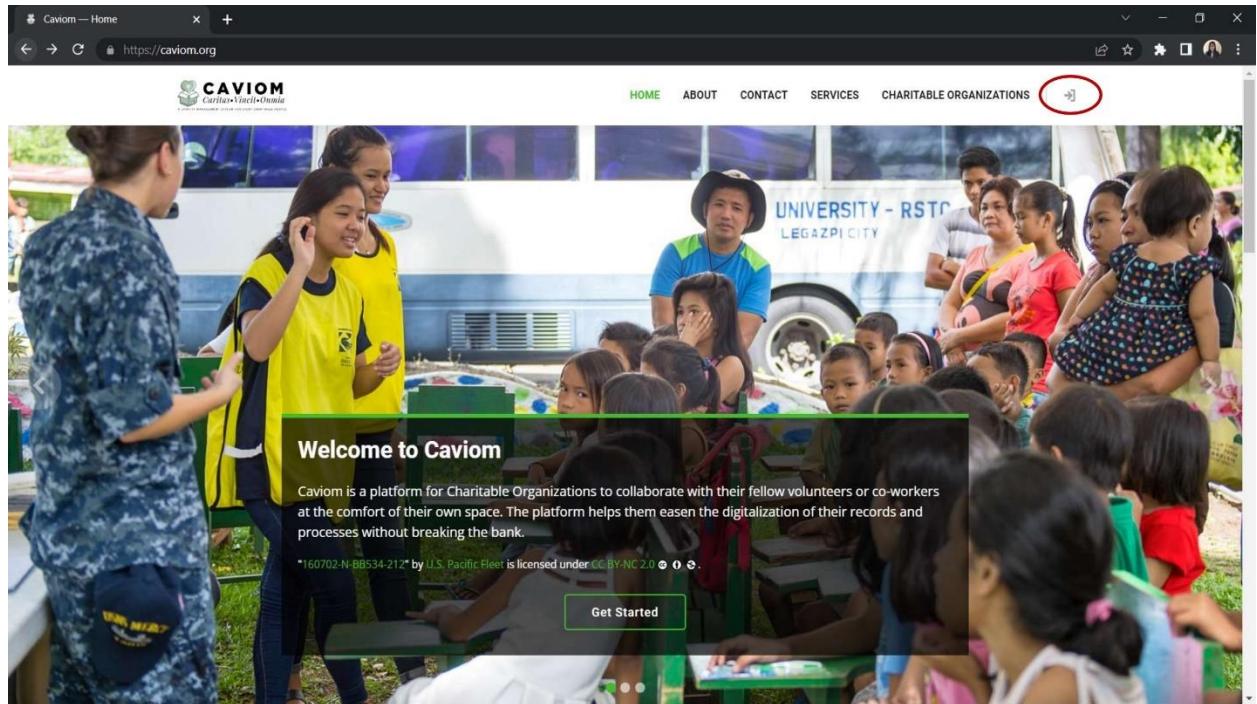
- (2) User must type to the search engine the Caviom's link <https://caviom.org> to access the web-based charity management system and it will be redirected to the Caviom's welcome page as shown below:



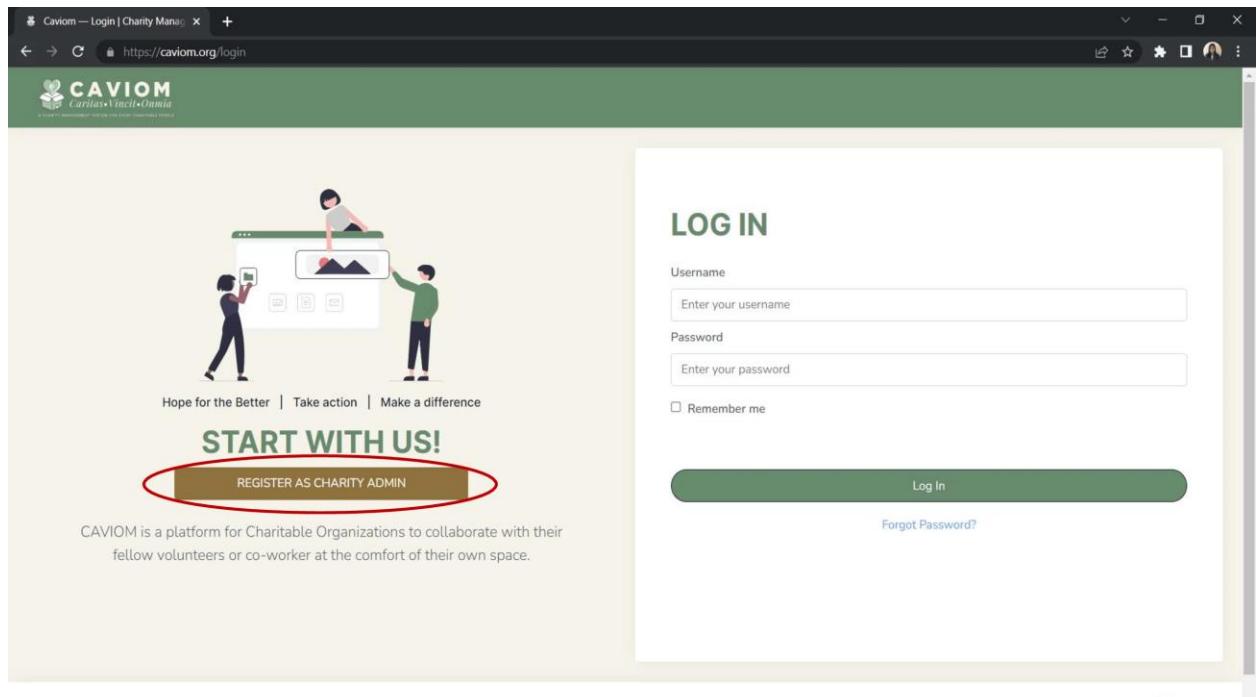
- (3) To register as administrator, navigate and click the sign-up icon on the top-right of the screen as shown below:



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City



- (4) The user will be redirected into a new page as shown below where they can register or login. User should click the “register as charity admin” button.



- (5) The user must fill-in all the necessary information and click the “create account” button. Double check the fields if the page throw error message and then try again to click the button.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows the CAVIOM registration interface. On the left, there's a "WELCOME" section with a small illustration of a person standing next to a tree. Below it, the text "Philantropists, Charity Founders, Fundraisers, Aspring Givers in general.." and "What is a Charity Admin?". A detailed description follows, mentioning that a Charity Admin is a user role with the highest level of access. A "READ MORE HERE →" link is provided. On the right, the "REGISTER" section is titled "Personal Information". It includes fields for First Name (Ex. Juan), Middle Name (Ex. De La), Last Name (Ex. Cruz), Cellphone No. (Ex. 0998123457), Telephone No. (Ex. 82531234), Position in the Organization (Ex. Head / President / Founder / Director), and Your Organizational ID Number (Permanent) (with a note: "(Leave blank if you wish to auto-generate your ID no.)").

The screenshot shows the CAVIOM registration interface. The "REGISTER" section continues with "Current Address" and "Address Line 1". Below this, the "Create Account" form starts. It has fields for "Username (Permanent)" (@ aria sumagui), "Email Address (Permanent)" (airamae.sumagui@benilde.edu.ph), and "Password" (with a redacted value). A blue callout box provides password requirements: "Your password must contain at least:

- 8-20 characters
- one uppercase and one lowercase letter
- one symbol
- one number

". To the right, there's a "Confirm Password" field and a checkbox for agreeing to the "Terms of Service and Privacy Policy". At the bottom, a large green button is circled in red with the text "Create Account". Below it, a link says "Already have account?".

(6) The user will be redirected to the verification page as shown below:



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows a web browser window with the URL <https://caviom.org/verify-email>. The page has a dark header with the Caviom logo and navigation links. The main content area is titled "EMAIL VERIFICATION" in large, bold, green capital letters. Below the title, a message reads: "Before getting started, please verify your email address by clicking on the link sent to your email." At the bottom of the form are two buttons: "Resend Verification Link" and "Logout".

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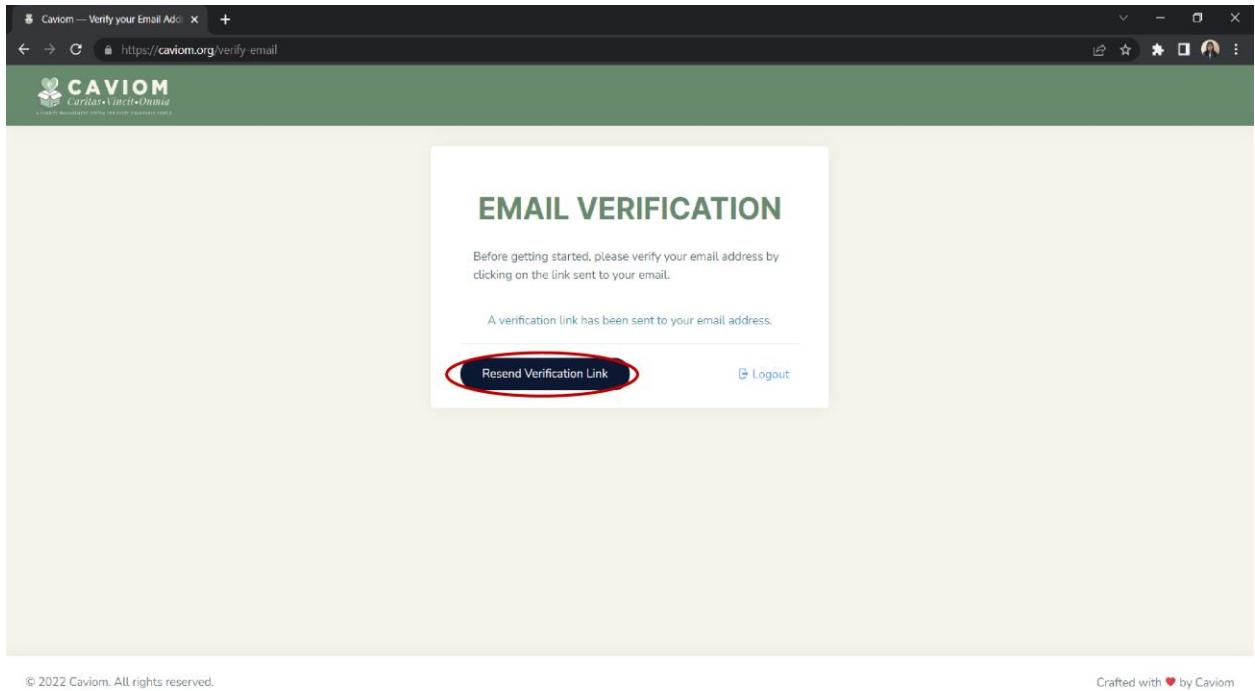
Crafted with ❤ by Caviom

- (7) The user must check his/her email to verify and authenticate the registration. If it is not visible, the user may resend another verification link through “resend verification link” button:

The screenshot shows a Gmail inbox with 10,991 messages. A new email from "Caviom <no-reply@caviom.org>" is selected. The subject is "Verify Email Address". The email body contains a message from Caviom with the text "Hello! Please click the button below to verify your email address." and a "Verify Email Address" button. Below the button, there is a note: "If you did not create an account, no further action is required." and "Regards, Caviom". At the bottom, there is a URL: <https://caviom.org/verify-email/13/6ad849a18963177b423f92af6fbf30961e542a2?Expires=1666586033&Signature=a3b2fb16485a9f8e5dc6f1339efd507346349b26579060a54ad2285a7784f66e>.



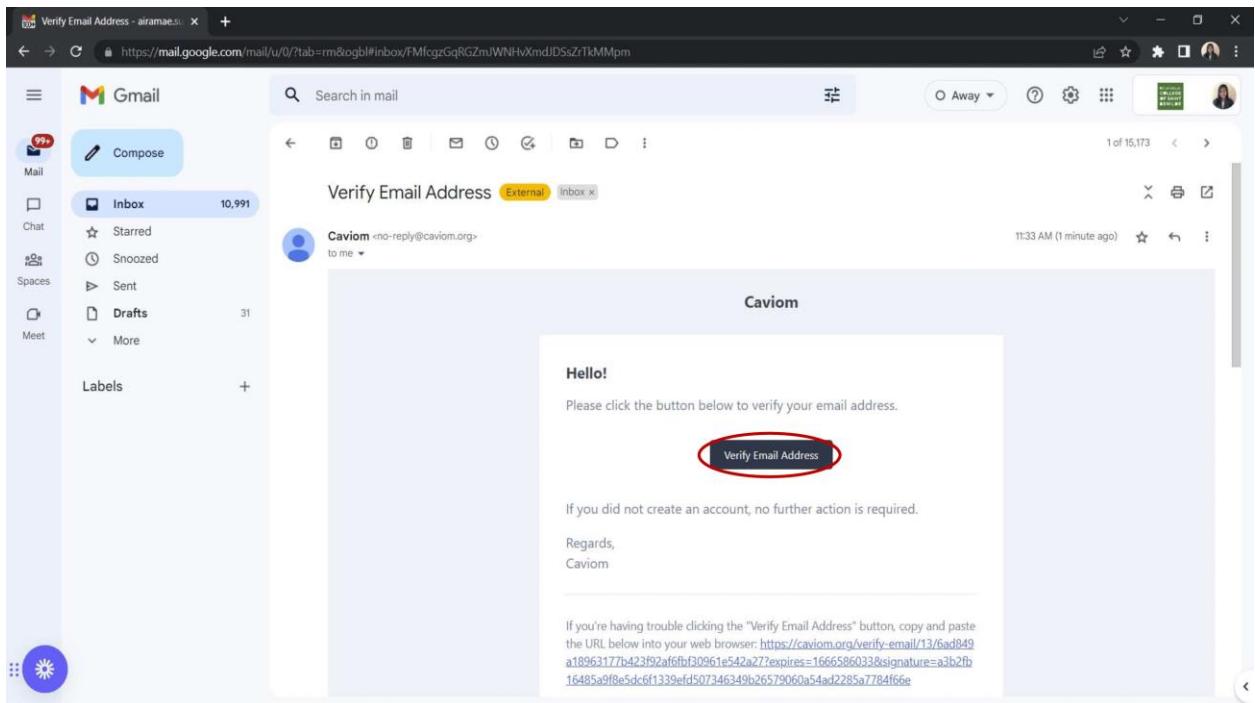
## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City



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- (8) As the user finally received the verification link via his/her email, the user must click “verify email address” button:



- (9) The new registered user will be redirected to the charity dashboard page as shown below:



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows the Caviom dashboard for "SAN DIONISIO CHARITY ORG". The top navigation bar includes links for Home, About, Contact, Services, Charitable Organizations, and a user profile for "Hi Aira". The main content area features a sidebar with a logo and sections for MENU (Dashboard, Donors and Donations, Our Charitable Org, Gift Giving, Audit Logs) and BALANCE (4500 Star Tokens). The central dashboard displays various metrics in cards:

Category	Value	Icon
Charity Admins	3	User icon
Charity Associates	20	User icon
Beneficiaries	35	User icon
Gift Givings	41	Gift icon
Verified Users	5	Building icon
Featured Projects	6	Heart icon
Projects	15	Building icon
Total no. of active Charity Administrators		
Total no. of active Charity Associates		
Total no. of active Beneficiaries		
Total no. of Gift Giving Projects		
Organization's verified Caviom users		
Posted projects on Public Profile		
Total no. of current Charity Projects		
Total Visits	100	Eye icon
Total no. of views since Registration		

Below these cards are two sections: "Donors and Donations" showing counts for Leads (20), Prospects (50), and Opportunities (100), and a "Progress Tracker" showing counts for Pending Tasks (50), In-Progress Tasks (30), and Finished Tasks (20), along with a pie chart.

The following steps shown are the proper way to access the Web-based Charity Management System – Caviom (Login):

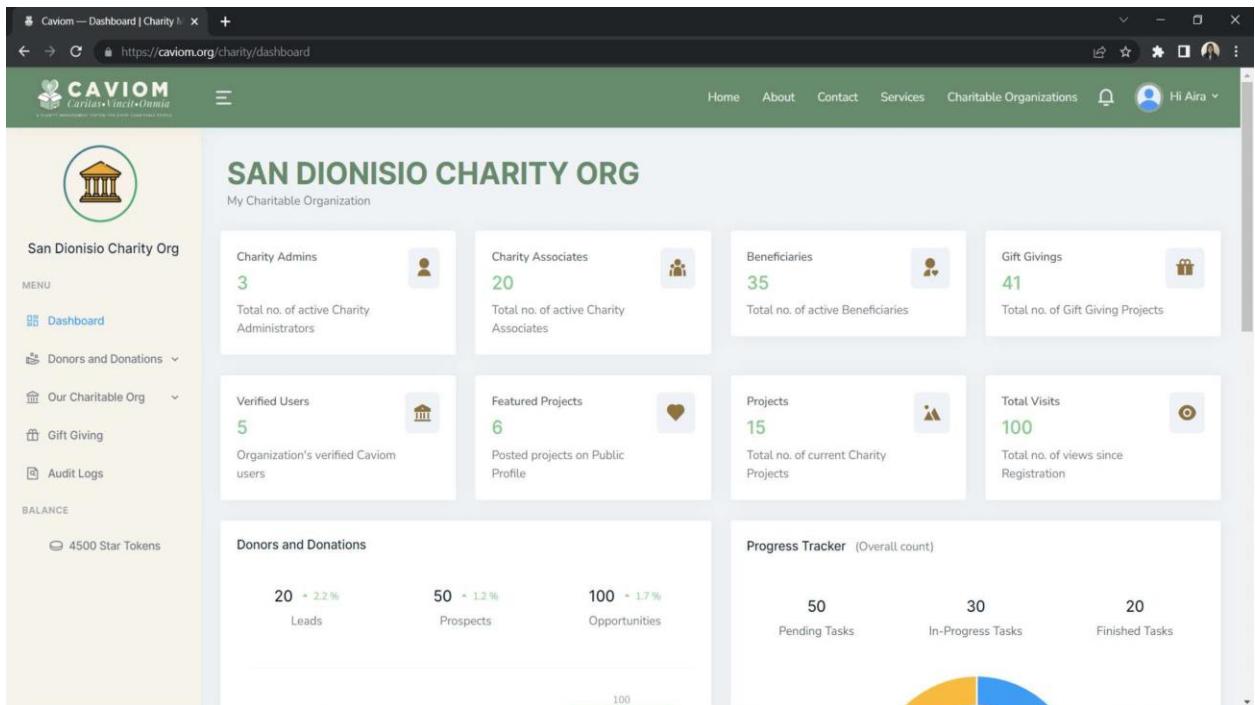
- (1) The user must have an existing account to login.
- (2) The user should put his/her valid username and password.

The screenshot shows the Caviom login page. The top navigation bar includes links for Home, About, Contact, Services, Charitable Organizations, and a user profile for "Hi Aira". The main content area features a large "LOG IN" button on the right. To the left, there is a graphic of two people interacting with a screen, with the text "Hope for the Better | Take action | Make a difference". Below this is a "START WITH US!" button and a "REGISTER AS CHARITY ADMIN" button. A small note at the bottom left states: "CAVIOM is a platform for Charitable Organizations to collaborate with their fellow volunteers or co-worker at the comfort of their own space." On the right side, there are "Forgot Password?" and "Remember me" checkboxes, and a "Log In" button.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

- (3) The user should click the “login” button and if no error exists, the user will be redirected into the dashboard page as shown below:



The following steps shown are the proper way to access the Web-based Charity Management System – Caviom (Login with error message):

- (1) If error messages persist to exist, the user might probably forgot his/her password. In this case, click the “forgot password” button as shown below:



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

- (2) The system will be redirected to a password reset page where a user should type his/her registered email address.

- (3) Fill-in the required field and click the “send password reset link” button.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows a web browser window for 'CAVIOM — Login | Charity Management System' at the URL <https://caviom.org/forgot-password>. The main content area is titled 'PASSWORD RESET'. A light blue callout box contains the text: 'Forgot your password? Enter your registered email address and the password reset link will be sent there.' Below this is a text input field labeled 'Registered Email Address' containing the value 'airamae.sumagui@benilde.edu.ph'. A large dark blue button labeled 'Send Password Reset Link' is centered below the input field. This button is circled in red in the screenshot. At the bottom right of the page, there is a link 'Go Back'.

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(4) System will confirm if the process is successful.

The screenshot shows the same web browser window as the previous one, but the 'Send Password Reset Link' button has been clicked. A red underline highlights the message 'Password reset link has been sent to your email.' which appears below the button. The rest of the interface remains the same, including the 'PASSWORD RESET' title and the 'Forgot your password?' callout box.

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(5) The user must check if he/she successfully receives the email. Click the "reset password" button to continue.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

A screenshot of a Gmail inbox titled 'Reset Password Notification'. The email is from 'Caviom <no-reply@caviom.org>' and was sent 'to me' at 1:32 PM (1 minute ago). The subject line is 'Reset Password Notification'. The email body starts with 'Hello!', followed by a message stating 'You are receiving this email because we received a password reset request for your account.' A red circle highlights the 'Reset Password' button. Below the button, it says 'This password reset link will expire in 60 minutes.' and 'If you did not request a password reset, no further action is required.' The message ends with 'Regards,  
Caviom'. At the bottom, there is a note: 'If you're having trouble clicking the "Reset Password" button, copy and paste the URL into your browser address bar.'

- (6) The system will be redirect to the password reset page where user can type his/her new password.

A screenshot of a web browser showing the 'Caviom — Reset Password | Char' page. The URL is https://caviom.org/reset-password/9d3181f2e575898a59678f058a03f6b68c63a62ea29b02ce57161dd8907e5d61?email=airamae.sumagui%40benilde.edu.ph'. The page has a green header with the Caviom logo. The main content area is titled 'PASSWORD RESET'. It contains a message box stating 'Your password must contain at least:' with a list: '• 8-20 characters', '• one uppercase and one lowercase letter', '• one symbol', and '• one number'. Below this are input fields for 'Email' (containing 'airamae.sumagui@benilde.edu.ph'), 'New Password', and 'Confirm Password'. A large blue 'Save Password' button is at the bottom.

- (7) Fill-in the required fields and click the “save password” button.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows a web browser window with the URL <https://caviom.org/reset-password>. The page title is "Caviom — Reset Password | Charity". The main content is titled "PASSWORD RESET". A blue box contains instructions: "Your password must contain at least: 8-20 characters, one uppercase and one lowercase letter, one symbol, one number". Below this are fields for "Email" (containing "airamae.sumagui@benilde.edu.ph"), "New Password" (containing "\*\*\*\*\*"), and "Confirm Password" (containing "\*\*\*\*\*"). At the bottom is a dark blue button labeled "Save Password" with a red oval around it.

- (8) System will confirm if the process is successful. The user may now login using his/her new password.

The screenshot shows a web browser window with the URL <https://caviom.org/login>. The page title is "Caviom — Login | Charity Manager". The main content features a green header bar with the text "Password has been reset successfully! Kindly login again to continue." A red oval highlights this message. Below the header is a "LOG IN" section with fields for "Username" and "Password", a "Remember me" checkbox, and a "Log In" button. To the left is a "START WITH US!" section with a "REGISTER AS CHARITY ADMIN" button. The footer contains copyright information: "(c) 2022 Caviom. All rights reserved." and "Powered by ".

## 2.4 Exiting the System

The following steps shown are the proper way to close the Web-based Charity Management System – Caviom:



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

- (1) Once the user is done using Caviom, the user should click the “profile” button located on the top-right of the screen as shown below:

Click the dropdown menu.

Hi Aira

San Dionisio Charity Org

PROJECTS

Our Charitable Organization > Projects

Learn more about Projects

Projects

List of All Projects

Add New

Lugaw for a Cause

Values Formation

Children Feeding Program

Dashboard

Donors and Donations

Our Charitable Org

Public Profile

Projects

Users

Beneficiaries

Benefactors

Volunteers

Gift Giving

Audit Logs

BALANCE

- (2) Click the “logout” button.

Click the “Logout” button.

Logout

Profile

Change Password

Hi Aira

San Dionisio Charity Org

PROJECTS

Our Charitable Organization > Projects

Learn more about Projects

Projects

List of All Projects

Add New

Lugaw for a Cause

Values Formation

Children Feeding Program

Dashboard

Donors and Donations

Our Charitable Org

Public Profile

Projects

Users

Beneficiaries

Benefactors

Volunteers

Gift Giving

Audit Logs

BALANCE

- (3) Close the browser.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

CAVIOM — Login | Charity Mana... + https://caviom.org/login

**CAVIOM**  
Catholics Vincit Omnia

Hope for the Better | Take action | Make a difference

**START WITH US!**

REGISTER AS CHARITY ADMIN

Click this "x" icon to close the browser.

**LOG IN**

Username  
Enter your username

Password  
Enter your password

Remember me

Log In

Forgot Password?

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### 3. Using the System

#### 3.1 Charity Administrator/Associates

##### 3.1.1 Manage Donors/Donations

###### 3.1.1.1 Leads

In this section, it provides the proper way on how a user can add as prospect, view and delete the donor's personal information and their donation within the charity organization.

(1) Navigate from the side bar menu Donors and Donations > Leads

The screenshot shows the CAVIOM Dashboard for the organization 'SORORITY OF THE SOUTH'. The left sidebar has a 'MENU' section with several options: Dashboard, Donors and Donations (which is circled in red), Our Charitable Org, Gift Giving, Audit Logs, and a BALANCE section showing 18222 Star Tokens. A red arrow points from the text 'Click the "Donors and Donations" dropdown button.' to the 'Donors and Donations' menu item. The main dashboard area displays various statistics and charts. At the bottom right, there is a progress tracker with three segments: Pending Tasks (50), In-Progress Tasks (30), and Finished Tasks (20). The total count for the progress tracker is 100.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

SORORITY OF THE SOUTH  
My Charitable Organization

Charity Admins: 3  
Charity Associates: 20  
Beneficiaries: 35  
Gift Givings: 41

Verified Users: 5  
Featured Projects: 6  
Projects: 15  
Total Visits: 100

Leads: 20 (2.2%)  
Prospects: 50 (1.2%)  
Opportunities: 100 (1.7%)

Progress Tracker (Overall count):  
Pending Tasks: 50  
In-Progress Tasks: 30  
Finished Tasks: 20

- (2) The system will be redirected to a new page where the user can view list of new leads.
- (3) Users have an option to click “view” button. This helps the user to view the detailed information of the lead donor.

LEADS  
Donors and Donations > Leads

Leads

ID	Last Name	First Name	Middle Name	Email Address	Mode of Donation	Date of Payment	Action
1	Salumbides	Eveline	Mariano	evelinemsalumbides@gmail.com	GCASH	2022/04/18	<button>View</button>

Showing 1 to 1 of 1 entries

Click the “View” button.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

This screenshot shows a lead detail page for "Salumbides, Eveline M." on the CAVIOM platform. The left sidebar contains a navigation menu with options like Dashboard, Donors and Donations (selected), Leads, Prospects, Our Charitable Org, Gift Giving, Audit Logs, and BALANCE. The main content area displays the lead's information: Amount Donated (PHP 5.40), Mode of Donation (GCASH), Message (a note about a volcanic eruption), Date of Payment (June 17, 2021), and Email Address (evelynsalumbides@gmail.com). To the right, a "Proof of Payment" box shows a successful transaction from "DANALEE MAEL" for PHP 5.40, dated Oct 23 2020, 02:13 PM. A "Go Back" link is at the top right of the content area.

- (4) User can modify the information whether to delete it or add the lead as a new prospect.
- (5) As the user click the “add to prospect”, the system will redirect it into a new page (Donors and Donations > Prospects).

This screenshot shows the same lead detail page as above, but with a red arrow pointing to the "Add to Prospect" button at the bottom right of the content area. The button is highlighted with a green oval. The rest of the page content is identical to the first screenshot.

### 3.1.1.2 Prospect

In this section, it shows that once the user added the lead as a new prospect, the donor is a potential volunteer or benefactor of the charity organization.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

- (1) Navigate from the side bar menu Donors and Donations > Prospects
- (2) The system will be redirected to a new page where the user can view a list of new prospects.
- (3) Users have an option to click “view” button. This helps the user to view the detailed information of the potential volunteer or benefactor.

The screenshot shows the CAVIOM Prospects page. On the left, there's a sidebar with a menu including 'Dashboard', 'Donors and Donations' (with 'Prospects' highlighted), 'Our Charitable Org', 'Gift Giving', 'Audit Logs', and 'BALANCE'. The main area has a title 'PROSPECTS' and a sub-section 'PHP 5,403.23 Total Acknowledge Donations'. Below this is a table with columns: ID, Last Name, First Name, Middle Name, Email Address, Mode of Donation, Date of Payment, and Action. One row is visible: ID 1, Salumbides, Eveline, Mariano, evelinemsalumbides@gmail.com, GCASH, 2022/04/18. A red box highlights the 'View' button in the Action column for this row. A red arrow points to the 'View' button with the text 'Click the "View" button.' A watermark 'Crafted with ❤ by Caviom' is at the bottom right.

- (4) As the user clicks the “add as opportunity” button, the user is letting the donor to be their regular constituent of the charity organization; it can be as volunteer or benefactor.

The screenshot shows the CAVIOM View Prospect page. The left sidebar is identical to the previous screenshot. The main area shows a prospect's details: Message (Ang donasyon na ito ay pangdagdag sa project niyo para sa mga victims ng volcanic eruption sa Taal. Give ko ang aking contact dahil nais kong mag-share at mag-donate sa gagawin niyong projects para sa mga street dwellers.), Date of Payment (June 17, 2021), Email Address (evelynsalumbides@gmail.com), and Running Balance (PHP 5,403.23). To the right, there's a 'Successfully sent to' section with a message to DANAILO MAIL (PHP 5.40) and a 'Move to Leads' button. At the bottom, there's a 'Remarks' field and a green 'Add as Opportunity' button, which is circled in red with the text 'Click "Add as opportunity" button.'



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

This screenshot shows a user interacting with the CAVIOM system to create a new opportunity for a nonprofit. The user has selected the 'Create New Benefactor Record' option, which is highlighted with a red oval. The interface includes a sidebar with various menu items like Dashboard, Donors and Donations, Leads, Prospects, Our Charitable Org, Gift Giving, and Audit Logs. The main form displays fields for Message, Date of Payment, Email Address, and Running Balance. A success message box for 'Elizalde, Kei S.' is overlaid on the page. To the right, a modal window shows a successful email sending confirmation.

### 3.1.2 Manage Public Profile

In this section, it provides the proper way on how a user can view, add, edit, and delete the list of benefactors within the charity organization.

- (1) Navigate from the side bar menu Our Charitable Org > Public profile

This screenshot shows the 'PUBLIC PROFILE' page for 'San Dionisio Charity Org'. The sidebar on the left includes a dropdown menu for 'Our Charitable Org' with a red arrow pointing to it. The main content area displays various statistics and metrics such as Charity Admins (3), Charity Associates (20), Beneficiaries (35), Gift Givings (41), Verified Users (5), Featured Projects (6), Projects (15), and Total Visits (100). Below these, there are sections for 'Donors and Donations' and 'Progress Tracker'.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

This screenshot shows the CAVIOM Public Profile page for 'San Dionisio Charity Org'. The left sidebar has a 'Public Profile' menu item highlighted with a red box. The main content area displays various statistics and sections like 'Donors and Donations' and 'Progress Tracker'.

(2) User will be redirected to the view page as shown below:

This screenshot shows the CAVIOM Public Profile page for 'Sorority of the South'. A red box highlights the 'Re-Apply for Verification' button. Below it, a red arrow points to the 'View Public Profile' button. The main content area displays 'FEATURED PROJECTS'.

Re-apply for verification button – this is where the user will upload necessary documents such as SEC/DSWD registration as a proof that they are a legitimate organization.

View Public Profile button – this is to visualize how the charity's photos and posts from public profile appear in the eyes of end-users, specifically potential donors.

Make changes button – this is where the user can manage their charity



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

organization's public details. User can add, edit, update, upload the information of their organization (i.e. their goals and their story on how they were established) which are needed when their public profile published because it will help them to attract more potential donors.

Set visibility – this is the status of the public profile; it can be hidden, visible or locked.

Take note: In this scenario, set visibility is not clickable as the status is "locked" due to violation that the user committed.

- (3) As the user click the “re-apply for verification” button, it will be redirected into a new page as shown below:

Caviom — Apply for Verification

http://127.0.0.1:8000/charity/our-charitable-org/profile/apply-for-verification

CAVIOM Cariño Vinculada

Sorority of the South

Home About Blog Contact Charitable Organizations Hi Sierra

PUBLIC PROFILE

Our Charitable Organization > Public Profile > Apply for Verification

Learn more about Public Profiles

APPLY FOR VERIFICATION

Submit valid required documents to get verified. Subject to review and approval by Caviom.

SEC Registration DSWD Registration Valid Government ID Photo of you holding your ID

Choose File No file chosen Choose File No file chosen Choose File No file chosen Choose File No file chosen

Note: File size must not exceed 2mb. Only allowed file types are: PNG, JPG, and PDF.

Submit

- (4) Fill-in the required fields and click the “submit” button.
- (5) Now, click the “make changes” button.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows the CAVIOM Public Profile page. On the left is a sidebar with a logo for 'Sorority of the South'. The main content area has a green header 'PUBLIC PROFILE'. Below it is a sub-header 'Our Charitable Organization > Public Profile'. A red box highlights the 'Re-Apply for Verification' button. A red arrow points from the text 'Click this button' to the 'Make Changes' button. At the bottom, there's a section for 'FEATURED PROJECTS'.

- (6) The system will redirected into a new page. Noticeably, there are five (5) steps that user must undergo to complete the necessary details for publishing public profile.

Take note: The following fields are expandable as you can see in the succeeding photos.

The screenshot shows the CAVIOM Setup Public Profile page. It features a green header 'PUBLIC PROFILE' and a sub-header 'Our Charitable Organization > Public Profile > Setup'. A red oval encircles a five-step navigation bar labeled '01 Primary Information', '02 Secondary Information', '03 Programs & Activities', '04 Modes of Donation', and '05 Review & Confirm'. Below the navigation bar are sections for 'Photos (Click to Expand)', 'Primary Information & Address (Click to Expand)', and a large green 'Save Primary Information' button. Navigation buttons 'Previous' and 'Next' are at the bottom.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows the 'PUBLIC PROFILE' setup page for 'SAN ROQUE UNITED, INC.' in the CAVIOM system. The page is divided into five steps: Primary Information, Secondary Information, Programs & Activities, Modes of Donation, and Review & Confirm. The 'Primary Information' step is active, indicated by a green progress bar. A red box highlights the 'Photos (Click to Expand)' and 'Primary Information & Address (Click to Expand)' sections. Below these sections is a large green button labeled 'Save Primary Information'. At the bottom of the page are 'Previous' and 'Next' buttons.

The screenshot shows the 'PUBLIC PROFILE' setup page for 'Sorority of the South'. The 'Photos (Click to Expand)' section is expanded, showing fields for 'Profile Picture' and 'Cover Photos'. The 'Profile Picture' field has a placeholder 'Choose File' and 'No file chosen'. The 'Cover Photos' field has a placeholder '(Up to a max of 5 pictures only)' and displays a thumbnail of a woman. Below the photo is a 'Manage' button. At the bottom of the page is a 'Primary Information & Address (Click to Expand)' button.

(7) The user must fill-in the required fields and then click “save” button.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

Sorority of the South

Primary Information & Address (Click to Expand)

**Label**

\*Category  Select a category

Tagline (Optional)  Enter tagline

**Primary Information & Address**

Use my own information

\*Email Address  Ex. info@mycharity.org

\*Cellphone No.  Ex. 09981234567

Telephone No.  Ex. 82531234

\*Address Line 1  Ex. 1123 Kahoy St.

Address Line 2 (Optional)  Ex. Unit 34B 4th Floor

Province  City / Municipality

Sorority of the South

\*Cellphone No.  Ex. 09981234567

Telephone No.  Ex. 82531234

\*Address Line 1  Ex. 1123 Kahoy St.

Address Line 2 (Optional)  Ex. Unit 34B 4th Floor

\*Province  Ex. Metro Manila

\*City / Municipality  Ex. Manila City

\*Barangay  Ex. Brgy. 204

\*Postal Code  Ex. 1013

**Save Primary Information**

Previous  Next

- (8) User may click the “next” button to move to the next step of publishing a public profile. Using “previous” button will let the user go back from the last page.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

Caviam — Setup Public Profile | + http://127.0.0.1:8000/charity/our-charitable-org/profile/setup

CAVIOM • Cariño • Vincil • Omnia

Sorority of the South

Home About Blog Contact Charitable Organizations Hi Sierra

MENU

- Dashboard
- Donors and Donations
- Our Charitable Org
  - Public Profile
  - Projects
  - Users
  - Beneficiaries
  - Benefactors
  - Volunteers
  - Gift Giving
  - Audit Logs
- BALANCE

\*Cellphone No.  
Ex. 09981234567

Telephone No.  
Ex. 82531234

\*Address Line 1  
Ex. 1123 Kahoy St.

Address Line 2 (Optional)  
Ex. Unit 34B 4th Floor

\*Province  
Ex. Metro Manila

\*City / Municipality  
Ex. Manila City

\*Barangay  
Ex. Brgy. 204

\*Postal Code  
Ex. 1013

Save Primary Information

Please click on Save first before proceeding to the next.

Previous Next

Caviam — Setup Public Profile | + http://127.0.0.1:8000/charity/our-charitable-org/profile/setup

CAVIOM • Cariño • Vincil • Omnia

Sorority of the South

Home About Blog Contact Charitable Organizations Hi Sierra

MENU

- Dashboard
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  - Public Profile
  - Projects
  - Users
  - Beneficiaries
  - Benefactors
  - Volunteers
  - Gift Giving
  - Audit Logs
- BALANCE

18222 Star Tokens

**SAN ROQUE UNITED, INC.**

Setup your Charitable Organization's public profile so it can be published and featured publicly.

01 Primary Information 02 Secondary Information 03 Programs & Activities 04 Modes of Donation 05 Review & Confirm

Story (Click to Expand)

\*Our Story

File Edit View Format

Paragraph B I POWERED BY TINY

Story Photo

Choose File No file chosen

Goal (Click to Expand)



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows the 'Programs & Activities' section of the CAVIOM system. The main title is 'SAN ROQUE UNITED, INC.' with a sub-instruction 'Setup your Charitable Organization's public profile so it can be published and featured publicly.' A progress bar at the top indicates steps 01 through 05: Primary Information, Secondary Information, Programs & Activities (which is active), Modes of Donation, and Review & Confirm. The 'Programs & Activities' section includes fields for 'Program / Activity Name' (with placeholder 'Enter name') and 'Photo of the Program / Activity' (with a 'Choose File' button). Below these are sections for 'Description' and rich text editing tools.

The screenshot shows the 'Modes of Donation' section of the CAVIOM system. The main title is 'SAN ROQUE UNITED, INC.' with a sub-instruction 'Setup your Charitable Organization's public profile so it can be published and featured publicly.' A progress bar at the top indicates steps 01 through 05: Primary Information, Secondary Information, Programs & Activities, Modes of Donation (which is active), and Review & Confirm. The 'Modes of Donation' section includes fields for 'Mode of Donation' (placeholder 'Enter mode of donation'), 'Account Name' (placeholder 'Enter account name'), and 'Account No.' (placeholder 'Enter account no.'). A note states 'Max of 5 mode of donations only. Donation modes will only be displayed publicly once your organization has been verified.' A large green 'Save Donation Modes' button is prominent, with a note below it: 'Please click on Save first before proceeding to the next.' Navigation buttons 'Previous' and 'Next' are at the bottom.

- (9) If user is already satisfied with all the details he/she provided for the public profile, he/she may now click “publish” button.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows a browser window for 'CAVIOM' at the URL <http://127.0.0.1:8000/charity/our-charitable-org/profile/setup>. The page title is 'SAN ROQUE UNITED, INC.' with the subtitle 'Setup your Charitable Organization's public profile so it can be published and featured publicly.' A progress bar at the top indicates five steps: Primary Information (01), Secondary Information (02), Programs & Activities (03), Modes of Donation (04), and Review & Confirm (05). Step 05 is highlighted with a checkmark. On the left, a sidebar menu for 'Our Charitable Org' includes 'Public Profile' under 'Our Charitable Org'. The main content area shows 'Confirm Details' with a checkbox for 'I have carefully reviewed, and I consent to allow my Charitable Organization's profile be viewable to the public.' A 'Publish' button is visible. Navigation buttons 'Previous' and 'Next' are at the bottom.

### 3.1.2.1 Featured Project

In this section, it provides the proper way on how a user can view, add, edit and delete the list of featured projects of the charity organization.

- (1) Navigate from the side bar menu Our Charitable Org > Public Profile
- (2) Click the “view featured projects” button.

The screenshot shows a browser window for 'CAVIOM' at the URL <http://127.0.0.1:8000/charity/our-charitable-org/profile#>. The page title is 'PUBLIC PROFILE'. It features a 'Kindly select from these:' section with buttons for 'Re-Apply for Verification', 'View Public Profile' (disabled), 'Make Changes' (disabled), and 'Set Visibility'. Below this is a 'FEATURED PROJECTS' section with a 'View Featured Projects' button. The sidebar on the left is identical to the previous screenshot, showing the 'Public Profile' option under 'Our Charitable Org'. The footer includes copyright information for 2022 Caviom and a note about the public profile being locked due to violations.

- (3) The system will redirected it into a new page where the user can view the list of featured projects. It also has an option if the user wants to add a new featured projects.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows a web browser window with the URL <http://127.0.0.1:8000/charity/our-charitable-org/profile/featured-projects>. The page title is "CAVIOM" with the tagline "Caritas Vincit Omnia". The main content area is titled "FEATURED PROJECTS" and shows a table of "Featured Projects". The table has columns: ID, Project Name, Date of Event, Visibility Status, Remarks, Date Added, and Action. There are three entries:

ID	Project Name	Date of Event	Visibility Status	Remarks	Date Added	Action
1	PENDING: Medical Mission 2022	June 12, 2022	Hidden	---	2015-04-21 22:32:05	<a href="#">View</a>
2	APPROVED: Lugaw for a Cause	June 2, 2022	Visible	---	2015-04-21 22:32:05	<a href="#">View</a>
3	REJECTED: Spanish Inquisition	June 1, 1672	Hidden	Inappropriate Project / Invalid date	2015-04-21 22:32:05	<a href="#">View</a>

At the bottom of the table, it says "Showing 1 to 3 of 3 entries".

- (4) As the user click the “add new” button, he/she will be redirected into a new page where he/she can fill-in required fields to make a new featured project.

The screenshot shows a web browser window with the URL <http://127.0.0.1:8000/charity/our-charitable-org/profile/featured-projects/new>. The page title is "CAVIOM" with the tagline "Caritas Vincit Omnia". The main content area is titled "PROJECTS" and shows a "Create New Featured Project" form. The form fields include:

- \*Featured Project Name:
- Cover Photo:  No file chosen
- \*Date of Activity:
- No. of Beneficiaries (Optional):
- Sponsors (Optional):
- Venue (Optional):
- \*Objective:   
Text editor toolbar: File Edit View Format
- Thanksgiving Message (Optional):   
Text editor toolbar: File Edit View Format

- (5) Click “submit” button.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows the 'Featured Project' submission form. On the left, there's a sidebar with 'Sorority of the South' branding and various organizational links. The main form area has two rich-text editors: one for 'Objective' and one for 'Thanksgiving Message'. Below these are five photo upload fields labeled 'Featured Photo 1' through 'Featured Photo 5'. A note at the bottom states: 'Featured projects are subject for approval by Caviom before it can be displayed on your Charitable Organization's public profile. The processing times for approval may usually take from 2 to 3 working days.' The 'Submit' button is circled in red.

(6) System will confirm it, just click the “yes” button.

The screenshot shows a 'Warning' dialog box centered over the submission form. The dialog contains the text: 'You can no longer edit this Featured Project once submitted for approval review. This action will notify and deduct your Charitable Organization 450 Star Tokens / 1 Free Credit. Continue?'. At the bottom are 'No' and 'Yes' buttons. The 'Yes' button is circled in red. The background shows the same submission form as the previous screenshot.

(7) The view page of featured projects has also “view” button. As the user click it, user can view the detailed information of the featured projects.



# The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot displays two windows of the CAVIOM web application.

**Top Window: Featured Projects**

This window shows a list of featured projects. The table has columns for ID, Project Name, Date of Event, Visibility Status, Remarks, and Date Added. The first three rows are:

ID	Project Name	Date of Event	Visibility Status	Remarks	Date Added
1	PENDING Medical Mission 2022	June 12, 2022	Hidden	---	2015-04-21 22:32:05
2	APPROVED Lugaw for a Cause	June 2, 2022	Visible	---	2015-04-21 22:32:05
3	REJECTED Spanish Inquisition	June 1, 1672	Hidden	Inappropriate Project / Invalid date	2015-04-21 22:32:05

The 'Action' column contains three 'View' buttons, which are highlighted with a red box. A blue circular arrow icon is located at the bottom right of the table area.

**Bottom Window: Medical Mission 2022**

This window shows a detailed view of the 'Medical Mission 2022' project. It includes sections for Venue (OLSOFI), Date (June 12, 2022), Sponsors (JCo. Lmtd, Jollibee Philtranco, Ayala Holdings), and Objective. The Objective section contains placeholder text about Lorem Ipsum.

**Left Sidebar (Visible in both windows):**

- Sorority of the South
- MENU
  - Dashboard
  - Donors and Donations
  - Our Charitable Org
    - Public Profile
    - Projects
    - Users
    - Beneficiaries
    - Benefactors
    - Volunteers
    - Gift Giving
    - Audit Logs
- BALANCE
  - 18222 Star Tokens



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

This screenshot shows a web browser displaying a charity management system. The URL is <http://127.0.0.1:8000/charity/our-charitable-org/profile/featured-projects/6e216252-0443-4326-81a0-3722050bf571>. The page title is "CAVIOM — View Featured Project". The main content area shows a featured project titled "Workflow Strategy" with a photo of a person writing on a whiteboard. Below the photo are details: Visibility Status: Hidden, Approval Status: PENDING, Date Added: July 14, 2022, Last Updated: Just now, and Remarks: ...

### 3.1.3 Manage Projects

In this section, it provides the proper way on how a user can view, add, edit and delete the list of benefactors within the charity organization.

(1) Navigate from the side bar menu Our Charitable Org > Projects

This screenshot shows the CAVIOM dashboard. The URL is <http://127.0.0.1:8000/charity/dashboard>. The main content area displays various organization statistics: Charity Admins (3), Charity Associates (20), Beneficiaries (35), Gift Givings (41), Verified Users (5), Featured Projects (6), Projects (15), and Total Visits (100). On the left sidebar, under the "Our Charitable Org" dropdown menu, there are links for Donors and Donations, Gift Giving, and Audit Logs. A red arrow points to the "Our Charitable Org" dropdown button with the text "Click the 'Our Charitable Org' dropdown button".

(2) Users will be redirected to the view page as shown below:



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows the 'PROJECTS' page of the CAVIOM system. The left sidebar has a 'Projects' section highlighted with a red box. A green button labeled 'Add New' is circled in red at the top right of the main content area.

- (3) User will click "add new" to create new project.
- (4) Fill-in the required fields and click "save" button. Double check the fields if there is an error message and then try clicking "save" button again.

The screenshot shows the 'Add New Project' form. It includes fields for 'Project Name' (with placeholder 'Enter name of the project'), 'Objective' (with a rich text editor and placeholder 'Enter your project's objective/s...'), and a 'Cover Photo' section with a file upload button. A red arrow points from the text 'Click "Save" to add new project.' to the 'Save' button at the bottom right, which is also circled in red.

- (5) It will show to the view page the new added project.
- (6) Click "view" button of the project to view the detailed information of the project.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

Sorority of the South

Home About Blog Contact Charitable Organizations Hi Sierra

Projects

List of All Projects

Add New

Test Project

The quick brown fox jump over the lazy dog.

1 Pending Tasks  
1 In-progress Tasks  
1 Completed Tasks

Last updated at 3 weeks ago

View Project

Sorority of the South

Home About Blog Contact Charitable Organizations Hi Sierra

PROJECTS

Our Charitable Organization > Projects > View

Learn more about Projects

Go Back

LUGAW FOR A CAUSE

May 20, 2022

Bottom-up, volunteer-led movement feeding program with a cause. The organization had the opportunity to make a partnership with Public Employment Service Office of the local government of Pasay. Hence this partnership allowed the organization to train 30 single partents. The aim is to teach the beneficiaries how to do dressmaking and other marketable sewing crafts.

Ace company and J&K Co. are both garments company that reached out to the organization. They need 15 workers for their factory and they see the trainees as good fit for the vacancies. Thus, the organization want to take this opportunity to provide employment for their beneficiaries.

The unchosen trainees for the factory vacancies will have to undergo paid weekly seminar for 1 month entitle Kumit at Home by Tytan Student Entrepreneurs group of Manila Tytana Colleges.

- (7) The user can modify the project as it has “modify details” button for updating the information and “delete” button to remove the project.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows a web browser window for 'CAVIOM — View Project | Charity'. The URL is <http://127.0.0.1:8000/charity/our-charitable-org/projects/1a2267d9-3f39-4ef7-b6aa-5884f6b8e606>. The page displays a project titled 'LUGAW FOR A CAUSE' from May 20, 2022. The project details include: Bottom-up, volunteer-led movement feeding program with a cause. The organization had the opportunity to make a partnership with Public Employment Service Office of the local government of Pasay. Hence this partnership allowed the organization to train 30 single partents. The aim is to teach the beneficiaries how to do dressmaking and other marketable sewing crafts. Ace company and J&K Co. are both garments company that reached out to the organization. They need 15 workers for their factory and they see the trainees as good fit for the vacancies. Thus, the organization want to take this opportunity to provide employment for their beneficiaries. The unchosen trainees for the factory vacancies will have to undergo paid weekly seminar for 1 month entitle Kumit at Home by Tytan Student Entrepreneurs group of Manila Tyana Colleges. The sidebar on the left shows the 'Our Charitable Org' menu with 'Projects' selected. At the bottom right of the main content area, there are three buttons: 'Feature Project' (blue), 'Modify Details' (black), and 'Delete Project' (red). The 'Delete Project' button is circled in red.

(8) The user has an option to create also a new feature project. Noticeably, it is just the same process as to how featured projects in public profile works.

The screenshot shows a web browser window for 'CAVIOM — View Project | Charity'. The URL is <http://127.0.0.1:8000/charity/our-charitable-org/projects/1a2267d9-3f39-4ef7-b6aa-5884f6b8e606>. The page displays a project titled 'LUGAW FOR A CAUSE' from May 20, 2022. The project details are identical to the previous screenshot. The sidebar on the left shows the 'Our Charitable Org' menu with 'Projects' selected. At the bottom right of the main content area, there are three buttons: 'Click to add New Feature Project' (highlighted with a red arrow and a red circle), 'Feature Project' (blue), and 'Modify Details' (black). The 'Click to add New Feature Project' button is circled in red.

In this section, it provides instructions of adding featured project under manage projects.

- (1) As the user click the “feature projects” button, it will be redirected to the same page when adding feature project under public profile.
- (2) Fill-in the required fields and click the “add to featured projects” button.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows the 'PROJECTS' section of the CAVIOM system. On the left, a sidebar menu includes 'Dashboard', 'Donors and Donations', 'Our Charitable Org' (with 'Projects' selected), 'Users', 'Beneficiaries', 'Benefactors', 'Volunteers', 'Gift Giving', and 'Audit Logs'. A balance of 18222 Star Tokens is displayed. The main content area is titled 'Add to Featured Projects' and contains fields for 'Featured Project Name' (Lugaw for a Cause), 'Date of Activity' (dd/mm/yyyy), 'No. of Beneficiaries (Optional)' (Choose between 1 to 1000...), 'Sponsors (Optional)' (Enter sponsors...), 'Venue (Optional)' (Enter venue of the project...), 'Objective' (using a rich text editor), and 'Thanksgiving Message (Optional)' (using a rich text editor). A 'Cover Photo' section with a 'Choose File' button is also present.

### 3.1.3.1 Manage Tasks of a Project

In this section, it provides the view page of task of a project where a user can add task to the other associates of the charity organization.

The screenshot shows the 'View Project' page for a specific project. The sidebar menu is identical to the previous screenshot. The main content area displays project details: vacancies for employment, unchosen trainees for a seminar, and a last update timestamp (Just now). It includes buttons for 'Feature Project', 'Modify Details', and 'Delete Project'. A red box highlights the 'Tasks' section, which lists three tasks: 'Pending' task 1 (Prepare the program flow for...), 'In-Progress' task 2 (End the generational tra...), and 'Completed' task 3 (Prepare the financial plan for...). Each task row includes columns for ID, Task, Note, Assigned By, Assigned To, and Deadline. A green 'Add New' button is visible at the top of the task list.

### 3.1.4 Manage Users

In this section, it provides the proper way on how a user can view, add, edit, and delete the list of benefactors within the charity organization.

- (1) Navigate from the side bar menu Our Charitable Org > Users
- (2) Users will be redirected to the view page as shown below:



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

ID	Organizational ID	Last Name	First Name	Username	Email Address	Role	Account Status	Action
1	11231231	Madre	Sierra	@test	martinagpalza+test2@gmail.com	Charity Admin	Active	<button>View</button>
2	2022174527	Goreng	Mi	---	martinagpalza+rootadmin4@gmail.com	Root Admin	Pending	<button>View</button>
3	2022174547	Agpalza	Martin	@martin0o24	martinagpalza@gmail.com	Charity Admin	Active	<button>View</button>
4	1231923123	Chan	Joseph	---	martinagpalza+test11@gmail.com	Charity Associate	Pending	<button>View</button>

- (3) Users have an option to export the list of users into excel file or add a new user account.

Click the “Unlock Account” button to add new user.

ID	Organizational ID	Last Name	First Name	Username	Email Address	Role	Account Status	Action
1	11231231	Madre	Sierra	@test	martinagpalza+test2@gmail.com	Charity Admin	Active	<button>View</button>
2	2022174527	Goreng	Mi	---	martinagpalza+rootadmin4@gmail.com	Root Admin	Pending	<button>View</button>
3	2022174547	Agpalza	Martin	@martin0o24	martinagpalza@gmail.com	Charity Admin	Active	<button>View</button>
4	1231923123	Chan	Joseph	---	martinagpalza+test11@gmail.com	Charity Associate	Pending	<button>View</button>

- (4) As the user wants to add a new user account, the user will be redirected to a new page as shown below:



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows the 'Add User' page of the CAVIOM system. The main title is 'ADD USER' with a subtitle 'Our Charitable Organization > Users > Add'. Below this, there's a link 'Learn more about Users'. The main form is titled 'Add New Charity User'. It has several fields: 'Account Type' (dropdown), 'Charitable Organization' (dropdown set to 'Sorority of the South'), 'Organizational ID Number (Permanent)' (text input), 'Profile Photo (Optional)' (file upload and preview), 'Email Address (Permanent)' (text input), 'Position in the Organization' (text input), 'Temporary Password' (text input), 'Confirm Password' (text input), and 'Retype password' (text input). A note at the bottom says 'Temporary password must contain at least: \* 8-20 characters'. The left sidebar shows the navigation menu with 'Our Charitable Org' selected, and the right sidebar shows user profile information.

- (5) The user must fill-in all the necessary information and click the “create account” button. Double check the fields if the page throw error message and then try again to click the button.

The screenshot shows the 'Add User' page with the 'Create Account' button highlighted by a red oval and an arrow pointing to it. The button is labeled 'Create Account' with a small icon. The rest of the form and sidebar are identical to the previous screenshot.

- (6) Wait for verification from the root admin.

### 3.1.5 Manage Beneficiaries

In this section, it provides the proper way on how a user can view, add, edit and delete the list of benefactors within the charity organization.

- (1) Navigate from the side bar menu Our Charitable Org > Beneficiaries



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

San Dionisio Charity Org

My Charitable Organization

Charity Admins: 1

Charity Associates: 0

Beneficiaries: 0

Gift Givings: 0

Verified Users: 1

Featured Projects: 0

Projects: 0

Total Visits: 0

Donors and Donations: Leads: 0, Prospects: 0, Opportunities: 0

Progress Tracker: Pending Tasks: 0, In-Progress Tasks: 0, Finished Tasks: 0

(2) System will be redirected to the view page where the users can see the list of beneficiaries as well as the “export excel” button and “add new beneficiary” button.

BENEFICIARIES

Our Charitable Organization > Beneficiaries

Beneficiaries

List of All Beneficiaries

Show 10 entries

No data available in table

Export to Excel + Add New

(3) As the users click the “add new” button, the system will be redirected to a new page.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

This screenshot shows the 'Beneficiaries' list page of the CAVIOM system. The left sidebar is titled 'San Dionisio Charity Org' and includes a 'MENU' section with 'Dashboard', 'Donors and Donations', 'Our Charitable Org' (which is expanded to show 'Public Profile', 'Projects', 'Users', 'Beneficiaries' (highlighted with a red box), 'Benefactors', 'Volunteers', 'Gift Giving', and 'Audit Logs'), 'BALANCE', and '4500 Star Tokens'. The main content area has a title 'BENEFICIARIES' and a sub-section 'Beneficiaries'. It displays a table header for 'List of All Beneficiaries' with columns: No., Last Name, First Name, Nickname, Birth Date, Age, Category, Label, and Action. A button 'Export to Excel' is at the top right, and a red circle highlights the 'Add New' button. Below the table, it says 'Showing 0 to 0 of 0 entries'.

(4) This is the new page where the users can fill-in the required fields needed to add a new beneficiary.

This screenshot shows the 'Add New Beneficiary' form. The left sidebar is identical to the previous screenshot. The main content area has a title 'BENEFICIARIES' and a sub-section 'Add'. It features a heading 'Add New Beneficiary' with a 'Go Back' link. Below it is a section titled 'I. Identifying Information' under 'Personal Information'. It includes fields for 'Nickname' (with a placeholder 'Enter nickname'), 'First Name', 'Middle Name', 'Last Name', 'Date of Birth' (with a placeholder 'dd/mm/yyyy'), 'Place of Birth', and 'Religion'. There is also a 'Profile Photo (Optional)' field with a 'Choose File' button and a placeholder 'No file chosen'.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows the 'Add Beneficiary' form on the CAVIOM website. The left sidebar shows the navigation menu for 'Our Charitable Org'. The main form has sections for 'Other Information', 'Permanent Address', and 'Present Address'. The 'Permanent Address' section contains fields for Region, Province, City, Barangay, and Postal Code. A note says 'Must be 4 digits'.

(5) Notice that on the lower-left of the screen, the users can monitor if they are on the first part up to third part of filling-in the pieces of information of the beneficiary. Moreover, click the “save” button on the lower-right of the screen to save the details inputted and proceed to the next part.

The screenshot shows the 'Add Beneficiary' form on the CAVIOM website. The left sidebar shows the navigation menu for 'Our Charitable Org'. The main form has sections for 'Permanent Address' and 'Provincial Address (Optional)'. The 'Permanent Address' section contains fields for Region, Province, City, Barangay, and Postal Code. A note says 'Must be 4 digits'. The 'Provincial Address' section contains similar fields. At the bottom right, there is a button labeled 'Save and Go to the next part' with a red oval around it.

(6) Click “add new” button to add family information.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows the CAVIOM platform's interface for adding a new beneficiary. On the left, there's a sidebar with various organizational and administrative links. The main content area is titled 'BENEFICIARIES' and shows a sub-section for 'Add New Beneficiary'. A progress bar at the top indicates 'Part 2/3'. On the right, there's a table header for 'Family Economic Information' with columns for No., Name, Birthday, Age on Interview, Relationship, Civil Status, Education, Occupation, Income, Whereabouts, and Action. A prominent green button labeled 'Add New' is circled in green. Below the table, there are links for 'Beneficiary List' and 'Go to the next part →'.

(7) Fill-in the necessary fields and click “save” button.

This screenshot shows a modal dialog box titled 'Add Family Member' overlaid on the previous screen. The dialog contains fields for First Name, Middle Name, Last Name, Date of Birth, Relationship, Civil Status, Education, Occupation, Income, and Whereabouts. At the bottom of the dialog are 'Close' and 'Save' buttons, with the 'Save' button highlighted by a red box.

(8) It will show the list that indicates that action has been successfully added the information of their family member. Click the “go to the next part” button to save and proceed.

Note: The users may update and delete the family information.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

BENEFICIARIES

Add New Beneficiary

Cellistic Cruz

II. Family Economic Information

No.	Name	Birthday	Age on Interview	Relationship	Civil Status	Education	Occupation	Income	Whereabouts	Action
1	Cruz, Ivan Dela	Aug 29, 1978	43	Father	Widowed	Lower Secondary Education (JHS) - Grade 10	Vendor	500		

Add New

Beneficiary List

Go to the next part →

(9) Proceed to fill-in the other information and click “finish” button.

BENEFICIARIES

Add New Beneficiary

III. Problem Presented

IV. Background Information

A. About the Client

Go to the next part →



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows the 'Add Beneficiary' page of the CAVIOM system. On the left, there's a sidebar with the organization's name, San Dionisio Charity Org, and various menu items like Dashboard, Donors and Donations, Our Charitable Org (with sub-options like Public Profile, Projects, Users, Beneficiaries, Benefactors, Volunteers, Gift Giving, Audit Logs), and BALANCE. The main area has sections for 'C. About the Community' and 'V. Assessment / Recommendation'. Below these are fields for 'Category' and 'Label', both with placeholder text 'You can leave this blank.'. There are also fields for 'Prepared by' and 'Noted by'. At the bottom, there's a progress bar showing 'Part 3/3' and a large blue 'FINISH' button, which is highlighted with a red oval.

(10) The system will redirected the users to the view page where they can see the new added beneficiary information.

The screenshot shows the 'Beneficiaries' view page. The left sidebar is identical to the previous screenshot. The main content area is titled 'BENEFICIARIES' and shows a table of beneficiaries. The table has columns for No., Last Name, First Name, Nickname, Birth Date, Age, Category, Label, and Action. A single row is shown: No. 1, Last Name Cruz, First Name Callistic, Nickname Callia, Birth Date 1997-01-05, Age 25, Category ---, Label ---, and Action with a 'View' link. Above the table are buttons for 'Export to Excel' (highlighted with a red box) and '+ Add New'. Below the table, it says 'Showing 1 to 1 of 1 entries'. At the bottom, there's a copyright notice '© 2022 Caviom. All rights reserved.' and a credit 'Crafted with ❤ by Caviom'.

(11) Users have the option to export the list of beneficiaries. Click the “export to excel” button.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows the CAVIOM Beneficiaries page. On the left, there's a sidebar with various organizational management options like Dashboard, Donors and Donations, and Beneficiaries. The main content area is titled 'Beneficiaries' and shows a table of one record: No. 1, Last Name Cruz, First Name Callista, Nickname Callia, Birth Date 1997-01-06, Age 25, Category, Label, and Action. There's a 'View' button next to the record. At the top right of the content area, there's a 'Export to Excel' button with a red circle around it, and a green '+ Add New' button.

(12) Click "yes" to confirm.

This screenshot shows the same CAVIOM Beneficiaries page as above, but with a modal dialog box in the center. The dialog is titled 'Warning' and contains the message: 'You are about to attempt to backup all your beneficiaries. This action will notify all other users in your Charitable Organization. Continue?' Below the message are two buttons: 'No' and 'Yes'. The 'Yes' button is highlighted with a red circle.

(13) System will download an excel file and then click the file as shown below to open it.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows the CAVIOM web application's "Beneficiaries" page for the "San Dionisio Charity Org". A modal window titled "Warning" is displayed, asking if the user wants to attempt to backup all beneficiaries. The modal has "No" and "Yes" buttons, with "Yes" highlighted in red. A red arrow points from the "Yes" button to the "San Dionisio Char...xlsx" tab in the browser's address bar.

**BENEFICIARIES**  
Our Charitable Organization > Beneficiaries  
Learn more about Beneficiaries

**Beneficiaries**  
List of All Beneficiaries

Show 10 entries

No.	Last Name	First Name	Middle Name	Birth Place	Birth Date	Address 1	Address 2	Region	Province	City	Postal Code	Barangay	Interviewd_L
1	Cruz	Callistic	Dela	San Isidro	1997-01-05	2544 Taft Ave		NATIONAL CAPITAL REGION (NCR)	NCR, FOURTH DISTRICT	CITY OF PARANAQUE	1700	San Isidro	2022-07-02

Showing 1 to 1 of 1 entries

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San Dionisio Char...xlsx

The screenshot shows an Excel spreadsheet titled "San Dionisio Charity Org Beneficiaries (Nov 2, 2022 10:26 PM) - Excel". The data is organized into columns: Id, Last name, First name, Middle name, Birth Place, Birth Date, Address 1, Address 2, Region, Province, City, Postal Code, Barangay, and Interviewd\_L. The data row is identical to the one shown in the CAVIOM interface.

A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Id	Last name	First name	Middle name	Birth Place	Birth Date	Address 1	Address 2	Region	Province	City	Postal Code	Barangay
2	10	Cruz	Callistic	Dela	San Isidro	1997-01-05	2544 Taft Ave		NATIONAL CAPITAL REGION (NCR)	NCR, FOURTH DISTRICT	CITY OF PARANAQUE	1700	San Isidro
3													
4													
5													
6													
7													
8													
9													
10													
11													
12													
13													
14													
15													
16													
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19													
20													
21													
22													
23													
24													
25													
26													

(14) Going back to the view page, the users have an option to update or delete the beneficiary's information. Click "view" button.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows the CAVIOM website interface. At the top, there's a navigation bar with links for Home, About, Contact, Services, Charitable Organizations, and a user profile. Below the navigation is a header for "BENEFICIARIES" with a sub-link "Our Charitable Organization > Beneficiaries". A sub-navigation menu on the left includes links for Dashboard, Donors and Donations, Our Charitable Org (which is expanded to show Public Profile, Projects, Users, Beneficiaries, Benefactors, Volunteers, Gift Giving, and Audit Logs), and BALANCE.

The main content area displays a table titled "Beneficiaries" with one entry. The table columns are: No., Last Name, First Name, Nickname, Birth Date, Age, Category, Label, and Action. The single entry is for a person named Cruz, with Nickname Calista, Birth Date 1997-01-05, Age 25, and Category and Label both set to "...". The "Action" column contains a blue "View" button, which is highlighted with a red box. At the bottom of the table, it says "Showing 1 to 1 of 1 entries".

At the bottom of the page, there's a footer with the text "© 2022 Caviom. All rights reserved." and "Crafted with ❤ by Caviom".

- (15) The users will view the detailed information of the beneficiary. Navigate the lower by scrolling and then the users will see the “edit” button to modify the beneficiary’s info.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows two views of the CAVIOM system:

**Beneficiaries View:** This view lists beneficiaries under "San Dionisio Charity Org". It includes columns for ID, Name, Date Added, Last Updated at, and Last Modified by. A "Go Back" link is also present.

ID	Name	Date Added	Last Updated at	Last Modified by
1	Cruz, Calliatric Dela	Wednesday, Nov 2, 2022 10:19 PM	7 minutes ago	Sumagui, Alira Laron

**Detailed Beneficiary Profile:** This view shows personal information for Cruz, Calliatric Dela, including nickname (Callia), religion (Catholic), date of birth (Jan 5, 1997), birth place (San Isidro), and age on interview (25). It also shows permanent address (2544 Taft Ave, San Isidro, CITY OF PARANAQUE, 1700 NCR, FOURTH DISTRICT).

**Family Economic Information:** This section displays a table of family members:

ID	Name	Date of Birth	Age on Interview	Relationship	Civil Status	Education	Occupation	Income	Whereabouts
1	Cruz, Ivan Dela	Aug 29, 1978	43	Father	Widowed	Lower Secondary Education (JHS) - Grade 10	Vendor	500	

**Problem Presented:** A placeholder text area stating: "Lorem Ipsum is simply dummy text of the printing and typesetting industry. Lorem Ipsum has been the industry's standard dummy text ever since the 1500s."

**Background Information:** Three sections are listed: A. About the Client, B. About the Family, and C. About the Community, each with a placeholder text.

**Assessment / Recommendation:** A placeholder text area stating: "Lorem Ipsum is simply dummy text of the printing and typesetting industry. Lorem Ipsum has been the industry's standard dummy text ever since the 1500s."

**Action Buttons:** At the bottom right of the page, there are "Delete" and "Edit" buttons. The "Edit" button is circled in red.

(16) Users can select which part of the information they have to modify. Click “proceed” button.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows a web browser window for the CAVIOM website. The main page displays 'Family Economic Information' for a beneficiary named Cruz, Ivan dela. A modal dialog box is open, asking 'You are about to edit a record'. It contains three options: 'Part 1' (selected), 'Part 2', and 'Part 3'. Below the options is a text area labeled 'Identifying the information of the Beneficiary'. At the bottom right of the modal is a red circle around the 'Proceed' button.

(17) The system will be redirected to the chosen part where they can edit. The system will confirm if they successfully updated the information as shown below:

The screenshot shows a web browser window for the CAVIOM website. The main page displays 'BENEFICIARIES' for Cruz, Ivan dela. A modal dialog box is open, titled 'Edit Beneficiary', showing the 'I. Identifying Information' section. It includes fields for Personal Information: Nickname (Callie), First Name (Callistic), Middle Name (Dela), Last Name (Cruz), Date of Birth (05/01/1997), Place of Birth (San Isidro), Religion (Catholic), and Profile Photo (Optional). The 'Nickname' field has a red arrow pointing to it. At the top right of the modal is a red circle around the 'Go Back' link.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows the 'Edit Beneficiary' page of the CAVIOM system. The left sidebar displays the 'San Dionisio Charity Org' logo and a navigation menu with options like Dashboard, Donors and Donations, Our Charitable Org (with sub-options Public Profile, Projects, Users, Beneficiaries, Benefactors, Volunteers), Gift Giving, Audit Logs, and BALANCE. The main content area has a title 'Edit Beneficiary' and a section titled 'I. Identifying Information'. It contains fields for Personal Information: Nickname (Callie), First Name (Callistic), Middle Name (Dela), Last Name (Cruz), Date of Birth (05/01/1997), Place of Birth (San Isidro), Religion (Roman Catholic), and Profile Photo (Optional). Below this is an 'Other Information' section with fields for Educational Attainment and Last Political Party Attended. A success message at the top right says 'Part 1 of this beneficiary record has been updated successfully!'

The screenshot shows the 'View Beneficiary' page of the CAVIOM system. The left sidebar is identical to the previous screenshot. The main content area shows a beneficiary profile for 'Cruz, Callistic Dela'. It includes a placeholder profile picture, ID No. 1, and the name Cruz, Callistic Dela. Below this are details: Date Added (Wed, Nov 2, 2022 10:19 PM), Last Updated at (1 second ago), Last Modified by (Sumagui, Aira Laron). Under 'Personal Information', it lists Nickname (Callie), Religion (Roman Catholic), Date of Birth (Jan 5, 1997), Birth Place (San Isidro), and Age on Interview (25).

(18) To remove the info of the beneficiary, click “delete” button and confirm it.



# The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

Cavion — View Beneficiary | Ch... + https://caviom.org/charity/our-charitable-org/beneficiaries/view/bc71247-2cc4-4920-a16f-02baea35b494

CAVIOM Caritas Vnde Omnia

Home About Contact Services Charitable Organizations Hi Aira

Family Economic Information

ID	Name	Date of Birth	Age on Interview	Relationship	Civil Status	Education	Occupation	Income	Whereabouts
1	Cruz, Ivan Dela	Aug 29, 1978	43	Father	Widowed	Lower Secondary Education (JHS) - Grade 10	Vendor	500	

San Dionisio Charity Org

MENU

- Dashboard
- Donors and Donations
- Our Charitable Org
  - Public Profile
  - Projects
  - Users
  - Beneficiaries**
  - Benefactors
  - Volunteers
- Gift Giving
- Audit Logs

BALANCE

4500 Star Tokens

Problem Presented

Background Information

A. About the Client

B. About the Family

C. About the Community

Assessment / Recommendation

Category: Label:

Prepared by: Aira Noted by:

Delete Edit

Cavion — View Beneficiary | Ch... + https://caviom.org/charity/our-charitable-org/beneficiaries/view/bc71247-2cc4-4920-a16f-02baea35b494

CAVIOM Caritas Vnde Omnia

Home About Contact Services Charitable Organizations Hi Aira

Family Economic Information

ID	Name	Date of Birth	Age on Interview	Relationship	Civil Status	Education	Occupation	Income	Whereabouts
1	Cruz, Ivan Dela	Aug 29, 1978	43	Father	Widowed	Lower Secondary Education (JHS) - Grade 10	Vendor	500	

San Dionisio Charity Org

MENU

- Dashboard
- Donors and Donations
- Our Charitable Org
  - Public Profile
  - Projects
  - Users
  - Beneficiaries**
  - Benefactors
  - Volunteers
- Gift Giving
- Audit Logs

BALANCE

4500 Star Tokens

Problem Presented

Background Information

A. About the Client

B. About the Family

C. About the Community

Assessment / Recommendation

Category: Label:

Prepared by: Noted by:

No Yes Delete Edit

Warning

You are about to delete the selected beneficiary Cruz, Callistic Dela permanently. This action cannot be undone and will notify all other users in your Charitable Organization. Continue?

No Yes



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows the 'Beneficiaries' page of the CAVIOM system. The top navigation bar includes links for Home, About, Contact, Services, Charitable Organizations, and a user profile. A green notification bar at the top right displays the message 'A beneficiary record has been deleted successfully!'. The main content area is titled 'Beneficiaries' and shows a table with columns for No., Last Name, First Name, Nickname, Birth Date, Age, Category, Label, and Action. The table is currently empty, displaying the message 'No data available in table'. Below the table, it says 'Showing 0 to 0 of 0 entries'. On the left side, there is a sidebar menu with sections like MENU, Our Charitable Org (which is expanded to show Public Profile, Projects, Users, Beneficiaries, Benefactors, Volunteers, Gift Giving, and Audit Logs), and BALANCE (showing 4500 Star Tokens). At the bottom, it says '© 2022 Caviom. All rights reserved.' and 'Crafted with ❤ by Caviom'.

### 3.1.6 Manage Benefactors

In this section, it provides the proper way on how a user can view, add, edit and delete the list of benefactors within the charity organization.

- (19) Navigate from the side bar menu Our Charitable Org > Benefactors
- (20) Users will be redirected to the view page as shown below:

The screenshot shows the 'Benefactors' page of the CAVIOM system. The top navigation bar includes links for Home, About, Blog, Contact, Charitable Organizations, and a user profile. The main content area is titled 'Benefactors' and shows a table with columns for ID, Last Name, First Name, Email Address, Cel No., Category, Label, and Action. One record is listed: ID 1, Last Name Manalac, First Name Leonard, Email Address manalac.leonard@ust.edu.ph, Cel No. 09981235678, Category ADB Partner, Label Pro #1 Sponsor. Below the table, it says 'Showing 1 to 1 of 1 entries'. On the left side, there is a sidebar menu with sections like MENU, Our Charitable Org (which is expanded to show Public Profile, Projects, Users, Beneficiaries, Benefactors, Volunteers, Gift Giving, and Audit Logs), and BALANCE (showing 18222 Star Tokens). At the bottom, it says '© 2022 Caviom. All rights reserved.' and 'Crafted with ❤ by Caviom'.

- (21) Users have an option to export the list of users into excel file or add a new user account.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows the 'Benefactors' page of the CAVIOM system. The left sidebar includes links for Dashboard, Donors and Donations, Our Charitable Org (with sub-links for Public Profile, Projects, Users, Beneficiaries, Benefactors, Volunteers, Gift Giving, Audit Logs), and BALANCE. The main content area has a title 'BENEFACTORS' and a sub-header 'Our Charitable Organization > Benefactors'. A red callout box points to the green 'Add New' button at the top right of the table header. The table has columns for No., Last Name, First Name, Email Address, Cel No., Tel No., Category, Label, and Action.

(22) As the user wish to add a new benefactors, the user will be redirected to a new page as shown below:

The screenshot shows the 'Add New Benefactor' page. The left sidebar is identical to the previous screenshot. The main content area has a title 'BENEFACTORS' and a sub-header 'Our Charitable Organization > Benefactors > Add'. The form is titled 'Add New Benefactor' and contains sections for 'Personal Information' (Profile Photo (Optional), Email Address, First Name, Middle Name, Last Name, Cellphone No., Telephone No.), 'Category' (Category, Label), and 'Current Address' (\*Address Line 1). A 'Go Back' link is visible in the top right corner.

(23) Fill-in the required fields and click the "save" button.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

\*Cellphone No.      Telephone No.

Category      Label

Current Address

\*Address Line 1

Address Line 2 (Optional)

\*Province      \*City / Municipality

\*Barangay      \*Postal Code

Click the "Save" button.

Save

(24) The user may modified the new added information of beneficiary. Click the “view” button:

ID	Last Name	First Name	Email Address	Cel No.	Category	Label	Action
1	Manalac	Leonard	manalac.leonard@ust.edu.ph	09981235678	ADB Partner	Pro #1 Sponsor	View

Showing 1 to 1 of 1 entries

Click the "View" button.

(25) The system will redirect the page where user can edit or delete the beneficiaries personal information.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows a web browser window for 'CAVIOM' at the URL <http://127.0.0.1:8000/charity/our-charitable-org/benefactors/6e4a560c-1252-11ed-861d-0242ac120002>. The page title is 'BENEFACTORS'. The left sidebar menu includes: Dashboard, Donors and Donations, Our Charitable Org (with sub-options: Public Profile, Projects, Users, Beneficiaries, Benefactors, Volunteers), Gift Giving, Audit Logs, and BALANCE (with sub-option: 18222 Star Tokens). The main content area displays a profile for 'Manalac, Leonard Abas' with the following details:

Date Added:	Sep 27, 2022	Last Updated at:	3 weeks ago
Last Updated by:	N/a	Category:	ADB Partner
Email Address:	manalac.leonard@ust.edu.ph	Label:	Pro #1 Sponsor
Cel No:	09981235678		
Tel No:	82571234		
Address:	13 Epifanio Santos Ave., Pasay City, Metro Manila		

At the bottom right of the content area, there are 'Delete' and 'Edit' buttons.

### 3.1.7 Manage Volunteers

In this section, it provides the proper way on how a user can view, add, edit and delete the list of volunteers within the charity organization.

- (1) Navigate from the side bar menu Our Charitable Org > Volunteers
- (2) Users will be redirected to the view page as shown below where:
- (3) User has an option to export the list of volunteers into excel file or add a new user account. As the user wants to add a new benefactor, the user will be redirected to a new page as shown below:



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

This screenshot shows the 'Volunteers' list page of the CAVIOM system. The left sidebar is titled 'San Dionisio Charity Org' and includes a 'MENU' section with options like Dashboard, Donors and Donations, Our Charitable Org (with sub-options: Public Profile, Projects, Users, Beneficiaries, Benefactors, **Volunteers**), Gift Giving, Audit Logs, and BALANCE. The main content area has a title 'VOLUNTEERS' and a sub-section 'Our Charitable Organization > Volunteers'. It displays a table header for 'Volunteers' with columns: No., Last Name, First Name, Email Address, Cel No., Tel No., Category, Label, and Action. A red circle highlights the 'Add New' button at the top right of the table area. Below the table, it says 'Showing 0 to 0 of 0 entries'.

This screenshot shows the 'Add New Volunteer' form. The left sidebar is identical to the previous screenshot. The main content area has a title 'VOLUNTEERS' and a sub-section 'Our Charitable Organization > Volunteers > Add'. It features a form titled 'Add New Volunteer' with sections for 'Personal Information' and 'Current Address'. The 'Personal Information' section includes fields for Profile Photo (Optional), Email Address, FirstName, MiddleName, LastName, Cellphone No., Telephone No., Category, and Label. A red circle highlights the 'Go Back' link at the top right of the form area.

- (4) Fill-in the required fields and click the “save” button and it will go back to the view page with newly added information of the volunteer.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot displays two pages of the CAVIOM system:

**Top Page (Add Volunteer Form):** This page shows a form for adding a new volunteer. It includes fields for telephone numbers (Local and International), category, label, and address details (Address Line 1, Address Line 2, Region, Province, City, Barangay, Postal Code). A red arrow points to the "Save" button at the bottom right, which is highlighted with a red oval.

ID	Last Name	First Name	Email Address	Cel No.	Category	Label	Action
1	Laurel	Louis Kyle	louis_kyle@gmail.com	09981235678	Parent Volunteers	Head Volunteer	

**Bottom Page (Volunteers List):** This page shows a list of volunteers. A red oval highlights the table containing the data. The table has columns for ID, Last Name, First Name, Email Address, Cel No., Category, Label, and Action (with a "View" button).

- (5) The user may modify the new added information of volunteer. Click the “view” button:



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows the 'Volunteers' section of the CAVIOM system. On the left, there's a sidebar with various menu items like Dashboard, Donors and Donations, Our Charitable Org, and Volunteers (which is currently selected). The main content area has a title 'VOLUNTEERS' and a subtitle 'Our Charitable Organization > Volunteers'. Below that is a sub-section titled 'Volunteers' with the subtitle 'List of All Volunteers'. A table displays one entry: ID 1, Last Name Laurel, First Name Louis Kyle, Email Address louis\_kyle@gmail.com, Cel No. 09981235678, Category Parent Volunteers, Label Head Volunteer. To the right of the table is an 'Action' column with a 'View' button, which is highlighted with a red box and a blue arrow pointing to it with the text 'Click "View" button.'.

(6) The system will redirect the page where user can edit or delete the beneficiaries information.

The screenshot shows the 'View Volunteer' page for Laurel, Louis Kyle Ilagan. The top navigation bar and sidebar are identical to the previous screenshot. The main content area shows a profile picture of Laurel, Louis Kyle Ilagan, with the ID No. 1. Below the profile is the name 'Laurel, Louis Kyle Ilagan'. The page lists details: Date Added: Sep 27, 2022; Last Updated at: 3 weeks ago; Email Address: louis\_kyle@gmail.com; Category: Parent Volunteers; Cel No.: 09981235678; Label: Head Volunteer; Tel No.: 82571234; Address: 113 Epifanio Santos Ave., Pasay City, Metro Manila. At the bottom right, there are 'Delete' and 'Edit' buttons, both enclosed in a red box.

(7) Click the "edit" button.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows a web browser displaying a charity management system. The URL is <http://127.0.0.1:8000/charity/our-charitable-org/volunteers/>. The page title is "CAVIOM — View Volunteer | Char". The main content area shows a profile for "Laurel, Loius Kyle Ilagan". The profile includes a thumbnail photo, the ID "ID No. 1", and the name "Laurel, Loius Kyle Ilagan". Below the name are details: Date Added: Sep 27, 2022; Last Updated at: 3 weeks ago; Last Updated by: N/a. Under "Personal Information", there are fields for First Name (Loius Kyle), Middle Name (Ilagan), Last Name (Laurel), Cellphone No. (09981235678), Telephone No. (82571234), Category (Parent Volunteers), and Label (Head Volunteer). On the far right, there is a red arrow pointing to the "Edit" button, which is highlighted with a red oval.

(8) The user may now update the volunteer's personal information.

The screenshot shows a web browser displaying the "Edit Volunteer" page of the CAVIOM system. The URL is <http://127.0.0.1:8000/charity/our-charitable-org/volunteers/edit/>. The page title is "CAVIOM — Edit Volunteer | Char". The main content area shows the same volunteer profile as the previous screenshot, but with input fields for editing. The "Personal Information" section has fields for First Name (Loius Kyle), Middle Name (Ilagan), Last Name (Laurel), Cellphone No. (09981235678), Telephone No. (82571234), Category (Parent Volunteers), and Label (Head Volunteer). At the bottom, there is a "Current Address" section with a field for "Address Line 1".

(9) The user may also delete the data. Click the “delete” button.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows a web browser window for the CAVIOM system. The URL is <http://127.0.0.1:8000/charity/our-charitable-org/volunteers/7ba0c587-d347-4bcf-9e0e-0606fb0>. The page displays a volunteer profile for "Laurel, Louis Kyle Ilagan". The profile includes a thumbnail photo, the ID "ID No. 1", and the name "Laurel, Louis Kyle Ilagan". Below the name are details: Date Added: Sep 27, 2022; Last Updated at: 3 weeks ago; Last Updated by: N/a. Under "Category:", it lists "Parent Volunteers" and "Head Volunteer". On the left sidebar, under "Our Charitable Org", the "Volunteers" option is selected. At the bottom right of the profile card, there is a red circle around the "Delete" button, with a callout text "Click ‘Delete’ button.".

- (10) The system will confirm if the user wants to delete the information of the volunteer.

The screenshot shows a modal dialog box titled "Warning" with the message: "You are about to delete the selected volunteer [ Laurel, Louis Kyle Ilagan ] permanently. This action cannot be undone and will notify all other users in your Charitable Organization. Continue?". Below the message are two buttons: "No" and "Yes". The background of the main page shows the same volunteer profile as the previous screenshot, with the "Delete" button highlighted by a red circle.

### 3.1.8 Gift-giving

In this section, it provides the proper way on how a user can view, add, edit and delete the list of benefactors within the charity organization.

- (1) Navigate from the side bar menu Gift-giving
- (2) Users will be redirected to the view page as shown below:



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows the 'GIFT GIVING' section of the CAVIOM system. On the left, there's a sidebar with a logo of a classical building, the text 'Sorority of the South', and a 'MENU' section containing links like 'Dashboard', 'Donors and Donations', 'Our Charitable Org', 'Gift Giving' (which is highlighted in blue), 'Audit Logs', and 'BALANCE'. Below the sidebar, it says '18222 Star Tokens'. The main content area has a title 'GIFT GIVING' and a sub-section 'All Gift Givings'. A red arrow points to a green button labeled '+ Add New /800 Star' at the top right of the table area. The table itself has columns for ID, Gift Giving Project Name, Project Date, Amount per Pack, Beneficiaries, Total Budget, and Actions. A message at the bottom of the table says 'No data available in table'. At the bottom of the page, it says 'Showing 0 to 0 of 0 entries'.

- (3) As the user clicks the “add new” button, the system will redirected to a new page where user can add new gift-giving event.

The screenshot shows the 'Add Gift Giving' form. The left sidebar is identical to the previous screenshot. The main area has a title 'GIFT GIVING' and a sub-section 'Gift Givings > Add'. It includes a note: '\*Once created, Gift Givings cannot be edited anymore. Please review information carefully before submitting.' The form has several fields: 'Name of Gift Giving Event' (text input), 'Amount per Pack' (dropdown with 'Php' selected), 'No. of Packs' (text input), 'Objective' (tinymce editor), 'Address of Venue' (text input), 'Date & Time of Event' (date input), and 'Sponsor/s (Optional)' (text input). A red arrow points to the 'Name of Gift Giving Event' field.

- (4) Fill-in the required fields and click the “submit” button.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

Caviom — Add Gift Giving | Charity Management System

Add Gift Giving

\*Once created, Gift Givings cannot be edited anymore. Please review information carefully before submitting.

\*Name of Gift Giving Event

\*Amount per Pack

\*No. of Packs

\*Objective

\*Address of Venue

\*Date & Time of Event

Sponsor/s (Optional)

Cancel Submit

- (5) User may click “view” button, in this way, user can view a detailed information of the gift-giving event. The user has an option to create a new featured project in this page.

Caviom — Users | Charity Management System

GIFT GIVING

All Gift Givings

+ Add New

Show 10 entries

ID	Gift Giving Project Name	Project Date	Amount per Pack	Beneficiaries	Total Budget	Actions
1	Gawad Kalinga Program	Tue, Oct 11, 2022 11:13 PM	PHP 123.00	3 / 3	PHP 369.00	<span style="border: 1px solid red; padding: 2px;">Download</span> <span style="border: 1px solid red; padding: 2px;">View</span>
2	Busog Lusog Program	Wed, Sep 28, 2022 2:33 PM	PHP 150.00	3 / 3	PHP 150.00	<span style="border: 1px solid red; padding: 2px;">Download</span> <span style="border: 1px solid red; padding: 2px;">View</span>

Showing 1 to 2 of 2 entries

Click "View" button.

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## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

This screenshot shows the 'View Gift Giving' page of the Caviom system. The event details listed are:

- Name: Gawad Kalinga Program
- Objective: Super wow of a program
- Datetime of Event: Tuesday 10/11/2022 11:13 PM
- Venue: Torres Bugallon
- Sponsors: ...

At the bottom right, there is a blue button labeled "★ Feature Project" with a red arrow pointing to it. The text "This button creates new featured project." is written above the button.

- (6) The user has an option to download as pdf the information of the event. Just click “download” button.

This screenshot shows the 'Gift Givings' list page. The table displays two entries:

ID	Gift Giving Project Name	Project Date	Amount per Pack	Beneficiaries	Total Budget	Action
1	Gawad Kalinga Program	Tue, Oct 11, 2022 11:13 PM	PHP 123.00	3 / 3	PHP 369.00	<input type="button" value="Download"/> <input type="button" value="View"/>
2	Busog Lusog Program	Wed, Sep 28, 2022 2:33 PM	PHP 150.00	3 / 3	PHP 150.00	<input type="button" value="Download"/> <input type="button" value="View"/>

A red box highlights the 'Download' button for the first row. A red arrow points to this button with the text "Click ‘Download’ button."

- (7) Click “yes” button to confirm.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

A screenshot of a web browser displaying the Caviom charity management system. The page title is "GIFT GIVING". A modal dialog box titled "Warning" is centered, containing the text: "You are about to attempt to generate tickets for the selected Gift Giving [Gawad Kalinga Program]. This action will increment the batch no. and will notify every users in your Charitable Organization. Continue?". Below the text are two buttons: "No" and "Yes", with "Yes" being highlighted by a red oval. In the background, there is a table listing "Gift Givings" with two entries: "Gawad Kalinga Program" and "Busog Lusog Program". The "Gawad Kalinga Program" entry has a status of "3 / 3" and a total budget of "PHP 369.00". The "Busog Lusog Program" entry has a status of "3 / 3" and a total budget of "PHP 150.00". The footer of the page includes copyright information: "© 2022 Caviom. All rights reserved." and "Crafted with ❤️ by Caviom".

- (8) The pdf file will be downloaded on your device. And you may open it immediately after downloading.

A screenshot of the same Caviom web-based charity management system interface. The "GIFT GIVING" page is shown with the same warning dialog box. A red arrow points from the bottom left towards the download link in the warning message. The download link is labeled "Download" and is located next to the "Yes" button in the warning dialog. The background table and footer are identical to the previous screenshot.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows a PDF document titled "Events Ticket" containing three separate event tickets. Each ticket includes details such as the event name ("Gawad Kalinga Program"), ticket number, name, batch number, date & time, and venue. A large red rectangular box highlights the three tickets.

Event : Gawad Kalinga Program Ticket No: 24220  
Name: Thomas Thompson Batch No. 3  
Date & Time: 2022-10-11 23:13:00  
Venue: Torres Bugallon

Event : Gawad Kalinga Program Ticket No: 66955  
Name: Them Batch No. 3  
Date & Time: 2022-10-11 23:13:00  
Venue: Torres Bugallon

Event : Gawad Kalinga Program Ticket No: 85049  
Name: Jane Dela Cruz Batch No. 3  
Date & Time: 2022-10-11 23:13:00  
Venue: Torres Bugallon

### 3.1.9 Audit Logs (Charitable Organization)

In this section, it provides the proper way on how a user can check audit logs within the charity organization.

- (1) Navigate from the side bar menu Our Charitable Org > Audit Logs
- (2) The system will show the view page of audit logs.
- (3) User may click the “view” button.

The screenshot shows the "Audit Logs" page for the "Sorority of the South". The page has a sidebar with various menu items like Dashboard, Donors and Donations, Our Charitable Org, Gift Giving, Audit Logs, and Balance. The main content area displays a table of audit logs with the following data:

ID	User	Type	Log Date	Description	Action
1	test	GENERATE PDF	2022-10-26 08:52:07	Charity Admin generated tickets for the Gift Giving [Gawad Kalinga Pro...]	<a href="#">View</a>
2	test	LOGIN	2022-10-26 08:36:09	Charity Admin has successfully logged in on Wed, Oct 26, 2022 8:36 AM...	<a href="#">View</a>
3	test	LOGIN	2022-10-26 02:56:47	Charity Admin has successfully logged in on Wed, Oct 26, 2022 2:56 AM...	<a href="#">View</a>
4	test	LOGOUT	2022-10-26 02:56:29	Charity Admin has successfully logged out on Wed, Oct 26, 2022 2:56 AM...	<a href="#">View</a>
5	test	LOGIN	2022-10-26 01:43:14	Charity Admin has successfully logged in on Wed, Oct 26, 2022 1:43 AM...	<a href="#">View</a>
6	test	LOGIN	2022-10-25 21:56:25	Charity Admin has successfully logged in on Tue, Oct 25, 2022 9:56 PM...	<a href="#">View</a>
7	test	LOGIN	2022-10-20 02:02:32	Charity Admin has successfully logged in on Thu, Oct 20, 2022 2:02 AM...	<a href="#">View</a>

- (4) It will give the log details as shown below:



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows the Audit Logs section of the CAVIOM system. A modal window titled "Log Details" is open, displaying information about a specific event: "Event" (GENERATE PDF), "Event Log Date" (Oct 26, 2022 8:52 AM), "User" (Sierra Madre), "Resource" (Gift Giving), "Record ID" (231e8848-d8ae-4a61-b711-e75e13d9480), and "Description" (Charity Admin generated tickets for the Gift Giving [Gawad Kalinga Program] with batch no. 3). Below the modal, a table lists seven audit logs, each with columns for ID, User, Action, Date, and Description.

### 3.1.10 Notification

In this section, it provides the proper way on how a user can check notifications.

- (1) Navigate the “bell icon” on top-right of the screen.

The screenshot shows the Sorority of the South dashboard. At the top right, there is a notification bell icon with a red arrow pointing to it, labeled "Check notifications". The dashboard features several cards with statistics: Charity Admins (3), Charity Associates (20), Beneficiaries (35), Gift Givings (41), Verified Users (5), Featured Projects (6), Projects (15), Total Visits (100), Donors and Donations (20 Leads, 50 Prospects, 100 Opportunities), and Progress Tracker (50 Pending Tasks, 30 In-Progress Tasks, 20 Finished Tasks).

- (2) Users may click the information from the notification for more details.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

SORORITY OF THE SOUTH  
My Charitable Organization

Charity Admins: 3  
Charity Associates: 20  
Beneficiaries: 35

Verified Users: 5  
Featured Projects: 6  
Projects: 15

Donors and Donations: 20 Leads (2.2%), 50 Prospects (1.2%), 100 Opportunities (1.7%)

Progress Tracker: Pending Tasks (50), In-Progress Tasks (30), Finished Tasks (20)

(3) Users also have an option to delete the notification using the “delete” button as shown below:

NOTIFICATIONS  
My Account > All Notifications > View

**Generated Tickets**  
Gift Giving

**Message:** Charity Admin Sierra Madre has generated tickets for [Gawad Kalinga Program] with batch no. 2.

**Date Received:** 3 weeks ago

Click the “Delete” button. →



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows the CAVIOM charity management system dashboard for the organization "SORORITY OF THE SOUTH". The dashboard includes a sidebar with navigation links like Dashboard, Donors and Donations, Our Charitable Org, Gift Giving, and Audit Logs. The main area displays various metrics such as Charity Admins (3), Charity Associates (20), Beneficiaries (35), Gift Givings (41), Verified Users (5), Featured Projects (6), Projects (15), and Total Visits (100). Below these are sections for Donors and Donations and Progress Tracker. A red arrow points to the notification bell icon in the top right corner.

**SORORITY OF THE SOUTH**  
My Charitable Organization

Charity Admins: 3  
Charity Associates: 20  
Beneficiaries: 35  
Gift Givings: 41  
Verified Users: 5  
Featured Projects: 6  
Projects: 15  
Total Visits: 100

Check notifications

Donors and Donations: Leads (20, 2.2%), Prospects (50, 12%), Opportunities (100, 17%)

Progress Tracker: Pending Tasks (50), In-Progress Tasks (30), Finished Tasks (20)

The same dashboard as above, but with a red circle highlighting a notification message from "Sierra Madre" about generating tickets for the "Gawad Kalanga Program". The message is timestamped at 3 weeks ago. Other notifications include a password change update and a password reset link.

Generated Tickets [NEW]  
Charity Admin Sierra Madre has generated tickets for [Gawad Kalanga Program]...  
🕒 3 weeks ago

Change Password [NEW]  
You have successfully updated your own password on Sun, Oct 2, 2022 11:18 P...  
🕒 3 weeks ago

Change Password

View all...



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows the CAVIOM Notifications page. On the left sidebar, under the 'Sorority of the South' section, there is a 'Gift Giving' button. In the main content area, a message is displayed: 'Charity Admin Sierra Madre has generated tickets for [Gawad Kalinga Program] with batch no. 2.' Below this, the 'Date Received:' is listed as '3 weeks ago'. To the right of the message, a red arrow points to a 'Delete' button, which is highlighted with a red oval. At the bottom right of the page, there is a 'Crafted with ❤ by CAVIOM' watermark.

### 3.1.11 Order Star token

In this section, it provides the proper way on how to order a star token as a charity administrator.

- (1) Click the “star token” button from the side bar menu.

The screenshot shows the CAVIOM Dashboard for 'SAN DIONISIO CHARITY ORG'. On the left sidebar, under the 'San Dionisio Charity Org' section, there is a 'Star Tokens' button, which is circled with a red oval. The main dashboard area displays various statistics: Charity Admins (1), Charity Associates (0), Beneficiaries (0), Gift Givings (0), Verified Users (1), Featured Projects (0), Projects (0), Total Visits (0), Donors and Donations (0 Leads, 0 Prospects, 0 Opportunities), and Progress Tracker (0 Pending Tasks, 0 In-Progress Tasks, 0 Finished Tasks).

- (2) System will show the balance token. Click “to order” button to buy star token or to upgrade from free to pro or premium.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

This screenshot shows the 'Star Tokens' balance page for the San Dionisio Charity Org. The main display shows a large '4,500' with a star icon, indicating the current Star Tokens Balance. Below it are two buttons: 'Click here to Order' (in a green box) and 'View Orders'. To the right, under the heading 'FREE', is a list of benefits: '0 Featured Project Credits', '5 Project Collaborations', and 'NO Gift Givings'. On the left sidebar, under 'MENU', are links for Dashboard, Donors and Donations, Our Charitable Org, Gift Giving, and Audit Logs. Under 'BALANCE', it shows '4500 Star Tokens'. At the bottom, a copyright notice reads '© 2022 Caviom. All rights reserved.' and a credit 'Crafted with ❤ by Caviom'.

(3) This show the prices and subscriptions to choose from:

This screenshot shows the 'Order' step of the Star Tokens ordering process. It displays four steps: 01 View Pricing & Plans, 02 Submit Order Form, 03 Read Payment Instructions, and 04 Upload Proof of Payment. Step 1 is currently active, showing the 'Step 1:' heading and instructions: 'Read through the offers of CAVIOM and decide what to purchase.' Below this are three subscription options: 'CAVIOM PRO' (1 Month, 5 Featured Project Credits, 1 Unl Project Collaborations, 1 Unl Gift Givings, PHP 249.00), 'CAVIOM PREMIUM' (12 Months, 50 Featured Project Credits, 5 Unl Project Collaborations, 5 Unl Gift Givings, PHP 2399.00), and 'PREPAID STAR TOKENS' (600 Star Tokens PHP 29.00, 1500 Star Tokens PHP 59.00, 3000 Star Tokens PHP 109.00). Navigation buttons 'Previous' and 'Next' are at the bottom.

(4) Users must select the necessary their chosen subscription or quantity of star tokens.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

Cavion — Order Star Tokens | + https://caviom.org/charity/star-tokens/order

CAVIOM  
CaritasVincitOmnia  
A CHARITY MANAGEMENT SYSTEM FOR CHARITABLE ORGANIZATIONS

Home About Contact Services Charitable Organizations Hi Aira

Learn more about Star Tokens

San Dionisio Charity Org

MENU

- Dashboard
- Donors and Donations
- Our Charitable Org
- Gift Giving
- Audit Logs

BALANCE

4500 Star Tokens

Step 2:

Kindly fill-out the order form.

Items	Quantity	No. of Star Tokens	Subtotal
Select a Subscription...	0	0	0
PHP 29.00	600 STAR TOKENS	0	0
PHP 59.00	1,500 STAR TOKENS	0	0
PHP 109.00	3,000 STAR TOKENS	0	0

TOTAL 0

Previous Next

(5) Select which mode of payment users want to use and then follow the steps.

Cavion — Order Star Tokens | + https://caviom.org/charity/star-tokens/order

CAVIOM  
CaritasVincitOmnia  
A CHARITY MANAGEMENT SYSTEM FOR CHARITABLE ORGANIZATIONS

Home About Contact Services Charitable Organizations Hi Aira

San Dionisio Charity Org

MENU

- Dashboard
- Donors and Donations
- Our Charitable Org
- Gift Giving
- Audit Logs

BALANCE

4500 Star Tokens

Step 3:

Pay the EXACT AMOUNT with your chosen payment method.

GCash

BPI

Metrobank

Other Banks

How to send money to CAVIOM via GCash QR?

Step 1. Log in to your GCash App and tap "Send Money" on your dashboard.  
Step 2. Tap "Send via QR".  
Step 3. Scan the QR code shown on the screen (Click the QR code to zoom).  
Step 4. Enter the EXACT AMOUNT and tap on NEXT.  
Step 5. Review the amount and hit on SEND.  
Step 6. SAVE the successful GCash transaction's receipt, and keep in mind the Reference no.

\*The verification of payment processing usually takes 1-2 working days. We will send you an update via notifications. Thank you!

Previous Next

(6) Fill-in the necessary details and click “finish” button.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

Caviom — Order Star Tokens | + https://caviom.org/charity/star-tokens/order

CAVIOM  
CaritasVincitOmnia  
A CHARITY MANAGEMENT SYSTEM FOR CHARITABLE ORGANIZATIONS

Home About Contact Services Charitable Organizations Hi Aira

San Dionisio Charity Org

MENU

- Dashboard
- Donors and Donations
- Our Charitable Org
- Gift Giving
- Audit Logs

BALANCE

4500 Star Tokens

01 View Pricing & Plans    02 Submit Order Form    03 Read Payment Instructions    04 Upload Proof of Payment

**Step 4:**  
Upload the proof of payment (receipt) of your chosen payment method.

\*Payment Method    \*Datetime of Payment  
Select Payment Method... dd/mm/yyyy --:-- --

\*Reference No.    \*Attach Proof of Payment  
Enter reference no. Choose File No file chosen

**Order summary**  
Make sure you fill-up the order form

Item	Price	Quantity	No. of Star Tokens	Amount

Preview

Caviom — Order Star Tokens | + https://caviom.org/charity/star-tokens/order

CAVIOM  
CaritasVincitOmnia  
A CHARITY MANAGEMENT SYSTEM FOR CHARITABLE ORGANIZATIONS

Home About Contact Services Charitable Organizations Hi Aira

San Dionisio Charity Org

MENU

- Dashboard
- Donors and Donations
- Our Charitable Org
- Gift Giving
- Audit Logs

BALANCE

4500 Star Tokens

Enter reference no. Choose File No file chosen

**Order summary**  
Make sure you fill-up the order form

Item	Price	Quantity	No. of Star Tokens	Amount

Total Due:

**FINISH**

Previous Next

- (7) Wait for Caviom's system root admin's verification of transaction.
- (8) When users click "view" button, it will be redirected to the transaction history of ordering star token.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows the Caviom platform interface. At the top, there's a navigation bar with links for Home, About, Contact, Services, Charitable Organizations, and a user profile. Below the navigation is a header for "STAR TOKENS" with a sub-link "View All Orders". A sidebar on the left is titled "San Dionisio Charity Org" and includes sections for MENU (Dashboard, Donors and Donations, Our Charitable Org, Gift Giving, Audit Logs) and BALANCE (4500 Star Tokens). The main content area is titled "Transactions History" and displays a table for "All Star Token Orders". The table has columns for ID, User, Order Date, No. of Items, Order Status, Remarks, and Action. A message at the bottom of the table says "No data available in table". At the bottom of the page, there's a copyright notice "© 2022 Caviom. All rights reserved." and a footer note "Crafted with ❤ by Caviom".

### 3.2 Donors

In this section, it provides the proper way on how public users particularly potential donors can navigate, view and donate to different charity organizations under Caviom.

(1) Type <https://caviom.org> on the search engine of the browser. It will show the welcome page of Caviom.

The screenshot shows the Caviom home page. At the top, there's a navigation bar with links for HOME, ABOUT, CONTACT, SERVICES, and CHARITABLE ORGANIZATIONS. Below the navigation is a large photograph of three people: two men in U.S. Navy uniforms and a woman in a white shirt. A dark overlay box with white text is positioned in front of the photo. The text reads: "Is Caviom Free to Use? Absolutely! Anyone can register their own Charitable Organization without spending a coin. Some features within Caviom requires Star Tokens — the digital currency of Caviom. Buying Star Tokens is available via GCash, Metrobank and Bank Transfer." At the bottom of this box is a "Read More" button. The background photo shows the same three individuals in what appears to be a medical or aid setting.

(2) Public users may view the following:



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows a web browser window for the Caviom website at <https://caviom.org/about>. The page has a green header bar with the text "About Us" and "Home / About". The main content area features a section titled "ABOUT US" and a bold heading "CARITAS VINCIT OMNIA". Below this, a sub-section explains the meaning of "Caritas Vincit Omnia": "Short for Caviom, Caritas Vincit Omnia means Love Conquers All." To the right, there is a list of three points: "Amor means romantic love, but we chose to focus on another.", "Instead, we focused on *Caritas* which also meant love, but for Humanity.", and "Thus, *Caritas Vincit Omnia* was born. Love for humankind." A note below states: "We want to help the charitable organizations to conquer the problems they are experiencing through the use of technology."

The screenshot shows a web browser window for the Caviom website at <https://caviom.org/contact>. The page has a green header bar with the text "Contact Us" and "Home / Contact". Below the header, there is a contact information section with icons for location, email, and phone. The location is listed as "2544 Taft Ave. Malate, Manila, NCR 1004", the email as "support@caviom.org", and the phone number as "+63 976 004 5112". The main content area features a section titled "OUR TEAM" with the sub-instruction "Meet the team behind Caviom!". Below this, four small profile pictures of team members are displayed.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows the CAVIOM website's 'SERVICES' page. At the top, there's a navigation bar with links for HOME, ABOUT, CONTACT, SERVICES (which is highlighted in green), and CHARITABLE ORGANIZATIONS. Below the navigation is a breadcrumb trail: Home / Services. The main content area has a green header 'Services, Pricing and FAQ'. Underneath, a section titled 'SERVICES' is shown with three items: 'Access Anytime Anywhere' (represented by a Wi-Fi icon), 'Store Records' (represented by a file icon), and 'Charity Dashboard' (represented by a clock icon). Each item has a brief description.

(3) In charitable organizations, donors can view various charity organizations.

The screenshot shows the CAVIOM website's 'CHARITABLE ORGANIZATIONS' page. The navigation bar at the top includes links for HOME, ABOUT, CONTACT, SERVICES, CHARITABLE ORGANIZATIONS (highlighted in green), and a search bar. The breadcrumb trail indicates the user is at Home / Charitable Organizations. The main content area features a green header 'All Charitable Organizations'. Below it is a section titled 'CHARITABLE ORGANIZATIONS' with a horizontal line. A grid of charity logos is displayed, including 'OUR LADY OF SORROWS OUTREACH FOUNDATION, INC.' (featuring a portrait of the Virgin Mary) and 'SAN ROQUE UNITED' (featuring a colorful geometric design).

(4) Donors should click the green icon to view more details about their chosen charity organization. They may now view the necessary data of charitable organizations like contact details.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

Our Lady of Sorrows Foundation Inc.  
Community Development Organization  
[View Details](#)

SAN ROQUE UNITED  
SHARE. LOVE. UNITY  
SaRU  
2019  
San Roque, Pandan, Catarmanes

Community Development Organization  
**Our Lady of Sorrows Foundation Inc.**  
Dreams are within reach

**Contact Details**

Address	B-321 1123 KAHOOT ST., PASAY CITY, METRO MANILA
Email Address	olsofi1@yahoo.com
Cellphone No	09983762544
Telephone No	88726344

About Us      Programs & Activities      Featured Projects      Donate

**Our Story**

In this section, potential donors may click “donate” to see the necessary fields to fill-in to donate to a chosen charity organization.

- (1) Donors can see the mode payments given by the charity organization as shown below:



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows the CAVIOM website's 'Donate' page. At the top, there is a navigation bar with links for Home, About, Contact, Services, Charitable Organizations, and Login. Below the navigation bar, there are three main menu items: About Us, Programs & Activities, and Featured Projects. The 'Donate' button is located in the top right corner of the main content area, which is circled in red.

# Donate

No	Mode of Donation	Account Name	Account Number
1	GCash	Zenaida Chan	0921-427-0739
2	Paymaya	Zenaida Chan	0921-427-0739

Let them know you donated or send them a message

Proof of Donation (Optional)  \*Email Address   
 No file chosen

\*First Name  Middle Name  \*Last Name

(2) Fill-in the necessary fields, put check the “I’m not a robot” and click “submit” button.

The screenshot shows the CAVIOM website's 'Donate' page with more detailed fields. It includes sections for Proof of Donation (with a file upload field), Email Address, First Name, Middle Name, Last Name, Mode of Donation Used (dropdown), Amount Donated (dropdown), Date of Payment (date picker), and a Message text area. At the bottom, there is a CAPTCHA checkbox labeled "I'm not a robot" and a "Submit" button.

Let them know you donated or send them a message

Proof of Donation (Optional)  \*Email Address   
 No file chosen

\*First Name  Middle Name  \*Last Name

\*Mode of Donation Used  \*Amount Donated  Date of Payment

Message  
Max. of 500 Characters only...

I'm not a robot RECAPTCHA Privacy - Terms

Submit

(3) Click “yes” to confirm.



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

The screenshot shows a web browser window for the CAVIOM website at <https://caviom.org/charitable-organizations/812deec5-1e76-4343-9e9f-8cf5c029b60>. The page title is "Caviom — View Charitable Orga...". The main content area displays a form for a donation. A modal dialog box titled "Warning" is centered over the form, containing the message: "Please double check the provided information. Continue?". Below the modal, there is a note about the text "Lorem Ipsum" and a reCAPTCHA verification box. At the bottom right of the page, there is a dark button labeled "Submit".

Let them know you donated or send them a message

Proof of Donation (Optional)

\*Email Address: airamae.sumagui+donee@benilde.edu.ph

\*First Name: Aira

Middle Name:

\*Last Name: Sumagui

\*Mode of Donation: GCash

Date of Payment: 11/11/2022 06:58 pm

Message: Lorem Ipsum is  
since the 1500s, when an unknown printer took a galley of type and scrambled it to make a type specimen book.

No Yes

I'm not a robot  reCAPTCHA

Submit



## The Acceptability of Web-based Charity Management System for Charitable Organizations in Pasay City

### 4. Support

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In case the user encounter any problem that is not identified in this document, you may reach out to the following individuals for emergency assistance, this includes security incident handling.

**Table 1 – Responsible personnel**

Name	Phone	Email	Role
Joseph Miguel Chan	09982315897	josephmiguel.chan@benilde.ude.ph	Full stack developer
Justin Chua	09772733437	justin.chua@benilde.edu.ph	Back-end developer
Shiela Mae Cuello	09957343755	shielamae.cuello@benilde.edu.ph	Project Manager
Aira Mae Sumagui	09776205860	airamae.sumagui@benilde.edu.ph	Back-end developer