

Joseph Wojtowicz

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EDUCATION

Michigan State University Full Stack Coding
Bootcamp | Detroit, MI
Expected Graduation March 2021

University of Michigan | Ann Arbor, MI
Bachelor of Arts | English Language & Lit
August 2013

SKILLS

- HTML
- CSS
- JavaScript
- Microsoft Office
- Final Cut Pro
- Community Outreach
- Video Production
- Audio Production

COMMUNITY OUTREACH

Prison Creative Arts Program | Cooley High School
Workshop Facilitator | 2009

- Planned and implemented a semester long music workshop for high school students on the autism spectrum
- Invested students in creative arts by hosting two student led musical performances
- Designed curriculum with professor and school faculty to best meet the academic and creative needs of workshop students

EXPERIENCE

Seva | Detroit, Michigan

Server | September 2012 - December 2020

- Provides excellent patron experience through quality customer service
- Communicates effectively with other servers and management staff to ensure brand confidence
- Maintains restaurant upkeep daily allowing Seva to be in compliance with health code

Dr. Sushi | Detroit, Michigan

Front of House Coordinator | May 2013 - Dec 2016

- Managed front of house for monthly pop-up restaurant and special events
- Hired and managed serving and event staff
- Handled customer complaints and issues

University of Michigan | Ann Arbor, Michigan

Library Circulation Specialist | Aug 2008 - Aug 2012

- Assisted patrons of the Undergraduate, Graduate, and Public Policy libraries in finding library materials using the Aleph-1 database
- Processed books in order to prepare them for circulation
- Prepared books to be set aside for reserves to ensure that students and faculty could retrieve them in a timely manner
- Organized books using the Library of Congress

University of Michigan | Ann Arbor, Michigan

Video Production Assistant | Feb 2012 - May 2012

- Shot and edited video assignments aimed to encourage city and university collaboration
- Engaged with the community on topics of public school parent involvement, disability rights awareness, and local community activism
- Collaborated with other video assistants in order to created a unified vision for our project