

## Potential customers

This application lets you keep track of all your prospects.

Listado de posibles clientes - Suite de Gestión Empresarial - SaltOS v3.5 r8483											
Inicio Correo Agenda RSS Perfil Soporte Acerca Cerrar											
General											
Listado de posibles clientes Opciones de filtro Ayuda											
Nuevo posible cliente											
Buscar											
Cód. Nombre Activo Estado Fijo Movil Email NC NF											
<input type="checkbox"/>	00100	ullamcorper. Duis at lacus. Quisque purus sapien.	No	[Sin estado]	95 940 04 35	659 368 123	a.facilis@egestasliqua.edu	0	0		
<input type="checkbox"/>	00099	Vivamus nibh dolor. nonummy ac. feugiat non. lobortis	No	[Sin estado]	99 955 46 21	612 368 580	Praesent@dictumauquemalesuada.org	0	0		
<input type="checkbox"/>	00098	vitae semper egestas. urna justo faucibus	Si	[Sin estado]	94 247 93 88	661 184 597	arcui@metussitamet.com	0	0		
<input type="checkbox"/>	00097	Nullam suscipit. est ac facilisis facilisis.	Si	[Sin estado]	91 376 10 07	687 090 163	et.nunc@dianteNunc.edu	0	0		
<input type="checkbox"/>	00096	diam lorem. auctor quis. tristique ac. eleifend vitae. erat.	No	[Sin estado]	97 932 25 95	603 245 971	Sed.auctor@condimentum.ca	0	0		
<input type="checkbox"/>	00095	mus. Donec dignissim magna a tortor. Nunc commodo auctor	Si	[Sin estado]	93 396 26 68	636 164 799	ac.orci@quisarcu.ca	0	0		
<input type="checkbox"/>	00094	dictum placerat. augue. Sed molestie. Sed id risus	Si	[Sin estado]	97 942 98 23	698 907 078	arcui@diamProindolor.org	0	0		
<input type="checkbox"/>	00093	odio. Phasellus at augue id ante dictum cursus. Nunc	No	[Sin estado]	99 062 80 55	635 409 568	lobortis.nisi.nibh@quis.edu	0	0		
<input type="checkbox"/>	00092	nec orci. Donec nibh. Quisque nonummy	Si	[Sin estado]	92 350 72 37	639 045 103	socis.natoque.penatibus@telusfaucibus.com	0	0		
<input type="checkbox"/>	00091	porttitor scelerisque neque. Nullam nisi.	No	[Sin estado]	97 853 07 56	612 384 597	vel@dolorFusce.com	0	0		
<input type="checkbox"/>	00090	sed. facilisis vitae. orci. Phasellus dapibus quam	No	[Sin estado]	92 138 63 15	647 769 085	nisi.Aenean@cursusinhendrerit.com	0	0		
<input type="checkbox"/>	00089	torquent per conubia nostra. per inceptos hymenaeos. Mauris ut	No	[Sin estado]	90 140 89 45	645 567 116	tortor.at.risus@liqua.org	0	0		
<input type="checkbox"/>	00088	neque. Sed eget lacus. Mauris non dui	Si	[Sin estado]	93 734 43 54	603 603 657	purus.Maecenas@condimentum.edu	0	0		
<input type="checkbox"/>	00087	eiusmod in. dolor. Fusce feugiat.	No	[Sin estado]	96 611 42 06	679 935 890	condimentum.eget@faucibusorcluctus.org	0	0		
<input type="checkbox"/>	00086	at. vel. Cras lorem lorem. luctus ut.	Si	[Sin estado]	94 760 97 15	696 444 841	nibh.dolor.nonummy@auctor.edu	0	0		
<input type="checkbox"/>	00085	ipsum. Curabitur consequat. lectus sit amet luctus vulputate. nisi sem	Si	[Sin estado]	98 273 16 87	668 353 943	erat@at.org	0	0		
<input type="checkbox"/>	00084	ornare lectus justo eu arcu. Morbi sit amet massa. Quisque	No	[Sin estado]	98 120 96 41	638 513 945	turpis@sodalesMaurisblandit.ca	0	0		
<input type="checkbox"/>	00083	elit. Curabitur sed tortor. Integer aliquam adipiscing lacus. Ut	Si	[Sin estado]	98 735 53 50	646 445 523	habitant.morbi.tristique@aliquet.org	0	0		
<input type="checkbox"/>	00082	sodales elit erat vitae risus. Duis a mi fringilla mi	No	[Sin estado]	90 707 11 56	662 955 871	purus.accumsan@Integerevulacus.org	0	0		
<input type="checkbox"/>	00081	vitae. aliquet nec. imperdiet nec. leo. Morbi	Si	[Sin estado]	97 877 96 54	686 847 257	malesuada@eu.edu	0	0		
<input type="checkbox"/>	00080	liqua. Aenean gravida nunc sed pede. Cum	No	[Sin estado]	95 970 17 66	605 478 672	mauris.id@Morbinon.ca	0	0		
<input type="checkbox"/>	00079	natoque penatibus et magnis dis	Si	[Sin estado]	90 791 51 00	671 271 076	conque.turpis@eutelluseu.edu	0	0		
<input type="checkbox"/>	00078	pede. Praesent eu dui. Cum socis	Si	[Sin estado]	98 180 46 19	635 068 878	at.nisi.Cum@MaurismagnaDuis.com	0	0		
<input type="checkbox"/>	00077	rutrum urna. nec luctus felis purus	Si	[Sin estado]	94 569 37 17	690 462 607	Donec.nibh@sitamet.org	0	0		
<input type="checkbox"/>	00076	metus. Vivamus euismod urna. Nullam lobortis	Si	[Sin estado]	93 822 77 42	672 912 594	tinckidunt@neccursusa.edu	0	0		
<input type="checkbox"/>	00075	ultrices posuere cubilla Curae. Donec tincidunt. Donec vitae	No	[Sin estado]	98 471 00 57	656 222 493	massa@ullamcorper.ca	0	0		
<input type="checkbox"/>	00074	iaculis. lacus pede sagittis augue.	No	[Sin estado]	95 099 89 54	602 960 021	et@maurisanunc.com	0	0		
<input type="checkbox"/>	00073	elementum. lorem ut aliquam iaculis. lacus pede sagittis	Si	[Sin estado]	90 408 31 72	635 645 388	nonummy@magisdis.com	0	0		

## List of prospects

In the list of potential customers can find the most important pillars of registration:




- **Ref.:** Numeric code that identifies the potential client.
- **Name:** Name prospect
- **Active:** If enabled or not for commercial tasks, budgets, records, etc ..
- **State:** State in which there is the prospect.
- **Landline:** Main fixed telephone to contact.
- **Mobile phone:** Principal to contact mobile phone.
- **Mail account:** Primary email account to contact.
- **NC:** Number of comments entered on this prospect.
- **NF:** Number of files associated with this prospect.

**Remember:** The events can be arranged by dragging them to the user folder you want.

## Listing Options

On each record you can perform a series of actions that are represented by the following icons:

-    Check / Edit / Delete Record.

- Download registration data in vCard format. ([más info sobre VCARD](#))
-  Display QRCode with log data. ([más info sobre QRCode](#))
-  Download PDF with log data. ([más info sobre PDF](#))
-  Show data through-PDF Viewer.

This list also features the following:

-  Export list of all potential customers data to a file in Excel format.

## Filter Options

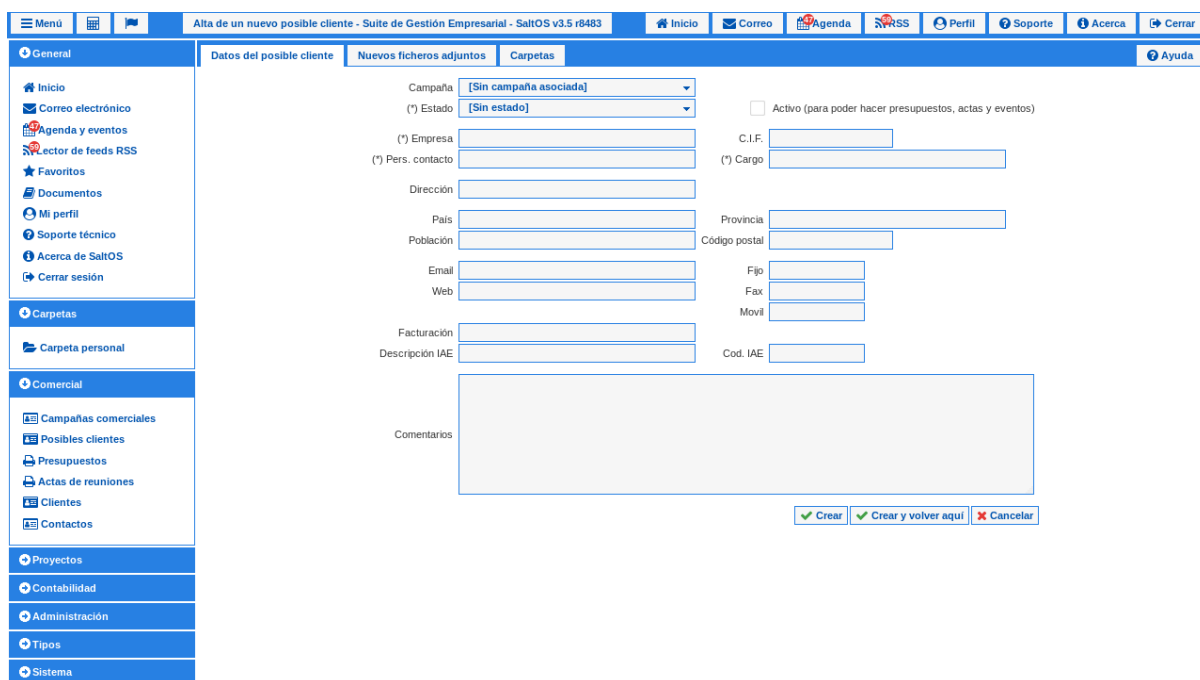
For more information about the filter options listed in the [ayuda general](#).

## Form potential customers

This is the application of potential customers, it can add, modify and view all data from the prospect classified in different tabs: main data, comments, file attachments, data on the registry modifications and assignments to folders.

## Data Tab prospect

In this tab you can view and modify the main elements of prospect. Here we relate all information fields.



Alta de un nuevo posible cliente - Suite de Gestión Empresarial - SaltOS v3.5 r483

Menú Inicio Correo Agenda RSS Perfil Soporte Acerca Cerrar

**General**

Inicio Correo electrónico Agenda y eventos Lector de feeds RSS Favoritos Documentos Mi perfil Soporte técnico Acerca de SaltOS Cerrar sesión

**Carpetas**

Carpeta personal

**Comercial**

Campañas comerciales Posibles clientes Presupuestos Actas de reuniones Clientes Contactos

**Proyectos**

**Contabilidad**

**Administración**

**Tipos**

**Sistema**

**Datos del posible cliente**

Campaña [Sin campaña asociada]

(\*) Estado [Sin estado]

(\*) Empresa [ ] C.I.F. [ ]

(\*) Pers. contacto [ ] (\*) Cargo [ ]

Dirección [ ]

País [ ] Provincia [ ]

Población [ ] Código postal [ ]

Email [ ] Fijo [ ]

Web [ ] Fax [ ]

Facturación [ ] Móvil [ ]

Descripción IAE [ ] Cod. IAE [ ]

Comentarios [ ]

✓ Crear ✓ Crear y volver aquí ✗ Cancelar

- **Campaign (\*):** Commercial campaign that has earned this business contact.
- **State (\*):** State where they are trade relations with this prospect.

- **Active:** It is a field that serves to indicate whether the application is active for budget acts and events within SaltOS
- **Company (\*):** Trade name of the entity.
- **N.I.F:** Tax identification number provided by the public finances.
- **Contact Persons (\*):** Name of contact person with which you are doing commercial work.
- **Position (\*):** Position of the contact person.
- **Address:** Address of the entity are used in legal documents such as invoices, contracts, etc ..
- **Country:** Country of the entity are used in legal documents such as invoices, contracts, etc ..
- **County:** Province of the entity are used in legal documents such as invoices, contracts, etc ..
- **Population:** Population of the entity are used in legal documents such as invoices, contracts, etc ..
- **Postal Code:** Postal code of the entity are used in legal documents such as invoices, contracts, etc ..
- **Email:** Contact primary email account is what will be displayed on all listings.
- **Web:** Contact Web master is that which will be displayed on all listings.
- **Fixed Number:** Fixed main contact is what will be displayed on all listings.
- **Phone Number:** Contact mainspring is what will be displayed on all listings.
- **Fax Number:** Main fax number is the one that will be displayed on all listings.
- **Turnover:** Range billing prospect
- **Description IAE:** Brief description of economic activity that the prospect is dedicated.
- **Cod. IAE:** Code of economic activity ([más info sobre IAE](#)).
- **Comment:** Comments on contact.

(\*) **Required when creating or modifying a prospect Campos.**

Furthermore, in the first tab has a **action buttons.** to facilitate major tasks related to business contacts.

- **➕ Add event:** Will take the form of new event for you to fill in the relevant information and relate directly with this prospect.
- **➕ Add record:** Will take the form of new record so you can fill in relevant information and relate directly with this prospect.
- **➕ Create Customer:** Will take the form of creating client with all data included in the record of the prospect.

## Comments Tab

For more information about the filter options listed in the [ayuda general](#).

## Attachments tab

For more information about the filter options listed in the [ayuda general](#).

### **New comments tab**

For more information about the filter options listed in the [ayuda general](#).

### **New Files Tab**

For more information about the filter options listed in the [ayuda general](#).

### **Registry Data Tab**

For more information about the filter options listed in the [ayuda general](#).

### **Tab Folders**

For more information on Folder Options [ayuda general](#).