

## Recurring bills

This application lets you keep track of all recurring invoices generated in the company.

Menú

Listado de facturas periódicas - Suite de Gestión Empresarial - SaltOS v3.5 r483

Inicio Correo Agenda RSS Perfil Soporte Acerca Cerrar

General

- Inicio
- Correo electrónico
- Agenda y eventos
- Receptor de feeds RSS
- Favoritos
- Documentos
- Mi perfil
- Soporte técnico
- Acerca de SaltOS
- Cerrar sesión

Carpetas

- Carpeta personal

Comercial

Proyectos

Contabilidad

- Facturas
- Facturas periódicas
- Proveedores
- Gastos

Administración

Tipos

Sistema

Listado de facturas periódicas

Opciones de filtro

Nueva factura periódica

Buscar

Cód. Cliente Día Meses Base (\*) Total (\*) Cuenta NC NP NV

Sin resultados a mostrar

Página 1 de 1 (registros del 0 al 0 de 0). Registros por página: 50

## List of invoices





In the list of invoices you will find the most important pillars of registration:

- **Ref.:** Numeric code that identifies the recurring invoice.
- **Customer:** Client for which the recurring invoice generated.
- **Day:** Day the invoice is generated.
- **Month:** Months in which it has to generate the bill.
- **Base (\*):** Amount before tax invoice invoice to be generated.
- **Total (\*):** Amount after applying the relevant tax invoice will be generated.
- **Account:** Account where to assign the bill when it is generated.
- **NC:** Number of items included in this periodic bill.
- **NP:** Number of products included in this recurring invoice.
- **NV:** Maturity Number assigned to this recurring invoice.


(\*) **At the end of listing the sum of these columns is included, note that the result only includes the visible columns per page.**

## Listing Options

On each record. You can perform a series of actions that are represented by the following icons:

-    Check / Edit / Delete Record.
-  This action will lead to the creation of a new record using data from the current.

This list also provides the following actions by selecting multiple records simultaneously:

-  Use this button to generate the selected invoices. Previously has to be filtered by the month you want to generate.

## Filter Options

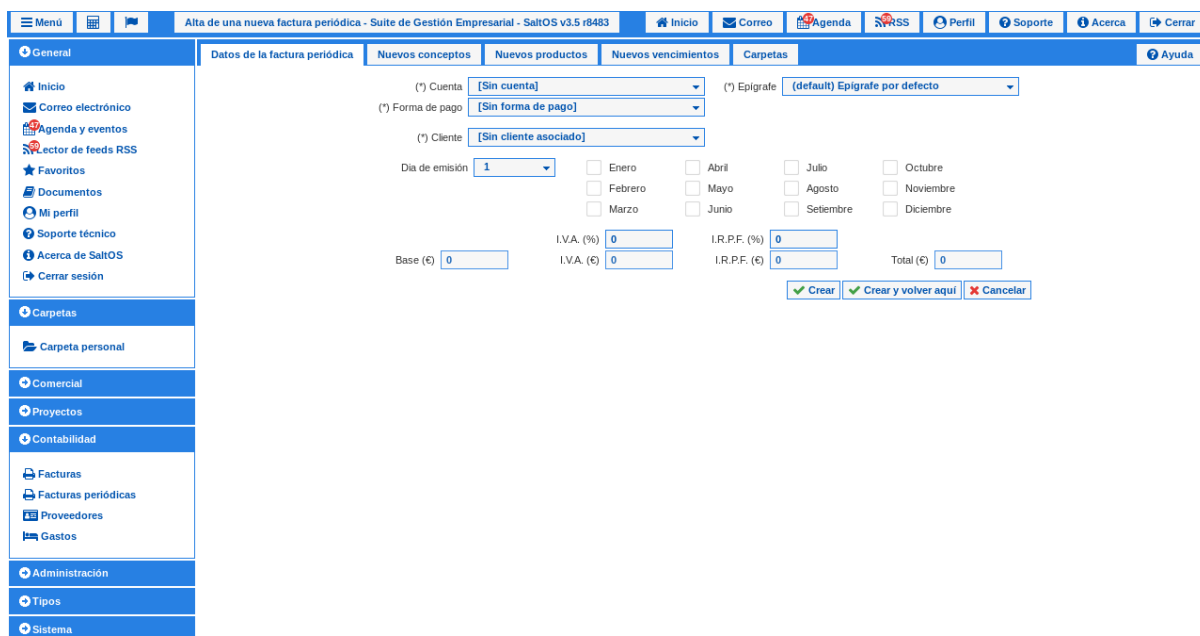
For more information about the filter options listed in the [ayuda general](#).

## Form invoices

This is the billing application, with it you can add, modify and view all data of different notes and invoices classified in different tabs: main data, concepts, products, maturities, data on the registry modifications, ...

### Data tab of the delivery note or invoice

In this tab you can view and modify the main details of the delivery note or invoice. Here we relate all information fields.



Alta de una nueva factura periódica - Suite de Gestión Empresarial - SaltOS v3.5 r8483

Inicio Correo Agenda RSS Perfil Soporte Acerca Cerrar

General Datos de la factura periódica Nuevos conceptos Nuevos productos Nuevos vencimientos Carpets Ayuda

Inicio Correo electrónico Agenda y eventos Selector de feeds RSS Favoritos Documentos Mi perfil Soporte técnico Acerca de SaltOS Cerrar sesión

Carpets Carpeta personal

Comercial Proyectos Contabilidad Facturas Facturas periódicas Proveedores Gastos

Administración Tipos Sistema

(\*) Cuenta [Sin cuenta] (\*) Epigrafe (default) Epigrafe por defecto

(\*) Forma de pago [Sin forma de pago]

(\*) Cliente [Sin cliente asociado]

Día de emisión 1 Enero Abril Julio Octubre  
Febrero Mayo Agosto Noviembre  
Marzo Junio Setiembre Diciembre

Base (€) 0 I.V.A. (%) 0 I.R.P.F. (%) 0  
I.V.A. (€) 0 I.R.P.F. (€) 0 Total (€) 0

Crear Crear y volver aquí Cancelar

- **Count (\*)**: Account where the income is counted.
- **Heading (\*)**: Economic activity.

- **Payment (\*):** Payment method used to collect the revenue.
  - **Customer:** Which Customer will be charged the amount.
  - **Day:** Day the invoice is generated.
  - **Month:** Months in which it has to generate the bill.
  - **VAT rate (%):** VAT rate. more info about [IVA](#)
  - **Income tax (%):** Percentage of income tax. more info about [IRPF](#)
  - **Base (€):** Taxable income, total economic value before taxes.
  - **VAT (€):** Economic amount of VAT.
  - **Income tax (€):** Monetary amount of income tax
  - **Total (€):** Total receivables including tax.
- (\*) Required when creating or modifying a delivery note or invoice fields.

## Tab Concepts

In this tab you can include all the necessary concepts to create the invoice.

The screenshot shows the 'Alta de una nueva factura periódica - Suite de Gestión Empresarial - SaltOS v3.5 r8483' interface. The top navigation bar includes links for Inicio, Correo, Agenda, RSS, Perfil, Soporte, Acerca, and Cerrar. The left sidebar contains a menu with categories: General (Inicio, Correo electrónico, Agenda y eventos, Director de feeds RSS, Favoritos, Documentos, Mi perfil, Soporte técnico, Acerca de SaltOS, Cerrar sesión), Carpetas (Carpeta personal), Comercial, Proyectos, Contabilidad (Facturas, Facturas periódicas, Proveedores, Gastos), Administración, Tipos, and Sistema.

The main content area is titled 'Alta de una nueva factura periódica' and has tabs for 'Datos de la factura periódica', 'Nuevos conceptos', 'Nuevos productos', 'Nuevos vencimientos', and 'Carpetas'. The 'Nuevos conceptos' tab is active, displaying a table with the following columns: Concepto, Unid., Pr./Un. (€), Dto. (%), and Total (€). The table currently contains one row with values: 0.00, 0.00, 0.00, and 0. Below the table is a button labeled 'Añadir concepto'.

## Tab Products

In this tab you can include all the products needed to create the invoice.



## Registry Data Tab

For more information about the filter options listed in the [ayuda general](#).