

# Expenses

This application lets you keep track of all expenditure incurred within the company.

Listado de gastos - Suite de Gestión Empresarial - SaltOS v3.5 r8483										
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<input type="checkbox"/>	Cód.	Empresa	Fecha	Base (*)	Total (*)	Liq.	Fecha liq.	NV	Cuenta	
<input type="checkbox"/>	00100	ante ipsum primis in...	2013-01-13	79.46	89	Si	2013-01-13	0	B	
<input type="checkbox"/>	00099	Nunc quis arcu vel d...	2012-07-19	71.03	76	Si	2012-07-19	0	A	
<input type="checkbox"/>	00098	[Sin proveedor asoci...	2013-11-24	61.8	55	Si	2013-11-24	0	A	
<input type="checkbox"/>	00097	vel convallis in c...	2013-10-25	78.76	89	Si	2013-10-25	0	B	
<input type="checkbox"/>	00096	Aenean eget magna. S...	2013-09-11	34.12	29	No	2013-09-11	0	A	
<input type="checkbox"/>	00095	Fusce diam nunc, ul...	2012-08-12	106.52	98	Si	2012-08-12	0	B	
<input type="checkbox"/>	00094	nisi arcu iaculis en...	2013-05-19	86.32	82	No	2013-05-19	0	A	
<input type="checkbox"/>	00093	ante ipsum primis in...	2012-09-06	114.94	100	No	2012-09-06	0	A	
<input type="checkbox"/>	00092	quis massa. Mauris v...	2012-05-19	107.61	99	No	2012-05-19	0	A	
<input type="checkbox"/>	00091	Aenean eget magna. S...	2013-03-23	82.52	85	No	2013-03-23	0	B	
<input type="checkbox"/>	00090	quis massa. Mauris v...	2013-04-24	92.55	87	Si	2013-04-24	0	A	
<input type="checkbox"/>	00089	Aliquam erat volutpa...	2013-01-17	50.56	45	Si	2013-01-17	0	B	
<input type="checkbox"/>	00088	[Sin proveedor asoci...	2013-07-08	68.18	60	No	2013-07-08	0	B	
<input type="checkbox"/>	00087	non, feugiat nec, di...	2013-05-29	96.81	91	Si	2013-05-29	0	A	
<input type="checkbox"/>	00086	Aliquam erat volutpa...	2013-01-08	50.54	47	Si	2013-01-08	0	A	
<input type="checkbox"/>	00085	Aenean eget magna. S...	2012-05-30	50.98	52	Si	2012-05-30	0	B	
<input type="checkbox"/>	00084	quis massa. Mauris v...	2012-03-23	50.43	58	Si	2012-03-23	0	B	
<input type="checkbox"/>	00083	[Sin proveedor asoci...	2012-05-01	10.48	11	Si	2012-05-01	0	B	
<input type="checkbox"/>	00082	Aenean eget magna. S...	2012-04-20	50	44	Si	2012-04-20	0	A	
<input type="checkbox"/>	00081	Quisque fringilla eu...	2013-09-08	77.78	70	Si	2013-09-08	0	B	
<input type="checkbox"/>	00080	Quisque fringilla eu...	2013-08-31	98.94	93	No	2013-08-31	0	B	
<input type="checkbox"/>	00079	Aliquam erat volutpa...	2012-03-08	59.38	57	Si	2012-03-08	0	B	
<input type="checkbox"/>	00078	Nunc quis arcu vel d...	2012-05-21	34.69	34	Si	2012-05-21	0	A	
<input type="checkbox"/>	00077	vel convallis in c...	2012-11-18	50	49	Si	2012-11-18	0	B	
<input type="checkbox"/>	00076	nisi arcu iaculis en...	2012-04-07	95.15	98	Si	2012-04-07	0	A	
<input type="checkbox"/>	00075	Quisque fringilla eu...	2014-01-30	72.63	69	Si	2014-01-30	0	B	
<input type="checkbox"/>	00074	Fusce diam nunc, ul...	2014-02-03	115.48	97	No	2014-02-03	0	B	
<input type="checkbox"/>	00073	ante ipsum primis in...	2012-07-03	70.65	65	Si	2012-07-03	0	A	

## List of expenses





In the list of expenses you will find the most important pillars of registration:

- **Ref.:** Numeric code that identifies spending.
- **Company:** Where there has been company spending
- **Date:** Date on which the expenditure was performed
- **Base (\*):** Monetary amount before taxes.
- **Total (\*):** Total amount of expenditure.
- **Liq.:** Determines whether the expense is paid. **The unsettled expenses are marked with red background.**
- **Date liq.:** Settlement date of expenditure.
- **NV:** Number of maturities introduced for this expenditure.
- **Account:** Account where this expenditure is counted.



(\*) At the end of listing the sum of these columns is included, note that the result only includes the visible columns per page.

## Listing Options

On each record. You can perform a series of actions that are represented by the following icons:

-    Check / Edit / Delete Record.
-  This action will lead to the creation of a new record using data selected.

This list also features the following:

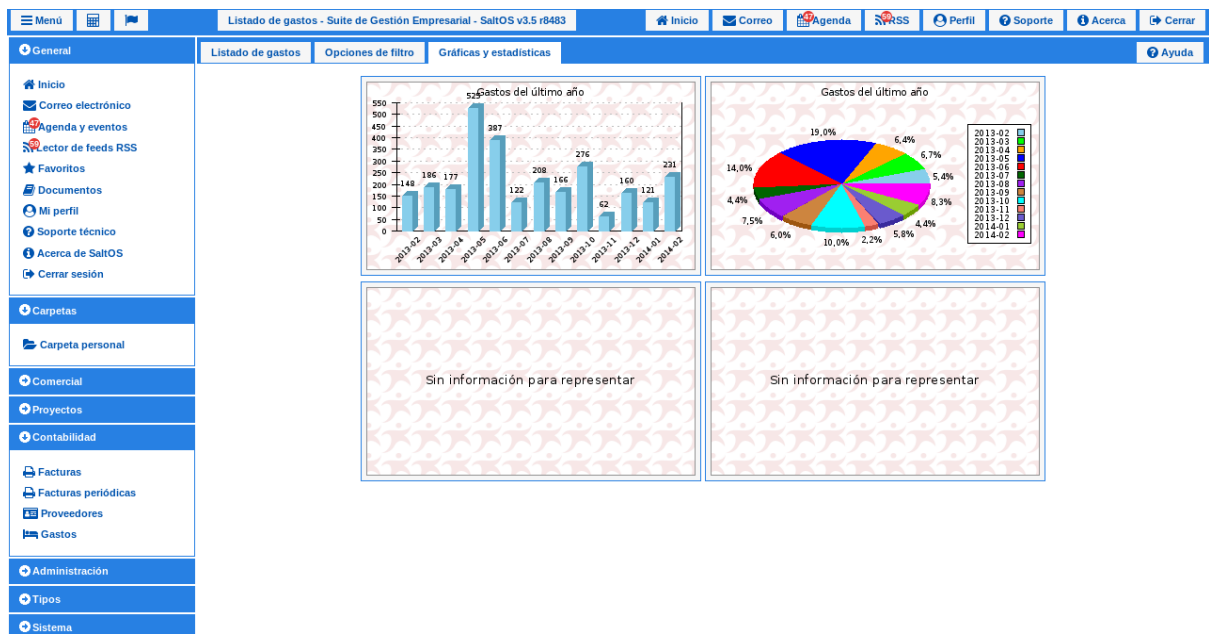
-  Export the list of all expenses to a file in Excel format.
-  Liquid selected expenses indicating the date hereof.

## Filter Options

For more information about the filter options listed in the [ayuda general](#).

## Options graphs and statistics

In this tab you can view statistics on expenditures last year.



## Expense Form

This is the application of expenses, it may add, modify and view all monitoring data classified in different tabs: main data, attachments, maturity, data on the registry modifications, ...

## Data Tab spending

In this tab you can view and modify the main elements of expenditure. Here we relate all information fields.

Alta de un nuevo gasto - Suite de Gestión Empresarial - SaltOS v3.5 r8483

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**Sistema**

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(\*) Cuenta: A (\*) Epígrafe: (default) Epígrafe por defecto

Buscador: [Sin proveedor asociado] Cliente: [Sin cliente asociado]

Proveedor: [Sin proyecto asociado] Proyecto: [Sin proyecto asociado]

N.Fac.: [ ] (\*) Fecha: 2017-07-18

(\*) Descripción: [ ]

(\*) Base (€): 0.00 (\*) Campo automático (\*) I.V.A. (%): 21.00

(\*) Total (€): 0.00 (\*) I.R.P.F. (%): 19.00

(\*) Pagador: Administrador (admin) [ ] Liquidado: [ ]

(\*) Forma de pago: Efectivo Fecha liq.: 2017-07-18

Añadir proveedor [ Crear [ Crear y volver aquí [ Cancelar ]

- **Count (\*)**: Account where spending is counted.
  - **Heading (\*)**: Economic activity to which the expenditure was linking.
  - **Search**: Search providers.
  - **Customer**: To tell the client that link spending.
  - **Supplier**: Supplier name where there has been spending.
  - **Project**: To link the project that has been done spending.
  - **N. Fac .:** Number spending bill.
  - **Date (\*)**: Date of expenditure.
  - **Description (\*)**: Description expenditure.
  - **Base (\*)**: Amount of expenses before applying applicable taxes, calculated by the application field.
  - **VAT rate (%) (\*)**: Percentage VAT.
  - **Total (\*)**: Total amount of expenditure.
  - **Income tax (%) (\*)**: Percentage of personal income imposed.
  - **Payer (\*)**: Selector to indicate who has paid
  - **Liquidated**: Selector to determine whether the expense is paid.
  - **Payment (\*)**: Selector to determine the form of payment used.
  - **Date Liq .:** Settlement date of expenditure.
- (\*) **Required when creating or modifying an expense Campos.**

Attachments tab

For more information about the filter options listed in the [ayuda general](#).

New Files Tab

For more information about the filter options listed in the [ayuda general](#).

Maturities tab

In this tab you can create different maturities to settle spending.

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Fecha vencimiento	Porcentaje	Importe	Pagado	Fecha pagado
	0.00	0.00	<input type="checkbox"/> Pagado	
	0.00	0.00	<input type="checkbox"/> Pagado	
	0.00	0.00	<input type="checkbox"/> Pagado	
	0.00	0.00	<input type="checkbox"/> Pagado	
	0.00	0.00	<input type="checkbox"/> Pagado	
	0.00	0.00	<input type="checkbox"/> Pagado	
	0.00	0.00	<input type="checkbox"/> Pagado	
	0.00	0.00	<input type="checkbox"/> Pagado	
	0.00	0.00	<input type="checkbox"/> Pagado	
	0.00	0.00	<input type="checkbox"/> Pagado	

Registry Data Tab

For more information about the filter options listed in the [ayuda general](#).