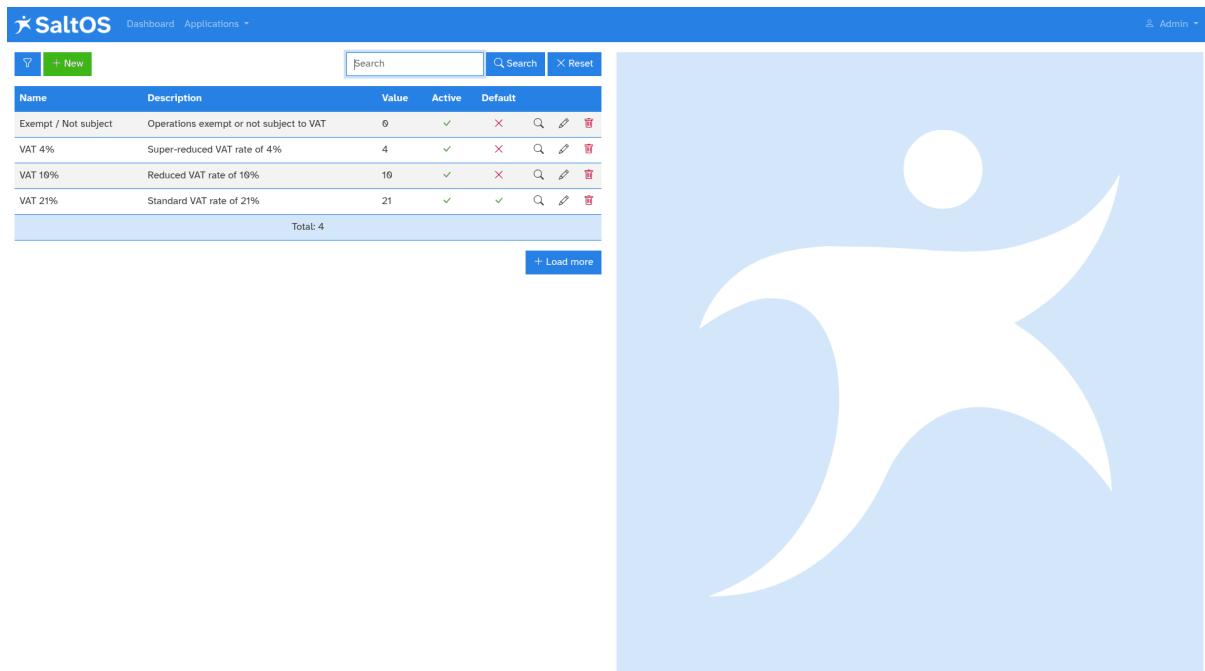


Taxes

Description

The Taxes application is used to define and manage tax rates applied to products, quotes, and invoices. It serves as a central repository of tax types such as VAT, sales tax, or exemptions. Each record includes the name, rate, and status, ensuring consistent tax application across the entire ERP system.

List view



Name	Description	Value	Active	Default	
Exempt / Not subject	Operations exempt or not subject to VAT	0	✓	✗	🔍 ✎ 🗑
VAT 4%	Super-reduced VAT rate of 4%	4	✓	✗	🔍 ✎ 🗑
VAT 10%	Reduced VAT rate of 10%	10	✓	✗	🔍 ✎ 🗑
VAT 21%	Standard VAT rate of 21%	21	✓	✓	🔍 ✎ 🗑
Total: 4					

+ Load more

The following fields are displayed in the list view:

- Name: Name or label used to identify the tax (e.g., VAT 21%).
- Description: Optional explanation or additional details about the tax rule or context of use.
- Value: Percentage value of the tax to be applied (e.g., 21 for 21%).
- Active: Indicates whether this tax is available for selection in documents.
- Default: Indicates whether this tax is selected automatically when creating new documents.

Form view

This view is used to create, view or edit tax entries.

In **create** mode, a new tax rule can be defined.

The screenshot shows the SaltOS 'Applications' page. On the left is a table of VAT rates. On the right is a form to edit a selected VAT rate.

Name	Description	Value	Active	Default	
Exempt / Not subject	Operations exempt or not subject to VAT	0	✓	✗	🔍 ✎ 🗑
VAT 4%	Super-reduced VAT rate of 4%	4	✓	✗	🔍 ✎ 🗑
VAT 10%	Reduced VAT rate of 10%	10	✓	✗	🔍 ✎ 🗑
VAT 21%	Standard VAT rate of 21%	21	✓	✓	🔍 ✎ 🗑
		Total: 4			

Below the table is a '+ Load more' button.

The form on the right is for editing the 'VAT 21%' entry. It includes fields for 'Name' (VAT 21%), 'Value' (21), and 'Description' (Standard VAT rate of 21%). There are also sections for 'New files' (Choose Files, No file chosen) and 'New note'. At the bottom right are 'Save' and 'Cancel' buttons.

The form includes the following fields:

- **Active:** Indicates whether this tax is available for selection in documents.
- **Default:** Indicates whether this tax is selected automatically when creating new documents.
- **Name:** Name or label used to identify the tax (e.g., VAT 21%).
- **Value:** Percentage value of the tax to be applied (e.g., 21 for 21%).
- **Description:** Optional explanation or additional details about the tax rule or context of use.

Delete

Taxes can only be deleted if they are not used in any invoice or product.

If a tax is in use, it must be deactivated instead to preserve system integrity.