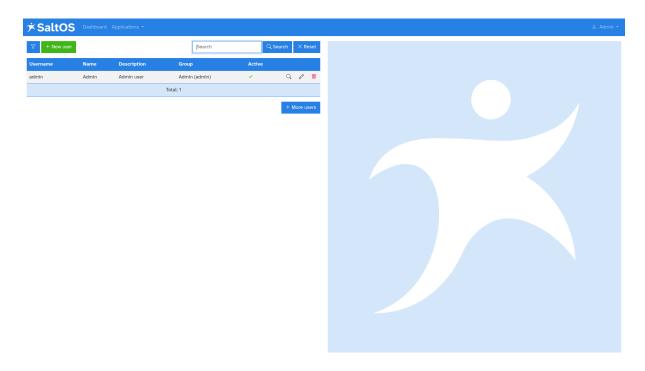
# **Users**

## **Description**

The Users application is used to manage the accounts that have access to the SaltOS4 system. Each user is assigned credentials, roles, and permissions, and can optionally be linked to an employee profile. This module is essential for access control, personalization, and audit tracking.

### List view



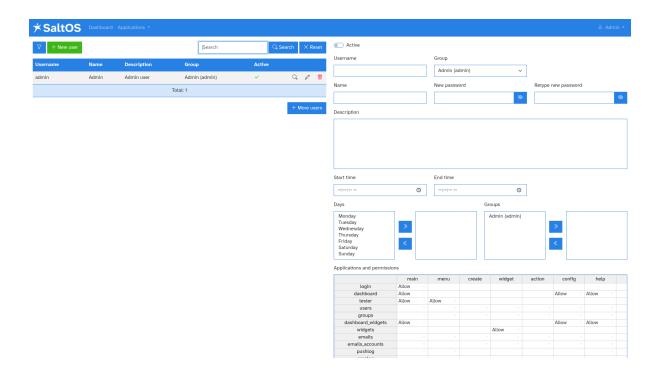
The following fields are displayed in the list view:

- Username: The unique login identifier for the user.
- Name: Full name associated with the user account.
- Email: Contact email address for notifications and password recovery.
- Group: User group the account belongs to (used for permissions).
- Active: Indicates whether the user can log into the system.

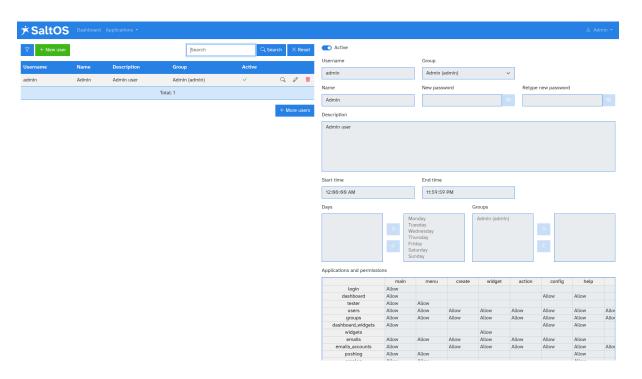
#### Form view

This view is used to create, view or edit user accounts.

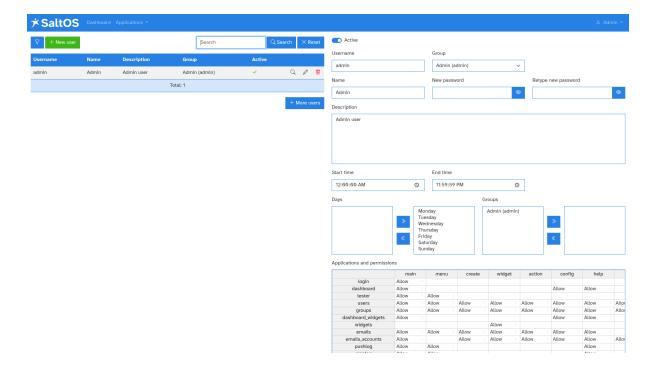
In create mode, the form is used to register a new user with login credentials.



In view mode, the account details are shown without edit capability.



In  $\boldsymbol{edit}$  mode, you can update user information or reset credentials.



The form includes the following fields:

- Username: Unique identifier used for login.
- Password: Secret credential used for authentication (visible only when setting or resetting).
- Name: Full name of the user.
- Email: Email address associated with the account.
- Group: Group that defines the user's role and permission set.
- Employee: (Optional) Link to an employee profile.
- Notes: Internal comments or additional context.
- Active: Enables or disables the user account.

### **Delete**

User accounts can be deleted if they have not logged in or are not linked to any activity log.

Otherwise, it is recommended to disable them instead of deletion for audit purposes.