Taxes

Description

The Taxes application is used to define and manage tax rates applied to products, quotes, and invoices. It serves as a central repository of tax types such as VAT, sales tax, or exemptions. Each record includes the name, rate, and status, ensuring consistent tax application across the entire ERP system.

List view

The following fields are displayed in the list view:

- Name: Descriptive label of the tax (e.g., VAT 21%, Exempt).
- Value: Tax percentage rate to be applied.
- Active: Indicates if the tax is currently available for selection.

Form view

This view is used to create, view or edit tax entries.

In **create** mode, a new tax rule can be defined.

In **view** mode, tax details are visible but not editable.

In **edit** mode, existing values can be updated.

The form includes the following fields:

- Name: Tax name shown in product and invoice forms.

- Value: Numeric percentage of the tax (e.g., 21 for 21%).

- Active: Allows enabling or disabling the tax for use in the system.

Delete

Taxes can only be deleted if they are not used in any invoice or product.

If a tax is in use, it must be deactivated instead to preserve system integrity.