

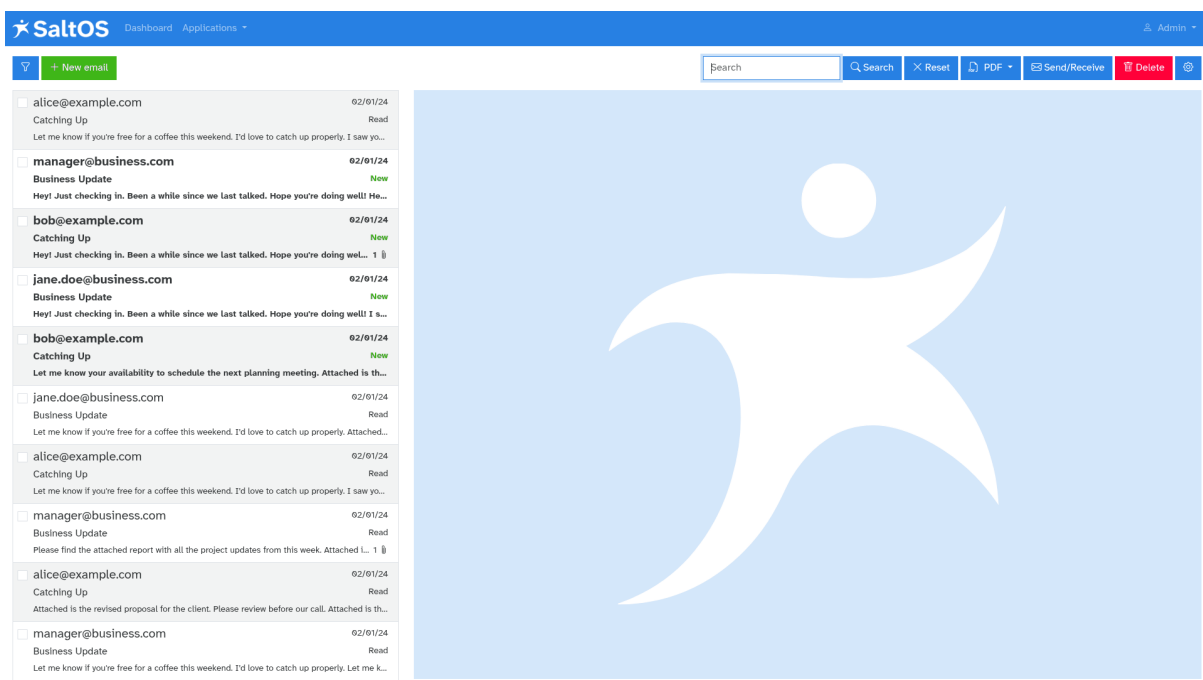
# Emails

## Description

The Emails application is used to receive, view, and reply to emails from configured accounts within SaltOS4. It acts as a simplified integrated email client that supports reading messages from POP3 or IMAP, viewing metadata and content, and replying using internal or external SMTP servers.

Each message is presented as a visual card in the list view, showing key fields such as sender, subject, date, and a preview of the body. Emails can be viewed in detail, replied to, or deleted. This app is closely integrated with the Emails Accounts module and is essential for managing inbound communication.

## List view



The list view shows incoming emails as clickable buttons or cards. Each entry typically displays:

- Header: The visual summary used in the interface to represent the email message.
- Datetime: The date and time the message was received or sent.
- Subject: The title or subject line of the email message.
- Snippet: A short preview extracted from the beginning of the email body.
- Attachments: List of files attached to the message, with download options.

The interface also includes filters and a search form to filter by sender, subject, account, and date.

## View message

This view shows the full content of an email message, including header metadata and attachments.



## Reply / Compose

Users can reply to an existing message or compose a new email using a simplified form.

The screenshot shows the SaltOS web interface for composing an email. The top navigation bar includes the SaltOS logo, 'Dashboard', 'Applications', and a user profile 'Admin'. A search bar and action buttons (Reset, PDF, Send/Receive, Delete) are on the right. On the left, a list of recent emails is visible, with the selected email from 'alice@example.com' dated '02/01/24' and subject 'Catching Up'. The main compose form on the right includes fields for 'From' (pre-filled with 'Admin user <admin@example.com>'), 'To', 'CC', and 'BCC'. It also has checkboxes for 'Request confirmation of receipt', dropdowns for 'Priority' (Normal) and 'Sensitivity' (Normal), a 'Subject' field, and a rich-text 'Message' editor with a toolbar. At the bottom, there is an 'Attachments' section with a 'Choose Files' button and a 'No file chosen' status. 'Send' and 'Cancel' buttons are at the bottom right.

The reply and compose form includes:

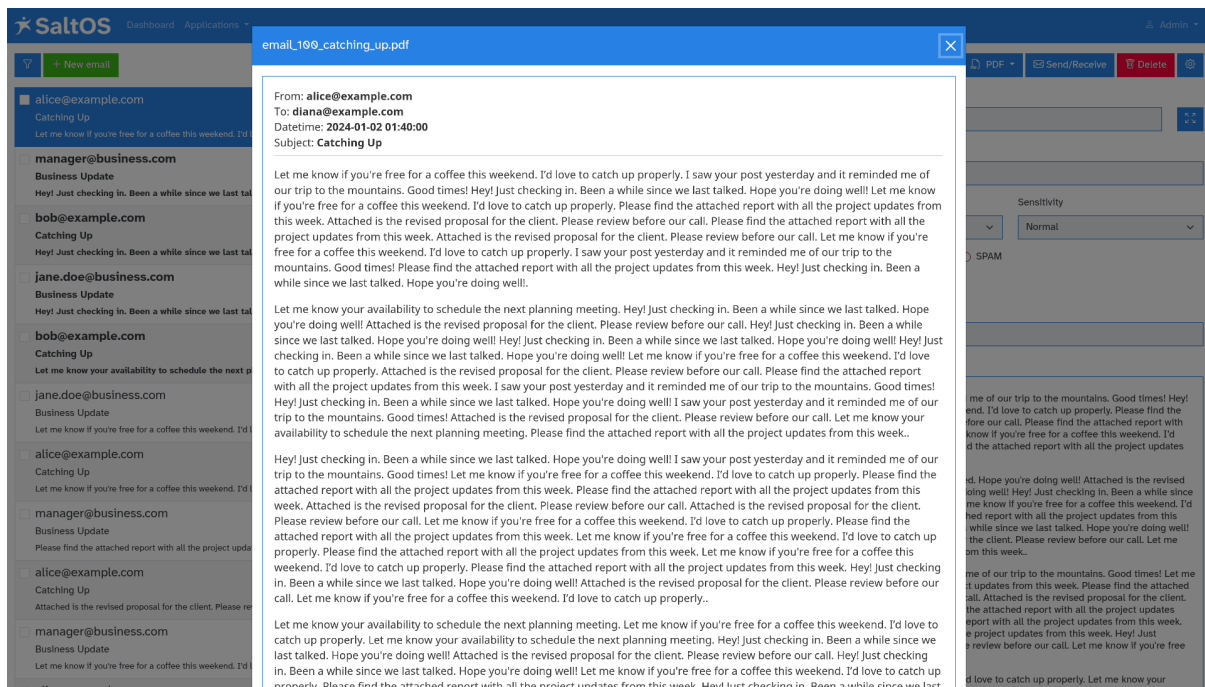
- From: Email account used as the sender for this message.
- To: Primary recipient(s) of the email message.
- CC: Recipients to receive a carbon copy (CC) of the message.
- BCC: Recipients to receive a blind carbon copy (BCC), not visible to others.
- Request confirmation of receipt: Option to request a read receipt confirmation from the recipient.
- Priority: Importance level assigned to the email: Low, Normal, or High.
- Sensitivity: Confidentiality level: Normal, Personal, Private, or Confidential.
- Subject: Subject line of the message, describing its purpose.
- Body: Rich-text content written in the email message.
- Attachments: Files selected to be included along with the message.

## Delete

Emails can be deleted from the list view using the delete icon or action.

Messages are usually deleted locally or flagged for deletion, depending on the server configuration.

## PDF generation



From the individual view of a record (view), the user can generate and download a PDF containing all relevant data of that entry.

From the list view (list), it is possible to select multiple records using the checkboxes and generate a single PDF that includes all of them.

## Widget on the dashboard

The email application ('emails') publishes a widget on the main dashboard that displays a compact list with the 5 most recently received emails.

This widget allows users to quickly review their most recent messages without entering the full application, improving visibility of recent activity and enabling direct access to each email.