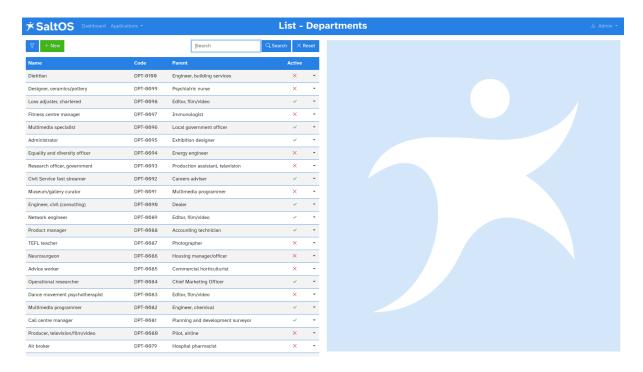
Departments

Description

The Departments application is used to define the organizational structure of the company by grouping employees into departments. It supports hierarchies, allowing a department to belong to a parent department, and helps organize users and permissions accordingly.

Examples of departments include "Sales", "IT", "HR", or "Logistics".

List view



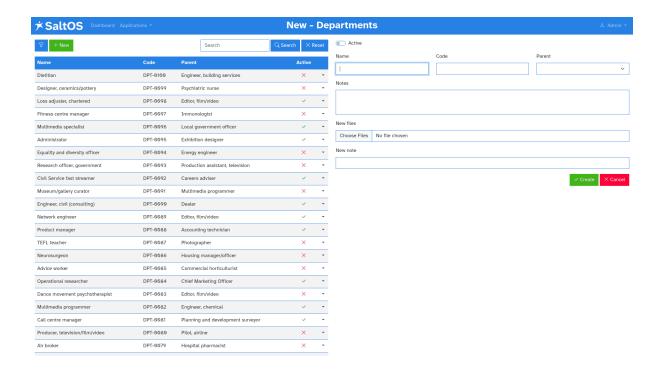
The following fields are displayed in the list view:

- Name: Name of the department or organizational unit.
- Code: Unique identifier or reference code for the department.
- Parent: Parent department, if this one is part of a hierarchy.
- Active: Indicates whether this department is currently in use.

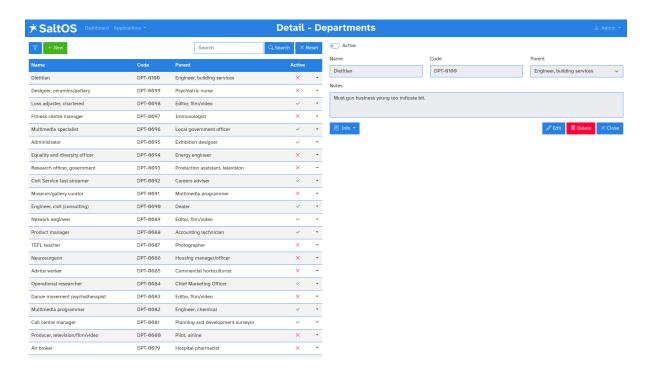
Form view

This view is used to create, view or edit departments.

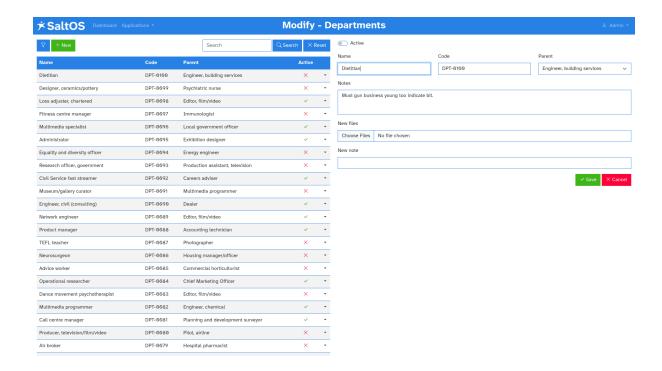
In create mode, a new tax rule can be defined.



In view mode, tax details are visible but not editable.



In \boldsymbol{edit} mode, existing values can be updated.



The form includes the following fields:

- Active: Indicates whether this department is currently in use.
- Name: Name of the department or organizational unit.
- Code: Unique identifier or reference code for the department.
- Parent: Parent department, if this one is part of a hierarchy.
- Notes: Additional details about the department's structure, responsibility or purpose.

Delete

Departments can only be deleted if no employees are currently assigned to them.

If in use, deactivation is recommended instead.