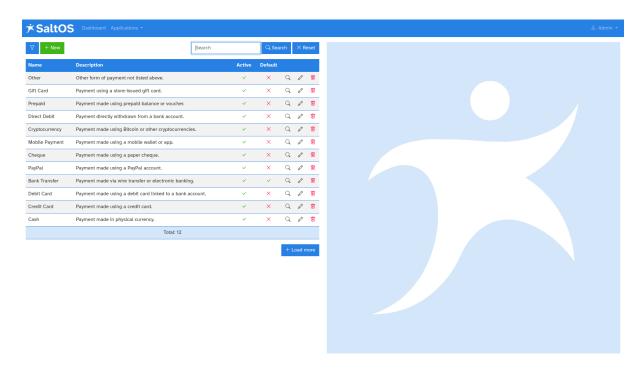
# **Payment Methods**

### **Description**

The Payment Methods application is used to define and manage the types of payments accepted by the organization. These methods are later used in invoices to indicate how the customer will pay (e.g., bank transfer, credit card, cash). This module ensures consistency and traceability across the billing process.

#### List view



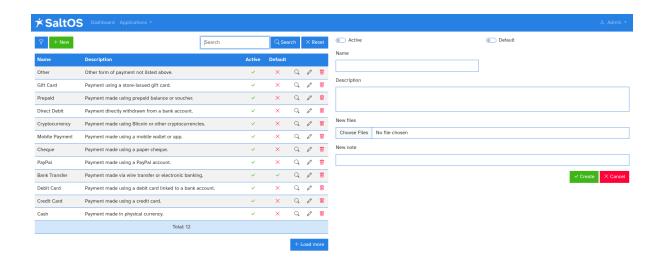
The following fields are displayed in the list view:

- Name: The label of the payment method (e.g., Cash, Credit Card, Bank Transfer).
- Description: Additional details or remarks about this payment method.
- Active: Indicates whether the method is currently available for selection in invoices.

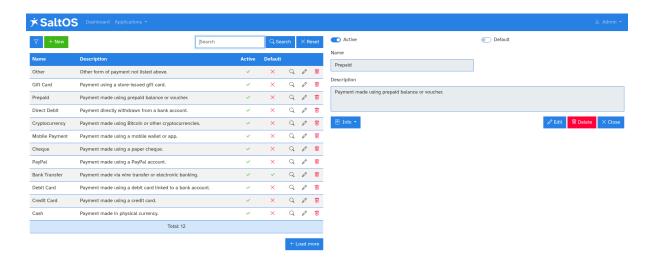
## Form view

This view is used to create, view or edit payment method records.

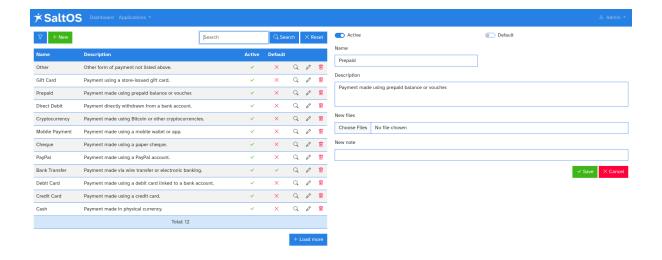
In create mode, a new payment method is added.



In view mode, fields are shown in read-only mode.



In edit mode, the details can be modified.



The form includes the following fields:

- Name: Descriptive name for the payment method.
- Description: Optional notes or specifications.
- Active: Defines whether this method is available for use in documents.

#### **Delete**

Payment methods can be deleted if not used in invoices.

If already referenced, they should be marked as inactive instead of deleted.