

# Purchases

## Description

The Purchase application is used to register and track purchases made from suppliers. Each purchase record includes invoice details, total amount, purchase date, and associated notes or attachments. This module ensures traceability of expenses and is linked to the Suppliers module to maintain consistency.

## List view

SaltOS

Dashboard Applications

Admin

+ New

Search

Search

Reset

Order date	Supplier	Invoice	Paid	
2025-04-03	Yates-Thompson	PO-0100	✓	▼
2025-02-10	Lin, Stevens and Wall	PO-0099	✗	▼
2025-02-02	Davies, Rodgers and Zavala	PO-0098	✓	▼
2024-12-24	Davenport Inc	PO-0097	✓	▼
2025-03-20	Olson Group	PO-0096	✗	▼
2025-02-27	Simmons-Moreno	PO-0095	✗	▼
2025-01-23	Herrera, Floyd and Williams	PO-0094	✗	▼
2025-03-25	Rogers-Campbell	PO-0093	✓	▼
2024-12-16	Johnson-Jones	PO-0092	✓	▼
2025-03-31	Williams LLC	PO-0091	✓	▼
2025-01-31	Mccoy, Martin and Nelson	PO-0090	✓	▼
2024-11-04	Rice LLC	PO-0089	✗	▼
2025-01-02	Flores and Sons	PO-0088	✓	▼
2025-01-14	Hood-Browning	PO-0087	✓	▼
2025-01-19	Davis Ltd	PO-0086	✗	▼
2025-03-15	Allen LLC	PO-0085	✗	▼
2025-02-15	White-Williams	PO-0084	✓	▼
2025-03-19	Marquez LLC	PO-0083	✗	▼
2024-11-15	Cooper Inc	PO-0082	✓	▼
2025-02-18	Aguilar PLC	PO-0081	✗	▼
2024-11-24	Rice LLC	PO-0080	✓	▼
2024-11-09	Walker LLC	PO-0079	✗	▼

The following fields are displayed in the list view:

- Supplier: Name of the supplier from whom the purchase was made.
- CIF: Tax code of the supplier at the time of purchase.
- Invoice: Reference number of the supplier's invoice.
- Date: Date the purchase invoice was issued.
- Total: Total amount of the purchase including taxes.
- Notes: Summary or internal note associated with the purchase.
- Active: Indicates whether the record is active in the system.

## Form view

This view is used for creating, editing or viewing a purchase record.

In **create** mode, the form is used to enter a new purchase linked to a supplier.



Dashboard Applications

Admin

+ New

Search

Search

Reset

Order date

Supplier

64/03/2025

Yates-Thompson

Description

Husband size fly.

Subtotal

Tax

Total

Status

1931.73

216.66

1248.39

Ordered

Invoice Code

Invoice Date

Paid

Paid date

PO-0100

04/07/2025

409.06

05/15/2025

Notes

Particular impact study feel side debate.

New files

Choose Files

No file chosen

New note

Save

Cancel

Order date	Supplier	Invoice	Paid
2025-04-03	Yates-Thompson	PO-0100	✓
2025-02-10	Lin, Stevens and Wall	PO-0099	✗
2025-02-02	Davies, Rodgers and Zavala	PO-0098	✓
2024-12-24	Davenport Inc	PO-0097	✓
2025-03-20	Olson Group	PO-0096	✗
2025-02-27	Simmons-Moreno	PO-0095	✗
2025-01-23	Herrera, Floyd and Williams	PO-0094	✗
2025-03-25	Rogers-Campbell	PO-0093	✓
2024-12-16	Johnson-Jones	PO-0092	✓
2025-03-31	Williams LLC	PO-0091	✓
2025-01-31	Mccoy, Martin and Nelson	PO-0090	✓
2024-11-04	Rice LLC	PO-0089	✗
2025-01-02	Flores and Sons	PO-0088	✓
2025-01-14	Hood-Browning	PO-0087	✓
2025-01-19	Davis Ltd	PO-0086	✗
2025-03-15	Allen LLC	PO-0085	✗
2025-02-15	White-Williams	PO-0084	✓
2025-03-19	Marquez LLC	PO-0083	✗
2024-11-15	Cooper Inc	PO-0082	✓
2025-02-18	Aguilar PLC	PO-0081	✗
2024-11-24	Rice LLC	PO-0080	✓
2024-11-09	Walker LLC	PO-0079	✗

The form includes the following fields:

- Supplier: Linked supplier selected from the supplier list.
- CIF: Fiscal ID copied from the supplier at the time of purchase.
- Invoice: Supplier invoice number or reference.
- Date: Invoice issue date.
- Notes: Internal notes about the purchase (optional).
- Total: Total amount of the purchase invoice.
- Active: Toggles whether the record is in use or archived.

## Delete

Purchase records can be deleted only if they are not linked to accounting records or processes. A confirmation dialog will appear before proceeding.

Once registered and finalized, deletion is restricted based on system permissions and traceability.