

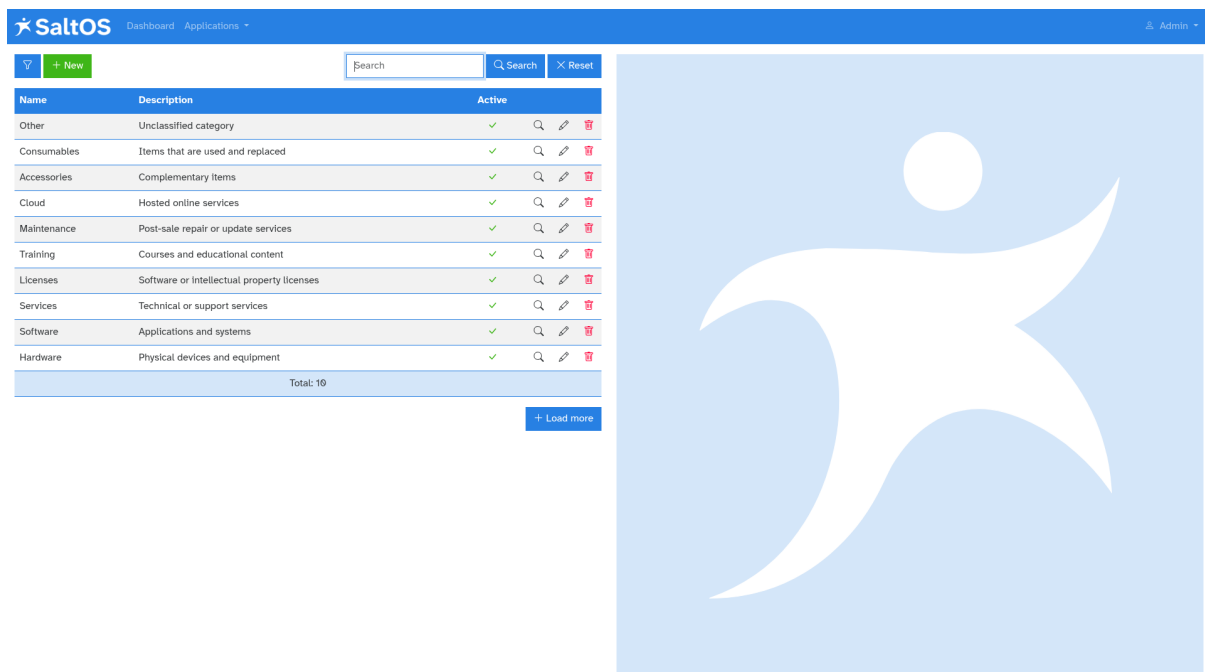
# Product Categories

## Description

The Product Categories application is used to group products into families or collections for easier classification. Categories are helpful for filtering, reporting, organizing catalogs, and applying common business rules.

Typical categories might include "Hardware", "Software", "Services", or "Accessories".

## List view



Name	Description	Active
Other	Unclassified category	✓
Consumables	Items that are used and replaced	✓
Accessories	Complementary items	✓
Cloud	Hosted online services	✓
Maintenance	Post-sale repair or update services	✓
Training	Courses and educational content	✓
Licenses	Software or intellectual property licenses	✓
Services	Technical or support services	✓
Software	Applications and systems	✓
Hardware	Physical devices and equipment	✓
Total: 10		

The following fields are displayed in the list view:

- Name: Name of the category.
- Description: Description of what products the category includes.
- Active: Indicates whether this category can be assigned to products.

## Form view

This view is used to create, view or edit product category records.

In **create** mode, a new tax rule can be defined.

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Active

Name	Description	Active			
Other	Unclassified category	✓	Q	✎	✖
Consumables	Items that are used and replaced	✓	Q	✎	✖
Accessories	Complementary Items	✓	Q	✎	✖
Cloud	Hosted online services	✓	Q	✎	✖
Maintenance	Post-sale repair or update services	✓	Q	✎	✖
Training	Courses and educational content	✓	Q	✎	✖
Licenses	Software or intellectual property licenses	✓	Q	✎	✖
Services	Technical or support services	✓	Q	✎	✖
Software	Applications and systems	✓	Q	✎	✖
Hardware	Physical devices and equipment	✓	Q	✎	✖
Total: 10					

+ Load more

Name

Description

✓ Create

✖ Cancel

In **view** mode, tax details are visible but not editable.

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Active

Name	Description	Active			
Other	Unclassified category	✓	Q	✎	✖
Consumables	Items that are used and replaced	✓	Q	✎	✖
Accessories	Complementary Items	✓	Q	✎	✖
Cloud	Hosted online services	✓	Q	✎	✖
Maintenance	Post-sale repair or update services	✓	Q	✎	✖
Training	Courses and educational content	✓	Q	✎	✖
Licenses	Software or intellectual property licenses	✓	Q	✎	✖
Services	Technical or support services	✓	Q	✎	✖
Software	Applications and systems	✓	Q	✎	✖
Hardware	Physical devices and equipment	✓	Q	✎	✖
Total: 10					

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Name

Other

Description

Unclassified category

Info

Edit

Delete

Close

In **edit** mode, existing values can be updated.

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Search

Search

Reset

Active

Name	Description	Active
Other	Unclassified category	✓
Consumables	Items that are used and replaced	✓
Accessories	Complementary items	✓
Cloud	Hosted online services	✓
Maintenance	Post-sale repair or update services	✓
Training	Courses and educational content	✓
Licenses	Software or intellectual property licenses	✓
Services	Technical or support services	✓
Software	Applications and systems	✓
Hardware	Physical devices and equipment	✓
Total: 10		

+ Load more

Name

Other

Description

Unclassified category

Save

Cancel

The form includes the following fields:

- Active: Enables or disables the category for selection.
- Name: Label of the category as shown in the product form.
- Description: Optional clarification or notes about this category.

## Delete

Categories can only be deleted if they are not assigned to any product.

When in use, they should be disabled instead.