

Empleats

Descripció

L'aplicació d'empleats s'utilitza per registrar i gestionar el personal que treballa a l'organització. Emmatzema dades personals i professionals, incloent nom, informació de contacte, càrrec, departament i l'enllaç amb l'usuari del sistema. Aquest mòdul s'utilitza habitualment en processos de RRHH per organitzar el personal i, opcionalment, associar-lo a usuaris del sistema.

Vista de llista

SaltOS			
Panell Aplicacions		Llistat - Treballadors	
+ Nou		Cercar	X Netejar
Nom	Departament	Càrrec	Actiu
Morgan Price	Meteorologist	Physicist, medical	X
Robert Harris	Police officer	Minerals surveyor	X
David Morris	Product manager	Engineer, agricultural	X
George Miller	Legal executive	Engineer, electrical	✓
Nathaniel Williams	Buyer, retail	Water engineer	X
Sean Miller	Police officer	Engineer, maintenance (IT)	✓
Edward Alexander	Amenity horticulturist	Database administrator	✓
Vickie Meza	Buyer, retail	Therapist, art	X
Gary Russo	Heritage manager	Drilling engineer	X
Andrea Horton	Police officer	Editor, commissioning	✓
Tiffany Brennan	Engineer, chemical	Haematologist	X
James Drake DDS	Editor, film/video	Exhibitions officer, museum/gallery	X
Emily Miles	Teacher, early years/pre	Fast food restaurant manager	X
Kimberly Rich	Engineer, chemical	Pharmacologist	✓
Raymond Rice	Engineer, building services	Contracting civil engineer	✓
Amy Gilbert	Engineer, building services	Psychotherapist, child	X
Cheryl Martinez	Engineer, building services	Holiday representative	X
Michael Rodríguez	Legal executive	Insurance underwriter	✓
Desiree Marquez	Manufacturing engineer	Radio producer	✓
Daniel Jones	Hospital pharmacist	Civil engineer, contracting	X
Elizabeth Miller	Drilling engineer	Intelligence analyst	X
Jennifer Bailey	Product manager	Geochemist	X

Els següents camps es mostren a la vista de llista:

- Nom: Nom complet de l'empleat.
- Departament: Departament al qual pertany.
- Càrrec: Títol oficial del lloc de treball o posició ocupada.
- Actiu: Indica si l'empleat està actualment actiu.

Vista de formulari

Aquesta vista s'utilitza per crear, consultar o editar fitxes d'empleats.

En el mode **crear**, s'afegeix un nou perfil d'empleat.

SaltOS

Panel · Aplicacions

Nou - Treballadors

Admin

+ Nou

Cercar

Q Cercar

X Netejar

Actiu

Nom	Departament	Carrec	Actiu
Morgan Price	Meteorologist	Physicist, medical	X
Robert Harris	Police officer	Minerals surveyor	X
David Morris	Product manager	Engineer, agricultural	X
George Miller	Legal executive	Engineer, electrical	✓
Nathaniel Williams	Buyer, retail	Water engineer	X
Sean Miller	Police officer	Engineer, maintenance (IT)	✓
Edward Alexander	Amenity horticulturist	Database administrator	✓
Vickie Meza	Buyer, retail	Therapist, art	X
Gary Russo	Heritage manager	Drilling engineer	X
Andrea Horton	Police officer	Editor, commissioning	✓
Tiffany Brennan	Engineer, chemical	Haematologist	X
James Drake DDS	Editor, film/video	Exhibitions officer, museum/gallery	X
Emily Miles	Teacher, early years/pre	Fast food restaurant manager	X
Kimberly Rich	Engineer, chemical	Pharmacologist	✓
Raymond Rice	Engineer, building services	Contracting civil engineer	✓
Amy Gilbert	Engineer, building services	Psychotherapist, child	X
Cheryl Martinez	Engineer, building services	Holiday representative	X
Michael Rodriguez	Legal executive	Insurance underwriter	✓
Desiree Marquez	Manufacturing engineer	Radio producer	✓
Daniel Jones	Hospital pharmacist	Civil engineer, contracting	X
Elizabeth Miller	Drilling engineer	Intelligence analyst	X
Jennifer Bailey	Product manager	Geochemist	X

Nom

NIF

Departament

Carrec

Hora inici

Hora final

Adreça

Ciutat

Provincia / Estat

Codi postal

País

Correu

Telefon

Notes

Tipus

Usuari

New files

Choose Files

No file chosen

New note

Crear

Cancel·lar

En el mode **visualització**, es mostra el perfil en format només lectura.

SaltOS

Panel · Aplicacions

Detall - Treballadors

Admin

+ Nou

Cercar

Q Cercar

X Netejar

Actiu

Nom	Departament	Carrec	Actiu
Morgan Price	Meteorologist	Physicist, medical	X
Robert Harris	Police officer	Minerals surveyor	X
David Morris	Product manager	Engineer, agricultural	X
George Miller	Legal executive	Engineer, electrical	✓
Nathaniel Williams	Buyer, retail	Water engineer	X
Sean Miller	Police officer	Engineer, maintenance (IT)	✓
Edward Alexander	Amenity horticulturist	Database administrator	✓
Vickie Meza	Buyer, retail	Therapist, art	X
Gary Russo	Heritage manager	Drilling engineer	X
Andrea Horton	Police officer	Editor, commissioning	✓
Tiffany Brennan	Engineer, chemical	Haematologist	X
James Drake DDS	Editor, film/video	Exhibitions officer, museum/gallery	X
Emily Miles	Teacher, early years/pre	Fast food restaurant manager	X
Kimberly Rich	Engineer, chemical	Pharmacologist	✓
Raymond Rice	Engineer, building services	Contracting civil engineer	✓
Amy Gilbert	Engineer, building services	Psychotherapist, child	X
Cheryl Martinez	Engineer, building services	Holiday representative	X
Michael Rodriguez	Legal executive	Insurance underwriter	✓
Desiree Marquez	Manufacturing engineer	Radio producer	✓
Daniel Jones	Hospital pharmacist	Civil engineer, contracting	X
Elizabeth Miller	Drilling engineer	Intelligence analyst	X
Jennifer Bailey	Product manager	Geochemist	X

Nom

NIF

Departament

Carrec

Hora inici

Hora final

Adreça

Ciutat

Provincia / Estat

Codi postal

País

Correu

Telefon

Notes

Tipus

Usuari

Informació

Modificar

Esborrar

Tancar

En el mode **edició**, es pot actualitzar la fitxa de l'empleat.

2

SaltOS

Panel · Aplicacions

Modificar - Treballadors

Admin

+ Nou

Cercar

X Netejar

Actiu

Nom	Departament	Càrrec	Actiu
Morgan Price	Meteorologist	Physicist, medical	X
Robert Harris	Police officer	Minerals surveyor	X
David Morris	Product manager	Engineer, agricultural	X
George Miller	Legal executive	Engineer, electrical	✓
Nathaniel Williams	Buyer, retail	Water engineer	X
Sean Miller	Police officer	Engineer, maintenance (IT)	✓
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Amy Gilbert	Engineer, building services	Psychotherapist, child	X
Cheryl Martinez	Engineer, building services	Holiday representative	X
Michael Rodriguez	Legal executive	Insurance underwriter	✓
Desiree Marquez	Manufacturing engineer	Radio producer	✓
Daniel Jones	Hospital pharmacist	Civil engineer, contracting	X
Elizabeth Miller	Drilling engineer	Intelligence analyst	X
Jennifer Bailey	Product manager	Geochemist	X

Nom

Morgan Price

NIF

87685964Y

Departament

Meteorologist

Càrrec

Physicist, medical

Hora inici

04/30/2022

Hora final

mm/dd/yyyy

Adreça

8984 Schultz Motorway Apt. 045

Ciutat

Kempfort

Província / Estat

Ohio

Codi postal

98242

País

North Macedonia

Correu

nicolas57@example.com

Telefon

935.678.1850x078

Notes

News leg style and military decide.

Tipus

Internal

Usuari

Admin (admin)

New files

Choose Files | No file chosen

New note

Desar

Cancel·lar

El formulari inclou els següents camps:

- **Actiu:** Indica si l'empleat està actualment actiu.
- **Nom:** Nom complet de l'empleat.
- **NIF:** Número d'identificació fiscal de l'empleat per a finalitats legals o fiscals.
- **Departament:** Departament al qual pertany l'empleat.
- **Càrrec:** Títol oficial del lloc o posició que ocupa.
- **Inici:** Data d'inici de la relació laboral o del contracte.
- **Fi:** Data de finalització de la relació laboral (si escau).
- **Adreça:** Adreça postal de l'empleat.
- **Ciutat:** Ciutat de residència.
- **Província / Estat:** Província o regió administrativa.
- **Codi postal:** Codi postal de residència.
- **País:** País de residència.
- **Correu electrònic:** Correu electrònic principal de contacte.
- **Telèfon:** Telèfon principal de contacte.
- **Notes:** Observacions addicionals o anotacions relacionades amb RRHH.
- **Tipus:** Tipus o categoria de treballador (ex: jornada completa, subcontractat).
- **Usuari:** Compte d'usuari del sistema associat a l'empleat.

Eliminació

Els empleats es poden eliminar si no estan vinculats a usuaris del sistema ni a registres històrics.

En cas contrari, cal desactivar el perfil en lloc d'eliminar-lo.