NB Question 2 should only be answered if you have answered YES to Question 1. All other questions are mandatory.	**YES**	**NO**
1. Are you are gathering data from people?	☑	☐
For information on why you need informed consent from your participants please click here		
2. If you are gathering data from people, have you:	☐	☐
a. attached a participant information sheet explaining your approach to their involvement in your research and maintaining confidentiality of their data?	☑	☐
b. attached a consent form? (not required for questionnaires)	☐	☑
Click here to see an example of a participant information sheet and consent form		
3. Are you gathering data from secondary sources such as websites, archive material, and research datasets?	☑	☐
Click here to find out what ethical issues may exist with secondary data		
4. Have you read the guidance on data protection issues?	☑	☐
a. Have you considered and addressed data protection issues – relating to storing and disposing of data?	☑	☐
b. Is this in an auditable form? (can you trace use of the data from collection to disposal)	☑	☐
5. Have you read the guidance on appropriate research and consent procedures for participants who may be perceived to be vulnerable?	☑	☐
a. Does your study involve participants who are particularly vulnerable or unable to give informed consent (e.g. children, people with learning disabilities, your own students)?	☐	☑
6. Will the study require the co-operation of a gatekeeper for initial access to the groups or individuals to be recruited (e.g. students at school, members of self-help group, nursing home residents)?	☐	☑
Click for an example of a PIS and information about gatekeepers		
7. Will the study involve the use of participants' images or sensitive data (e.g. participants personal details stored electronically, image capture techniques)?	☐	☑
Click here for guidance on images and sensitive data		
8. Will the study involve discussion of sensitive topics (e.g. sexual activity, drug use)?	☐	☑
Click here for an advisory distress protocol		
9. Could the study induce psychological stress or anxiety in participants or those associated with the research, however unlikely you think that risk is?	☐	☑
Click here to read about how to deal with stress and anxiety caused by research procedures		
10. Will blood or tissue samples be obtained from participants?	☐	☑
Click here to read how the Human Tissue Act might affect your work		
11. Is your research governed by the Ionising Radiation (Medical Exposure) Regulations (IRMER) 2000?	☐	☑
Click here to learn more about IRMER		
12. Are drugs, placebos or other substances (e.g. food substances, vitamins) to be administered to the study participants or will the study involve invasive, intrusive or potentially harmful procedures of any kind?	☐	☑
Click here to read about how participants need to be warned of potential risks in this kind of research		
13. Is pain or more than mild discomfort likely to result from the study? Please attach the pain assessment tool you will be using.	☐	☑