

**RISK CONTROL METHODS** (provide a summary of the hazards anticipated and attach detailed assessments with appropriate risk control methods to this form):

The hazards identified above are controlled by:

Facilities review when laboratories are commissioned  
 Induction session on H&S given to students by Technical Services Manager  
 School H&S information given in Student handbook  
 Posters in laboratories  
 PAT testing of equipment after three years  
 Annual H&S inspections

*The laboratory workstations, whilst not legally required to be DSE compliant, (the continuous usage is too low to present risk) are fully compliant with current legislation. Monitors and keyboards are adjustable, chairs are adjustable and the lighting designed for both computer usage and associated reading activity. In each laboratory, there is an adjustable desk, suitable for wheelchair users, usually located in the next to the door.*

**Hazard Rating with Control Methods** (delete as appropriate): **Low**

Will any specific training be required (if YES give details)? N/A

Are there any specific first aid issues (if YES give details)? N/A


**PROCEDURE FOR EMERGENCY SHUT-DOWN** (if applicable):

In the event of fire, flood or other emergency, evacuation of the laboratory would take place and the technical staff would subsequently make an assessment of the necessity of switch-off. As overall system control is vested in a separate server room, there would be little physical harm to any device in directly cutting the power to the mains for each individual lab.

Re-start of the lab may present problems of a technical nature but would not affect the personal safety or health of any individual.

**IF OFF-SITE INDICATE ANY OTHER ISSUES** (e.g. associated with: individual's health and dietary requirements (obtain off-site health forms for all participating individuals and indicate where this information will be located); social activities, transportation, ID requirements; permissions for access and sampling).

**Not applicable – this form applies only to the laboratories listed**

	NAME	STAFF/STUDENT No.	DATE
Originator	Nicholas Costen	01900261	171016
Supervisor	N/A		
Technical Manager			
Divisional / School Health and Safety Coordinator (p.p. HoS)	 Digitally signed by Nicholas Costen DN: cn=Nicholas Costen, o=MMU, ou=SCMDT, email=n.costen@mmu.ac.uk, c=GB Date: 2017.05.24 16:33:58 +01'00'		

**DATE TO BE REVIEWED BY: September 2018**