

## PROFILE

Driven professional with demonstrated expertise, adept problem-solving abilities, passion for staying current with emerging tech, self-driven, and excellent communication proficiency.

## PROFESSIONAL EXPERIENCE

### ENGEL & VÖLKERS, BEND, OR

**Real Estate Broker**, January 2019 – Present

- Conducted thorough market research and analyzed property data to provide client with accurate pricing strategy
- and leveraged Excel and data visualization tools to create informative reports
- Cultivated and nurtured strong client relationships and acted as a trusted advisor, recognizing the significance of the investment
- Built website and utilized real estate CRM software to attract and retain prospects
- Implementation of tech such as Zillow 3D Home, Social Media and Google Ads to promote properties in competitive markets
- Exercised project management to ensure seamless transition between sellers and buyers
- Operated as an independent contractor, demonstrating a high level of self-motivation

### JAMBA JUICE, BEND, OR

**General Manager**, September 2014 – March 2019

- Managed a team of 15 employees & transferred four times between different locations to correct work culture and develop team to be self sustaining
- In my first year of managing I was responsible for reducing the labor cost from 32% to 29% of total budget ~ \$15,000 savings
- Organize and direct worker training programs, resolve personnel problems, hired 50+ employees, and evaluate employee performance in dining and lodging facilities
- Oversaw all store operations - scheduling, inventory, supply cost control, and vendor coordination
- Maintained high levels of cleanliness, organization, storage, and sanitation of food and smoothies to ensure a high-quality product

### CHI CHINESE AND SUSHI BAR, BEND, OR

**Server**, April – July 2017

- Effective in handling problems, including anticipating, preventing, identifying and solving problems as necessary
- Maximize efforts towards productivity, identify problem areas and assist in implementing solutions
- Manage and coordinate housekeeping and maintenance staff responsibilities

### SUNRIVER RESORT MARINA, SUNRIVER, OR

**Marina Supervisor**, June 2014 – August 2014

- Responsible for directing guests into shuttles
- Responsible for collecting and filing all invoices and inventory
- Train and mentor new employees to bring up to speed and work with established employees to improve performance

## EDUCATION

UDEMY PYTHON CODING BOOTCAMP  
**Certificate of Completion** (Nov 2023)

OREGON STATE UNIVERSITY CASCADES  
**B.A. Business Administration** (June 2021)

NATIONAL ASSOCIATION OF REALTORS  
**Oregon Real Estate License #201230069** (January 2019)

CENTRAL OREGON COMMUNITY COLLEGE  
**A.A. Business Administration** (June 2018)

## SKILLS

### TECHNICAL SKILLS

Selenium, Beautiful Soup, Requests, Pandas, Flask, PostgreSQL, API's, SQL, Git, GitHub and Version Control, Basic knowledge of HTML, CSS, and Bootstrap

### SOFT SKILLS

Collaboration, Problem-Solving, Adaptability, Attention to Detail, Self-Motivated, Conflict Resolution, Leadership Skills

