ET1 Tribunal Form Automation Using the SOF Generator

Problem

Lawyers and claimants spend hours manually transferring information from draft Statements of Facts (SOFs) into the Employment Tribunal ET1 form. This duplication introduces errors, inconsistencies, and delays while consuming valuable time.

Solution

The system uses the finalized SOF as the single source of truth. Structured data is extracted and automatically mapped into the ET1 fields. The lawyer then reviews and confirms before submission, eliminating redundant data entry and reducing the risk of mistakes.

Data Flow

Final SOF (Word/PDF/JSON) → AI Extraction Layer → Form Mapping Engine → ET1 Auto-Populated (docx/pdf) → Lawyer Review & Edit → Submission

Key Mapping (SOF → ET1)

- Claimant details: SOF parties (claimant) - Respondent details: SOF parties (employer) - Employment details: SOF events (start/end dates, job title, pay) - Type of claim: SOF classification (lawyer-confirmed) - Details of claim (Part 8): SOF chronology - Remedy sought: SOF conclusion or lawyer input - Representative details: collected at intake

Workflow

1. Lawyer uploads confirmed SOF. 2. AI extracts structured data. 3. Mapping engine fills ET1 form template. 4. Lawyer reviews populated ET1. 5. Export to clean ET1 PDF for filing.

Benefits

- Consistency between SOF and ET1. - Saves significant time on form preparation. - Reduces errors and duplication. - Adaptable to other tribunal or court forms. - Keeps lawyer in control with full edit capabilities.

MVP Build Approach

- Map SOF JSON fields to ET1 template placeholders. - Use python-docx or PDF libraries to populate forms. - Prepare templates with placeholders (e.g., {{ClaimantName}}). - Export ET1 in

filing-ready PDF format.