Change Request Implementation Overview and Review

📄 Summary

This document outlines the implementation details, testing approvals, push-to-production approvals, and final confirmations for Change Request ID **33133**. The change involves adding Tom as an approver in the Accounting workflow.

📋 Change Details

Change Request	33133
Status	DONE
Related Issues	Change to approvers workflow
Driver	Need to add Tom as an approver
Impacted Services	Accounting
Service Owner Review	Michael
Change Approvers	Thomas, Vince
Informed Stakeholders	Finance Team, IT Team

💬 Conversations and Comments

February 10, 2024:

Michael (Service Owner): "This change is critical to streamline the approval process in Accounting. Please ensure proper testing is completed."

Thomas (Approver): "Understood. I'll review the implementation plan and confirm."

February 12, 2024:

Vince (Approver): "The workflow seems fine in staging. Testing results look good. Approving for push to production." **February 13, 2024:**

Sarah (IT Security): "Configuration changes validated. No issues found. Ready for production deployment."

February 14, 2024:

Michael (Service Owner): "Final confirmation for production deployment approved. Notify stakeholders and proceed."

✅ Testing Approvals

The following testing approvals were completed:

- **Michael (Service Owner):** Approved on February 12, 2024.
- **Sarah (IT Security):** Validated security configuration on February 13, 2024.
- **Vince (Approver):** Workflow tests passed on February 13, 2024.

📤 Push to Production Approvals

The push-to-production approvals are as follows:

- **Michael (Service Owner):** Approved deployment on February 15, 2024.
- **Thomas (Approver):** Finalized and approved deployment on February 14, 2024.

🚀 Post-Production Confirmation

The change was successfully deployed to production on February 14, 2024. All stakeholders were notified, and no issues were reported.

February 14, 2024:

Michael (Service Owner): "Production deployment is complete. Workflow verified successfully. The deployment was finalized after all approvals on February 15, 2024."

Vince (Approver): "Tom's role as an approver is functioning as expected."

📅 Detailed Timeline

Date	Event
February 10, 2024	Initial review and approval by Service Owner.
February 12, 2024	Testing completed in staging. Workflow approved by Vince.
February 13, 2024	Security validation completed by Sarah.
February 15, 2024	Change pushed to production. Final confirmations received.