



# UNIVERSITY OF BIRMINGHAM

Finance Office

Director of Finance  
Mrs G Ball OBE FCCA

**PRIVATE & CONFIDENTIAL**

Mr Joshua Wainwright  
11 Green Meadows  
Danbury  
Essex  
CM3 4LD

Ref: TF1079596

12 October 2013

Dear Mr Wainwright

**Tuition Fee Direct Debit - 1 November 2013**

Your Direct Debit payment, reference TF1079596, in respect of your tuition fees, is due to be collected on 1 November 2013. In accordance with your payment plan, we will collect £1,736.95.

If you have any queries regarding this payment, please contact the Student Fees Office on 0121 414 6074 or email [studentfees@bham.ac.uk](mailto:studentfees@bham.ac.uk).

Please note that amendments to your bank details cannot be made by the University less than 10 working days before your payment date. Amendments to your payment cannot be made less than 5 days before your payment date.

Yours sincerely

Richard Shortland

**Assistant Director of Finance**