

JOSH RAMOS BIASCAN

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Fontana, CA 92336

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(909)-317-6234

Capabilities and Skills

Entry-level knowledge of Java & C++ • Microsoft Word, PowerPoint, & Excel • Google Docs, Slides, & Sheets • Strong customer service skills • Detailed-oriented & organized • Automotive photography, Adobe Lightroom & Photoshop

Work Experience

Team Member, Robeks Fresh Juices & Smoothies, October 2020 – Current

Maintains high standards of customer service during high-volume, fast-paced operations, resolves complaints promptly & professionally, builds loyal clientele through friendly interaction & consistent appreciation, & assists management with inventory control

Volunteer, VA Loma Linda Healthcare System, Summer 2019

Accumulated 150+ volunteer hours, ensured patient comfort through conversation, & greeted & provided instructions & information to visitors

Education

Chaffey College, 2023, GPA: 3.92

AS-T, Business Administration 2.0 • AA, Business & Technology • AA, Mathematics & Science • AA, Social & Behavioral Sciences

Relevant Coursework

Cal Poly Pomona, 2023 - Current

Object-Oriented Programming for Business • Management Information Systems • Statistical Foundations for Business Analytics

Chaffey College, 2021 - 2023

Managerial Accounting: Cost terms, cost behavior, cost control, cost-volume-profit analysis, profit planning, & performance analysis in manufacturing & service environments

Financial Accounting: Accounting environment, accounting cycle, application of generally accepted accounting principles, financial statements

Business Communication: Composing, & revising business documents & presentations using Microsoft Word for written documents & PowerPoint to create & deliver professional-level oral reports