



QuickSnap Manual

Fastforward Software



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Contact Information

General: info@fastforwardsw.com

Support: quicksnap@fastforwardsw.com

Sales: sales@fastforwardsw.com

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Welcome

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What is QuickSnap?

QuickSnap is an easy way to take a capture of your screen, a selection or window and save it to either the clipboard or a saved file in an image format of your choice. It includes many options enabling you to tailor your screenshots to your needs.

Basic Installation

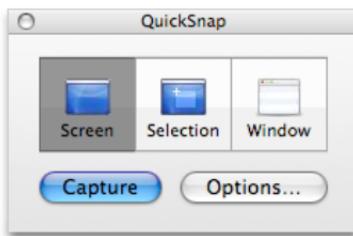
Double-click the **QuickSnap.dmg** file to mount it and then click and drag the QuickSnap icon to your Applications folder to install. To uninstall QuickSnap, simply remove the application by moving it to the Trash.

Features

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Taking a Screenshot

To take a screenshot in QuickSnap, first choose the screenshot mode: Screen, Window or Selection. Select a mode by single-clicking on the corresponding button in the main QuickSnap window.



The mode selected will be saved in your QuickSnap preferences. The next time you open QuickSnap, the last chosen mode will be selected automatically.

Click the Capture button to take the screenshot. By default, it will be saved to your Desktop and titled with a numbering suffix. Changing options such as saving location and titles will be discussed later in this chapter.

Screenshot modes

QuickSnap has three screenshot modes:

Screen

In this mode, everything seen on your main display is captured.

Selection

In this mode, only the area you specify is captured. In this mode, pressing capture activates a cross-hair used to click and drag to specify the capture area.

Window

In this mode, the user has the ability to select a particular window on-screen to capture. Only the selected window will be captured. Only one window can be captured at a time in this mode.

General options

The General preference pane includes general options:

File name

Use this field to specify a name used for screenshots.

Use numbering as suffix

On by default, this option applies a a number based on the date/time a screenshot is captured to the end of the file name.

Location

Use this field to type a UNIX directory path where screenshots will be saved, or simply click the Choose button and select a directory in the dialog that appears.

Format

Use this pop-up menu to select the file format to save screenshots in.

Show QuickSnap in the menu bar

On by default, this option displays the QuickSnap status menu which gives users easy access to QuickSnap's main features.

Open QuickSnap at login

Choosing this option will add QuickSnap to the logged in users' Startup Items. QuickSnap will open automatically after login.

Transparency

Use the transparency slider to control the opacity level of the main QuickSnap window.

Capture options

The Capture preference pane includes capture options:

Show cursor during capture

Select to display the cursor in screenshots. Only applies to the Screen capture mode.

Play capture sound

Select to turn on the capture sound, heard when capturing a screenshot.

Timer

This feature is explained in the Timed screenshots section of this chapter.

Hide QuickSnap windows during capture

Select to force all QuickSnap windows including the main window and preferences window to hide when a screenshot is being taken. Only available once QuickSnap is registered.

Copy capture to clipboard

Select to force screenshots to the clipboard instead of saving to a file.

After capture options

Use these options to enable certain actions after a capture including a system beep, speaking text and opening QuickSnap's clipboard window.

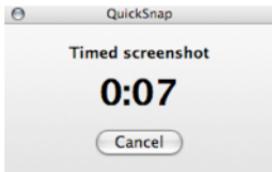
Using Hot Keys

Hot Keys can be used to access QuickSnap's features in any application at any time. To enable the Hot Keys, turn off the default system screenshot hot keys in the System Preferences. Navigate to the Keyboard Preferences and choose the **Keyboard Shortcuts** pane. Deselect the Screen Shots set of hot keys. Turn on the QuickSnap Hot Keys in the Hot Keys preference pane.



Timed screenshots

To enable timed screenshots, tick the Timer checkbox in the Capture preference pane. Enter the number of seconds or use the arrow control. Instead of taking a capture instantly, QuickSnap will countdown to 0:00 at which the screenshot will be taken. Timed screenshots work with the screen, selection and window screenshot modes.



Clipboard

If you have the enabled the option to send screenshots directly to the clipboard, they can be viewed in QuickSnap's clipboard afterwards. Screenshots can be saved and printed through this window.

