

From: Alana Mallory
Sent: Thursday, December 18, 2014 9:15 AM
To: 'lawrence.antonucci@leememorial.org'; 'abyzak@ucsd.edu'; 'parveen.chand@eskenazihealth.edu'; 'cooperj@kernmedctr.com'; 'hillb@slhs.org'; 'jlenchus@med.miami.edu'; 'pkuehnert@rwjf.org'; 'awpatterson@uabmc.edu'; 'Rhonda Scott'; 'drronwyatt@aol.com'; 'Rhonda Scott'
Cc: 'marianne.asaro@leememorial.org'; 'loves1@kernmedctr.com'; 'youngsa@slhs.org'; 'lcole@uabmc.edu'; 'fthompson2@gmh.edu'; Katie Zimmerman
Subject: Hotel Info for March 6 Meeting (Gage Awards)_ Please Book Your Hotel!
Attachments: General Travel Policy.pdf; 15GAInPerson_AwardsCmte Travel expense form.xlsx; Roster_111714.pdf



GAGE AWARDS

Innovation and Excellence

12/18/14

Dear members of the Awards Committee,

Good morning and thank you to all who have made the commitment to joining us at our offices on Friday, March 6 to select our 2015 Gage Award recipients. For your traveling convenience, we have secured a block of sleeping rooms at Hotel Monaco Washington DC for the night of Thursday, March 5.

The deadline for making room reservations at the special America's Essential Hospitals rate of \$249 S/D is Thursday, Feb. 5. [Please click here to reserve your room online](#) or call 877.202.5411. When making reservations by phone, please mention you are with America's Essential Hospitals. As a volunteer of America's Essential Hospitals, we will cover one (1) night hotel (room and tax) and reimburse up to \$1000 in approved travel expenses. Even so, we ask that you make your own rooming reservations. You will be asked for a credit card upon making your reservation for incidentals, but we will move your room and tax charges into our master account bill once you check in.

When making travel plans, we hope you'll plan to arrive in town on March 5 before 7 pm, so that you will be able to join us for a committee dinner here in DC. More details about the dinner location will be released closer to the March meeting. Please let me know if you have any questions as you secure your hotel room, and I've attached our Travel Policy (PDF) and reimbursement form (Excel file) to address initial questions you may have.

On behalf of the Gage Awards team here at America's Essential Hospitals, I wish you a merry Holiday season with you and yours! We look forward to reconnecting with you in 2015.

Hotel Logistics for Thursday, March 5:

Hotel Monaco Washington DC
700 F Street NW
Washington, DC 20004

- *Dinner at TBD location at 7 pm*

Meeting Logistics for Friday, March 6:

America's Essential Hospitals
1301 Pennsylvania Ave NW
STE 950
Washington, DC 20004

- *Meeting time: 8 am-1 pm ET (breakfast and lunch will be provided)*

Sincerely,
Alana

Alana Mallory | Meetings and Events Coordinator

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