# JOSH CHAN

#### BUSINESS AND COMPUTER SCIENCE MAJOR

#### **PROFILE**

A highly motivated student passionate about bridging the gap between business and technology - striving to add value to the lives of others while forging robust relationships.

Eager to learn and collaborate with others through a student intern position relevant to tech.

## PROFESSIONAL SKILLS

Project management
Basic finance skills
Communication skills
Entry level programming skill
in HTML, CSS, and Javascript
Junior level programming skill
in Java and C++
Proficient with GSuite and
Microsoft Office

#### PERSONAL SKILLS

Reliable and professional
Time management
Organized
Creative spirit
Strong collaboration skills with
diverse groups
Fluent in English and
Hainanese

### CONTACT

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#### WORK EXPERIENCE

#### **UNDERGRADUATE TEACHING ASSISTANT**

University of British Columbia | September 2018 - Present

- Course: Differential Calculus for Social Science and Commerce (MATH184)
- Assess and provide detailed constructive feedback to students through assignment grading
- Offer assistance to inquiries through online discussion board

#### YOUTH GET IT INTERN

Coast Capital Savings Credit Union | July 2016 - July 2017

- Processed daily transactions and inquiries, while building rapport with members in branch and at community events
- Exhibited ample knowledge on banking products and services to contribute to branch sales targets
- Trained extensively in money management and fraud detection

#### **VOLUNTEERING AND ACTIVITIES**

#### **CUS IT ASSOCIATE**

Commerce Undergraduate Society | June 2018 - Present

- Troubleshoot and manage GSuite applications for the CUS and all CUS affiliates
- Implement projects to increase efficiency within the back-end of the organization, while executing IT Support Ticket Requests

#### SHAD VALLEY

SHAD Fellow | Summer 2017

- Attended a month-long program at the Carleton University that focuses on engineering, entrepreneurship, and critical thinking
- Exercised networking and problem solving skills through a series of STEM activities and events

#### **EDUCATION**

### BACHELOR OF COMMERCE, COMBINED MAJOR IN BUSINESS AND COMPUTER SCIENCE

UBC Sauder School of Business | 2017 - Present

- Projected Graduation Year: 2021
- Key Classes: Computation, Programs, and Programming (3.7 GPA)

#### AWARDS

#### **DISTRICT AUTHORITY BUSINESS AWARD**

Richmond School Board | July 2017

#### JOHN DOBSON ENTREPRENEURSHIP CUP

SHAD Valley | Team Carleton (Kameleon) | Oct 2017

#### LUMOHACKS HACKATHON FINALIST (2ND PLACE)

Lumohacks by Design Lab Vancouver | Sept 2018