

Joshua Leo

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Peregian Springs QLD 4573

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DOB: 1st August 2003

OBJECTIVE

To gain casual employment which will allow me to enhance my skills and work as a team player in a positive atmosphere. I would like to use this role to assist my career growth and I feel that this position will compliment my future endeavours.

WORK EXPERIENCE

2017 **St Andrew's Anglican College Community Care, Peregian Springs, QLD Community Gardens Volunteer**

Soup Kitchen

- Assisting members of local community with planting and caring for their gardens. Mowing, weeding, plant care
- Cooking and preparing meals for community members

2018-2019 **The Cupcake Canteen, Noosaville QLD**

- Customer Service
- Food Safety & OH&S Procedures

2018-2019 **City Beach, Noosa Civic Shopping Centre**

- Customer Service
- Store presentation

2019 **Mercedes Benz, Sunshine Coast**

Work experience

- Workshop presentation and hygiene
- Teamwork, cooperation and communication
- Refilling Break Liquid
- Filling out Warranty Tickets
- Electrical Diagnosing

2020 **Red Rooster, Mary Street Noosaville**

- Casual Staff Member Front and Back areas
- Customer Service
- Food Preparation
- Cleaning and Store presentation

2021 **Sunshine Beach Surf Club, Sunshine Beach**

- Casual Staff Member Front and Back areas
- Cleaning and Store presentation

2021 **Spinners Bowl & Bar, Maroochydore**

- Responsible Service of Alcohol Standards
- Ability to Defuse Tense Situations
- Maintaining Tidy & Sanitary Bar Area

Current **Uptown Social Gastropub, Maroochydore**

- Responsible Service of Alcohol Standards
- Cocktail making/mastering
- Maintaining Tidy & Sanitary Bar Area

EDUCATION

St Andrew's Anglican College Peregian Springs, Qld

- 2013 – 2021

Under 16s Basketball

Under 18s Basketball

CBSQ Champion Basketball School of Qld - St Andrew's Senior Team

2015 - Primary Basketball Spirit of St Andrew's Award

2014 - St Andrew's Anglican College Endeavour Award

2020 - Cert III Hospitality

2020 - Cert III Tourism

2021 – Responsible Service of Alcohol

PERSONAL SKILLS

- **Communication:** Ability to communicate effectively with management, team members and customers. •
- **Commitment & Dedication:** Willing to provide long-term ongoing commitment to a future employer. •
- **Reliable:** Reliability demonstrated by completion of rostered shifts as well as being available for non-rostered shifts to assist during busy periods.
- **Team Member:** Ability to work with management and team members. I have played Basketball since Grade 4 and have always worked well with my fellow students in a class environment.
- **Honest:** Strong personal morals and ethics always ensure complete honesty and transparency.

TECHNICAL SKILLS

- Extensive Internet Procedures
- Operating systems – Macintosh and Windows
- MS Excel
- MS Word
- MS Power Point
- MS Publisher

INTERESTS

- Music
- Marketing / Media Managing
- Clothes Designing

REFEREES

Mrs Sheridan Sugden St Andrew's Anglican College Ph: 07 5471 5647 Head of Tertiary and Career Opportunities
Email: ssugden@saac.qld.edu.au

Mrs Rebecca Austin St Andrew's Anglican College Mob: 0415 041 306 Secondary English Teacher Email:
raustin@saac.qld.edu.au