

Welcome to our practice! We appreciate that you have chosen us to care for your medical needs.

The date and time of your appointment is: \_\_\_\_\_

- Please contact your PCP before your appointment **if your insurance requires a referral**.
- Please bring your **medication bottles or a list of your medications** to your appointment
- You will be asked to give a urine specimen at your visit
- Please bring your **insurance cards and picture identification** to your visit
- Please complete and sign the **enclosed forms** and **bring** them to your visit
- If you have a **copay**, your insurance company requires that you pay it at the time of your appointment. Please bring **cash, check or credit card**

If you must change your appointment date or time, kindly give us at least **24 hours notice** so that we may accommodate you and other patients who need an appointment. You may be **charged** for missed appointments.

As you have not visited with us before, we have included a review of our practice's mission and information about Dr. Lazar. Please call with any questions. Again, thank you for choosing Cleveland Kidney Disease Associates!

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#### Mission Statement

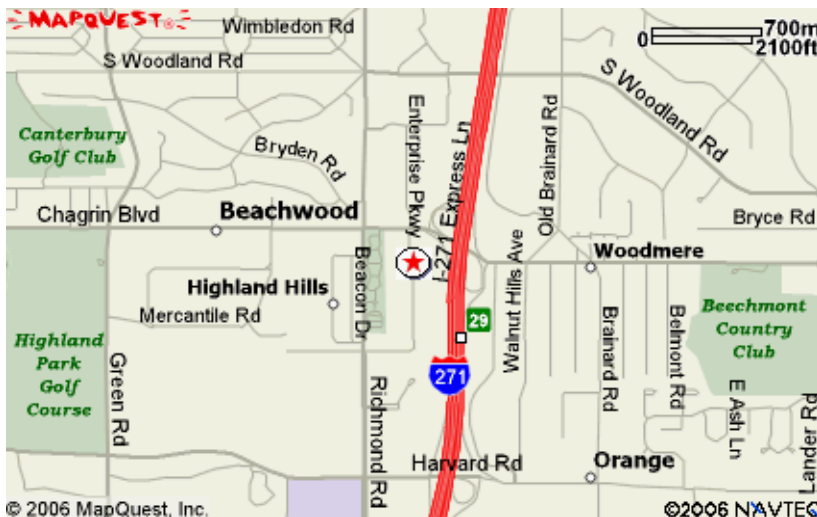
*Cleveland Kidney Disease Associates* is devoted to delivering the highest level of nephrology care with compassion, respect, patient education, state-of-the-art practice, and the most recent medical developments. Using the latest in research, technology, and treatment options, we strive to educate the public about chronic kidney disease, and to create individualized life plans for our patients, with the uncompromising goal of providing them with the highest quality of life. By participating in medical research activities, we bridge the gap between academic medicine and community nephrology.

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Dr Andrew E. Lazar has a degree in Biomedical Engineering from Boston University. He worked as a design engineer at General Motors before returning to medical school at Wayne State University in Detroit, MI. He studied Internal Medicine at the University of Virginia where he was chosen as a chief resident. Later he studied Nephrology at Case Western Reserve University. Prior to returning to Cleveland, he practiced Nephrology in Akron, OH. Please visit our website for more information regarding our practice.

## Cleveland Kidney Disease Associates, LLC Financial Policy

It is our hope that you understand that our credit and collection policies are a necessary part of assuring the financial resources required to maintain vital health care service for all of our patients. If you have health insurance, please understand that this is an agreement only between you and your insurance company. Your physician's bill is an agreement between you and your physician. Payment of your co-payment, co-insurance and deductible are required at the time of the service. We will submit your charges to your insurance company for you, if you provide us with the current and complete insurance information. It is your responsibility to be familiar with your insurance policy and what it covers. If your insurance policy requires a referral or authorization for testing or special procedures, please let us know prior to your appointment. Failure to do so may result in your full responsibility for payment of services. If you do not have insurance coverage, payment at the time of service is required. Payment of the balance can be arranged with our billing department. If unusual circumstances should make it impossible for you to meet our credit terms, we encourage you to let us know. Accounts over 120 days may be referred to an outside agency for collection, which could affect your credit rating for seven years. If your treatment is the result of an accident and a lawsuit or hearing is involved, payment for this treatment must either be processed through your health insurance or payment made at the time of service. We will assist your attorney with copies of records and billings as appropriate.



**FROM THE SOUTH :** Take I-271 North (local lanes) and exit at Chagrin Blvd. At light turn left on Chagrin. Go to next intersection (second light) which is Park East Drive, make a left. Parkway Medical Center is on left side of street.

**FROM THE WEST:** Take I-480 East to I-271 North (local lanes) and exit at Chagrin Blvd. At light turn left on Chagrin. Go to next intersection (second light) which is Park East Drive, make a left. Parkway Medical Center is on left side of street.

**FROM THE NORTH:** Take I-271 South and exit at Chagrin Blvd. At light turn right. At next light (Park East Drive) turn left. Parkway Medical Center is on the left.

**FROM THE EAST:** Take I-480 West to I-271 North (local lanes) and exit at Chagrin Blvd. At light turn left on Chagrin. Go to next intersection (second light) which is Park East Drive, make a left. Parkway Medical Center is on left side of street.