

Josh Stafki

Accounts Management | Data Analysis | Order Entry

Email: joshstafki@gmail.com | Phone: (763)-910-1792 | LinkedIn: @ Joshua Stafki

Summary

Aspiring business professional with over five years of experience in customer service leadership and food service. Experienced in retail ERP and order fulfillment software, including order processing, vendor communication, and customer resolution.

Experience

Retail Accounts Manager (Full-Time)

Globus Global Safety | American Division, Ramsey USA | 2024 – Present

-Accounts manager responsible for client relations, product management & development.

Assistant General Manager (Full-Time)

Caribou Coffee | Minneapolis MN | 2024 – 2025

- Managed daily store operations, including employee scheduling, inventory control, and customer service.
- Mediated conflict resolution between employees, fostering a collaborative and productive environment.
- Mentored baristas and service leads to enhance performance and leadership development.
- Worked toward promotion to General Manager by mastering operational procedures and leadership skills.

Warehouse Operator / Order Picker (Part-Time)

Medline Industries LP | Rogers MN | 2024 – 2025

- Picked and packed medical supply orders with precision and efficiency.
- Consistently met pick times while maintaining 100% accuracy.
- Balanced part-time work with full-time managerial responsibilities.

Customer Service Lead (Full-Time)

The Home Depot | Elk River MN | 2023 – 2024

- Supervised front-end associates, managed cash flow, and resolved customer complaints.
- Trained new hires on company policies and customer service best practices.
- Assisted in operational logistics, including inventory management and scheduling.

Deli Clerk (Part-Time)

Coborn's Inc | Princeton MN | 2021 – 2023

- Provided high-quality customer service while preparing and packaging deli products.
- Maintained food safety standards and ensured proper inventory rotation.
- Developed multitasking skills in a fast-paced environment.

Education

Self-Directed Studies in Business Administration and Statistical Sciences

Currently pursuing knowledge in business fundamentals, data analysis, and music theory through self-study.

Skills

- Leadership & Team Management
- Data Analysis & Statistical Concepts
- Customer Service & Conflict Resolution
- Inventory Management

- Microsoft Office Suite (Excel, Word, Outlook)
- Communication & Public Speaking

Additional Information

- Fluent in Latin terminology and classical philosophy
- Passionate about Stoicism, music theory, and self-education
- Fitness enthusiast with a strong dedication to personal growth

Certifications

Certified Notary Public | State of Minnesota | 2023

Awards

- Bronze Homer Award | The Home Depot | 2023
- Silver Homer Award | The Home Depot | 2024
- Golden Bandage Award | Medline Industries | 2025