

## **APPLICATION FOR FREE PATENT (RESIDENTIAL)**

### **CHECKLIST OF REQUIREMENT**

1. Duly accomplished Free Patent Application and prescribed forms (1 original)
2. Any of the following document showing identity of land and claims of ownership
  - Tax declaration if applicable (1 certified copy)
  - Deed of Sale/Deed of donation/Deed of transfer (1 photocopy, present original copy) \*if applicable
  - Extra Judicial Settlement (1 photocopy) \*if applicable
  - Waiver of Rights, Barangay certification (1 photocopy) \*if applicable
3. Affidavit of at least two (2) disinterested person residing in the area
4. Certification from the Municipal Circuit/Regional Trial Court (MCTC/RTC) concerned that there is no pending land registration case involving the parcel being applied for (1 original, 1 photocopy)
5. Approved Survey Plan with Technical Description/Form V37 (if covered with isolated survey) (1 certified copy)
6. Certification of status of land from LRA, if the municipality is under cadastral proceedings or if there is an old survey (Private and Original Survey) (1 photocopy)
7. Certification that the land applied for is alienable and disposable (1 original, 1 photocopy)
8. Documentary Stamp (4 pieces) (2-Affidavits, 1-Application Form, 1-Notice of Posting)
9. Certification from LGU that the area applied for is zoned as Residential (1 original), or approved CLUP, if applicable (1 photocopy)
10. Latest photograph of land and house (preferably geo-tagged)