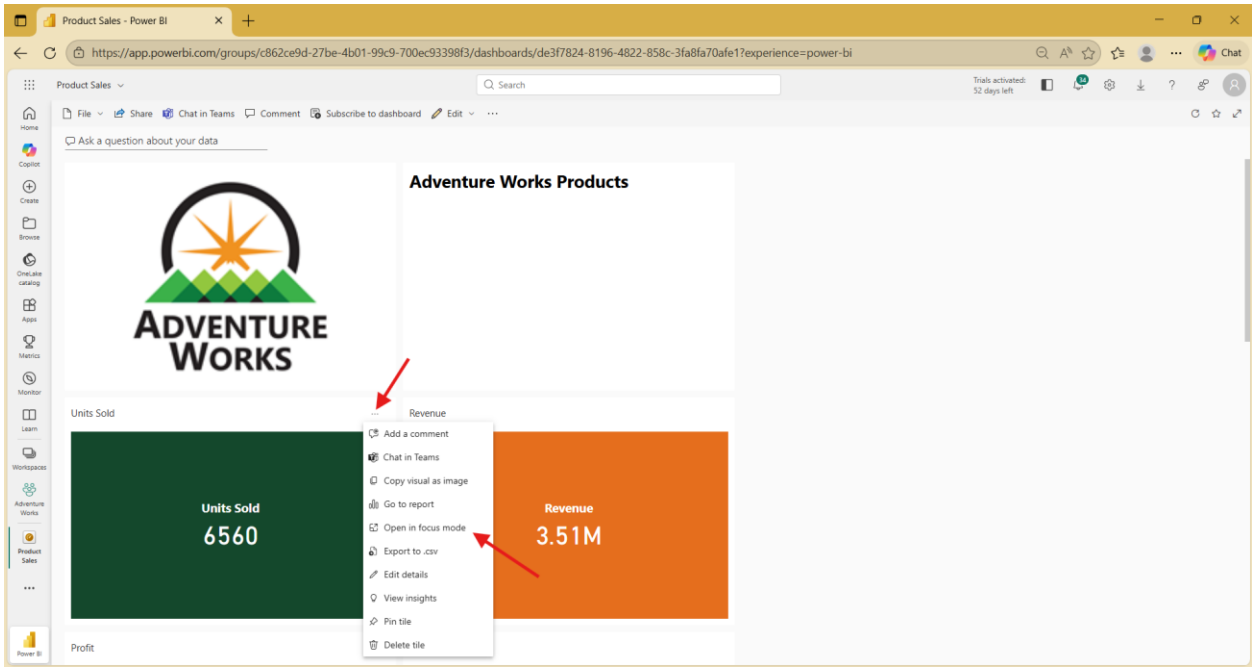
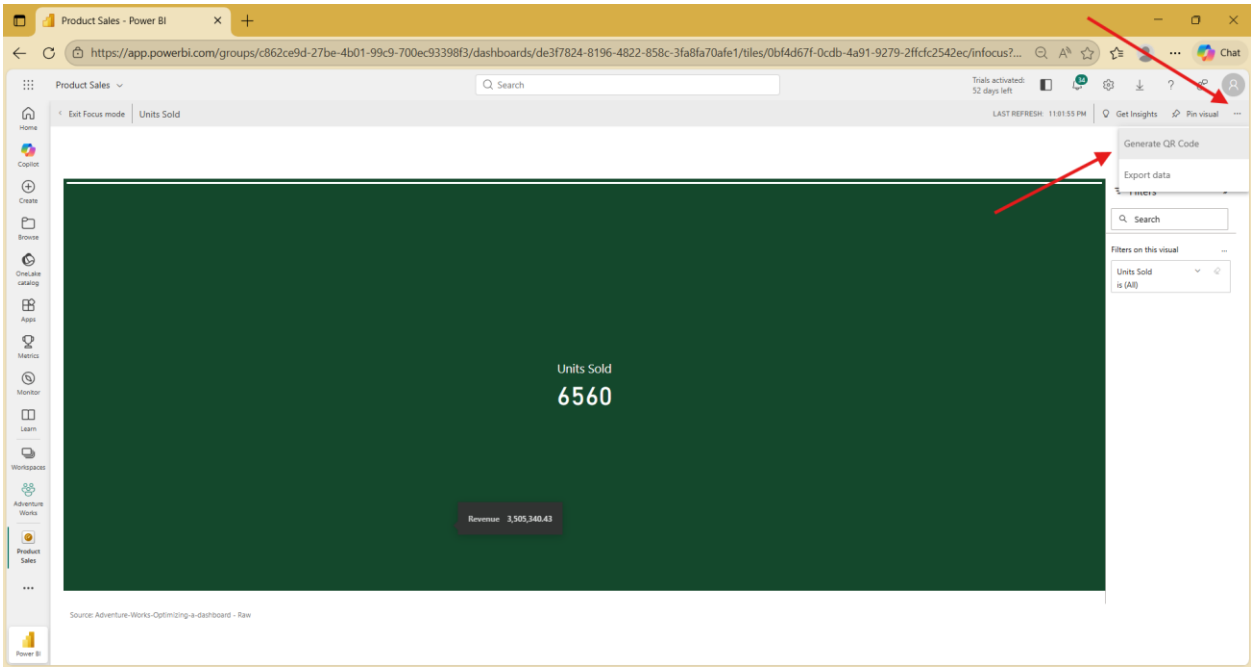
Activity: Creating a QR code

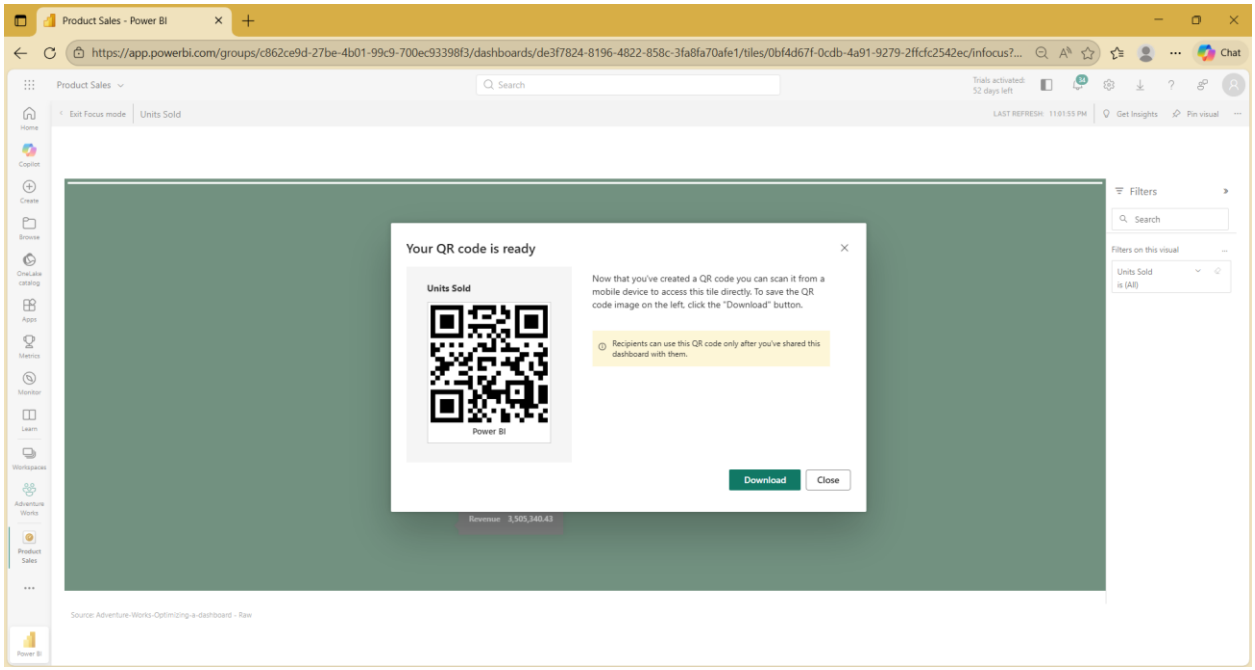
1. Generating QR code per single tile.
    a. Go to any dashboard in your created workspace then select a tile.
    b. Click the ellipsis at the top left of the tile then click *Open in focus mode*.



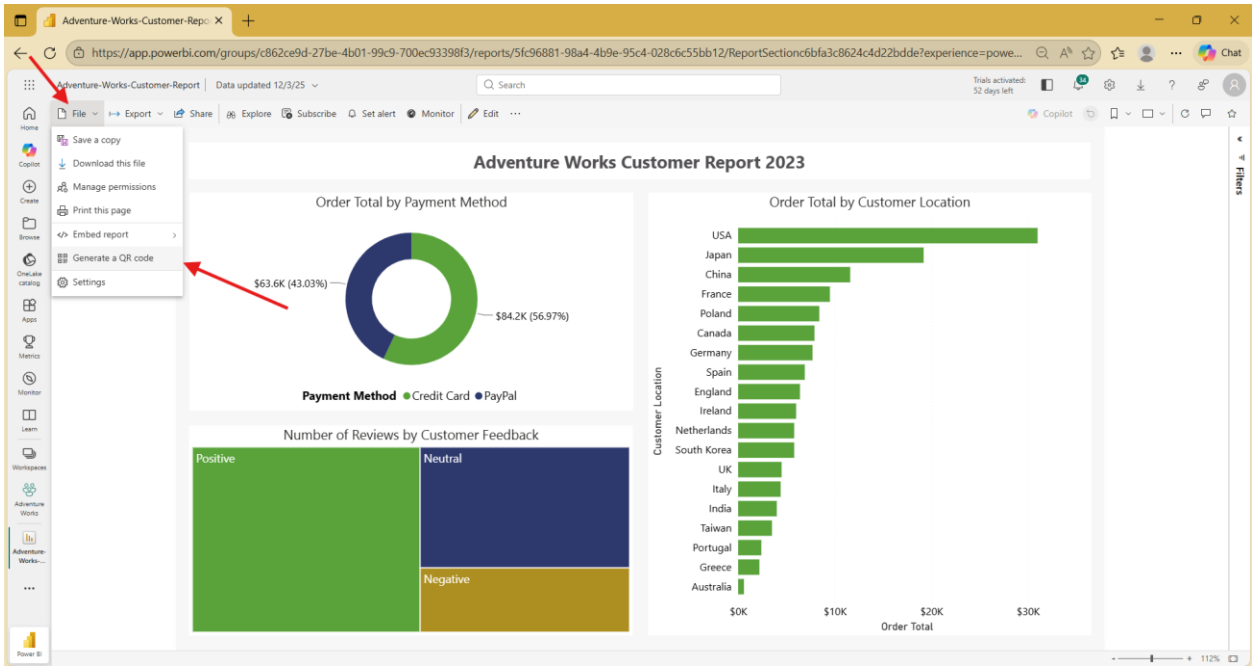
    c. Once in focus mode, click the ellipsis at the top left again, then click *Generate QR Code*.



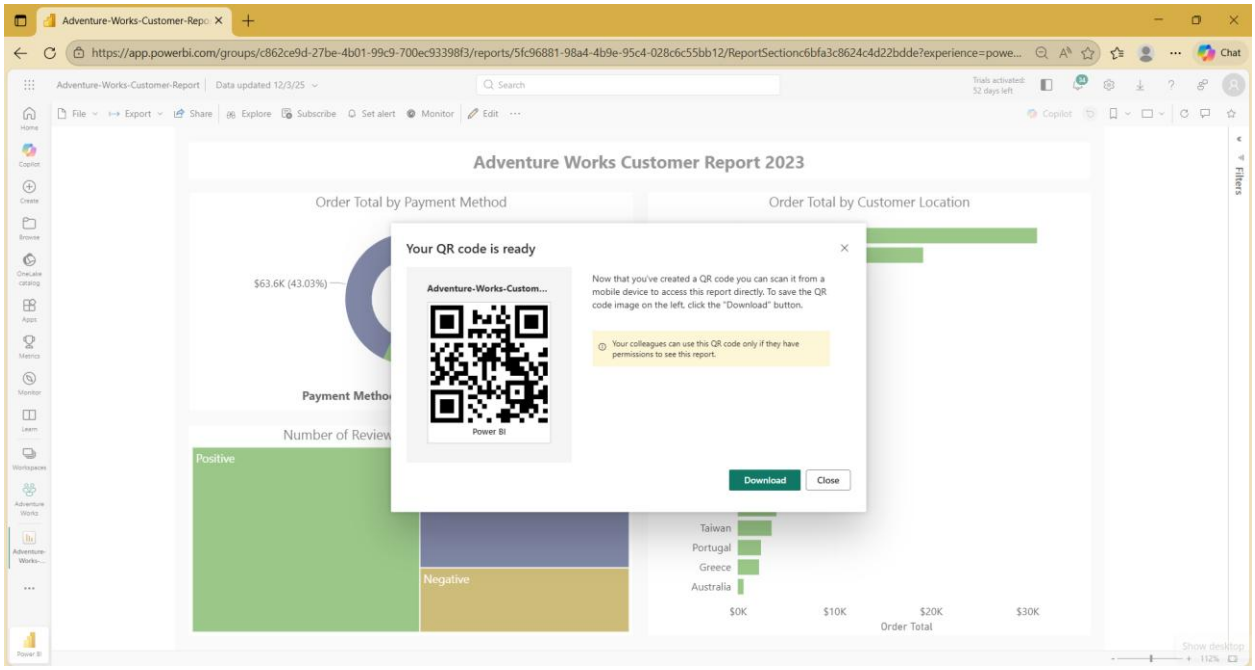
d. A QR code would be successfully generated. It can then be shared with desired stakeholders.



2. Generating QR code for the whole report.
   a. Open any report.
   b. Once opened, click *File* at the top-left then click *Generate QR Code*.



c. The QR code is generated and is ready to be shared to stakeholders.


Adventure-Works-Customer-Repo
https://app.powerbi.com/groups/c862ce9d-27be-4b01-99c9-700ec93398f3/reports/5fc96881-98a4-4b9e-95c4-028c6c55bb12/ReportSectionc6bfa3c8624c4d22bdde?experience=powe...
Chat
Adventure-Works-Customer-Report
Data updated 12/3/25
Search
File
Export
Share
Explore
Subscribe
Set alert
Monitor
Edit
Copilot
Filters
Adventure Works Customer Report 2023
Order Total by Payment Method
$63.6K (43.03%)
Payment Metho
Order Total by Customer Location
Number of Review
Positive
Negative
Taiwan
Portugal
Greece
Australia
$0K
$10K
$20K
$30K
Order Total
Your QR code is ready
Adventure-Works-Custom...
Power BI
Now that you've created a QR code you can scan it from a mobile device to access this report directly. To save the QR code image on the left, click the "Download" button.
Your colleagues can use this QR code only if they have permissions to see this report.
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