

# **Joshua C. Blair**

1565 N University Ave. #178

Provo, UT 84604

801.787.8680 | joshuacblair@gmail.com

## **Experience:**

**02/2017-04/2017 TAM Solutions**

### ***Desktop Data Destruction / Refurbishing Technician***

- Safely destroyed client data using Blancco 5 to wipe incoming hard drives in compliance with R2 Electronic Recycling Standards.
- Refurbished machines for resale by upgrading RAM and hard drive and checking hardware reliability using PC Check by Eurosoft. Reflashed BIOS with current version using MS-DOS bootable USB.
- Installed a clean Windows 10 Pro image using Windows 10 Installation Media or installed a pre-configured Windows image via Clonezilla, and updating/installing drivers and updates.

**09/2016-01/2017 Walmart Auto Care Center**

### ***Service Writer/Technician***

- Helped customers make good decisions about their vehicle service, wrote orders accurately and quickly, and effectively communicated those orders to the technicians.
- Checked and filled vehicle fluids, while verifying and recording specific fluid amounts.
- Safely and efficiently operated all heavy machinery required.

**07/2013 Boy Scouts of America National Youth Leadership Training (Timberline)**

### ***Course Chaplain (Youth Staff)***

- Organized and carried out an inter-faith worship service for twenty youth and five adults.
- Organized and carried out a Boy Scouts of America chip ceremony.

## **Honors/Special Recognitions:**

- Phi Eta Sigma Honor Society (2018)
- Boy Scouts of America – Eagle Scout Award (2016)
- National Honor Society Nominee/ Recipient (2013-2015)
- Central Utah Science and Education Fair – Animal Science 3<sup>rd</sup> Place Winner (2013-2014)
- American Heritage School Graduating Salutatorian – Class of 2016