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| In exceptional circumstances an extension to the period of study can be requested. An extension must be requested at least two months prior to the maximum end date.  This form should be completed by the Postgraduate Research (PGR) student, emailed to Principal supervisor for approval, and then forwarded to the Graduate School for further action. Supporting information must be attached as appropriate. |
| Graduate Schools should email a copy of the completed form and supporting evidence to the College PGR Office at [pgrcse@ed.ac.uk](mailto:pgrcse@ed.ac.uk) |
| Please refer to the PGR Degree Regulations and Programmes of Study, at <http://www.drps.ed.ac.uk/>, and guidance for interruption and extension of study, at <http://www.ed.ac.uk/files/atoms/files/pgrinterruption.pdf> before completing this form. |
| Please note before completing:   * The total period of authorised extension(s) to period of study will not exceed 24 months. * Any single period of extension must not exceed 12 months. |

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| Student Surname | Hellier | | Student Forename | Joshua |
| School | Physics and Astronomy | | UUN | s1373240 |
| Tier 4 visa holder  (tick) | Yes | No |  |  |

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| **Requested Extension Dates** | | | | |
| Start date of Extension | End date of Extension | Total months  (whole months only) | Current Max End Date  (as per EUCLID record) | Proposed Max End Date |
| 1st September 2018 | 28th February 2018 | 6 | 31 August 2018 | 31st August 2019 |

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| **Reasons for Extension to Period of Study Request** |
| Please provide details of the reason an extension is necessary (box will expand with text):  **I am still in the process of performing time-consuming calculations which are necessary to complete the results chapter of my PhD. Once these calculations are completed, it will take still more time to process and interpret them. Meanwhile, thesis progress is slower than anticipated, in part due to this missing data.** |

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| **Progress to Date and Completion Timetable**  Please include the following:   * What progress has already been made on the research programme and how near to complete is the thesis? * What percentage of each chapter is complete? * Give a plan and timetable for completion, with milestones against which progress can be measured (such as completed thesis chapters).   The University expects the student’s sole academic focus to be upon completing their thesis (not upon, for example, writing research papers). |
| I have most of the results I need for the thesis, except those which are still being calculated. I have written two-thirds of one of the two main result chapters. The breakdown is as follows:   * Analytical Results: 2/3 complete; first draft should be finished by the 1st August. * Numerical Results: 0% complete. Should take about a month, so first draft expected on the 1st September. * Introduction: 0% complete. Will be hard to write. 1-2 months is the expected time to draft this, so expect on the 15th November. * Conclusion: Essentially summarises material already written, so not so bad. 2 weeks for this, so expect on the 1st December. * I will be submitting drafts to my supervisor for comment and having them proofread when chapters are completed, so let’s leave a couple of weeks after the last chapter is sent. Thus, final submission of thesis should be done a little before Christmas. |

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| Supporting Documentation *(please list any documentation that you are attaching to this form)* |  |

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| For Tier 4 students only:  Please tick to confirm you have sought advice from Edinburgh Global about impact of extension on visa status  (<http://www.ed.ac.uk/global/student-advisory-service>) |  |

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| Please state your source of funding:  *e.g. self-funded, EPSRC etc.* | **Self-funded** |
| Please tick to confirm that you have sought advice about the impact of an extension on your funding |  |

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| APPROVED BY | Print Name | Signature | Date |
| Student\* | Joshua Hellier |  |  |
| Supervisor\* | Graeme Ackland |  |  |
| Head of Graduate School\* | Will Hossack |  |  |
| College\* | Science and Engineering |  |  |

*\*An e-mail from the student/supervisor/HoGS/College Dean confirming approval is acceptable*

**For completion by the College Office once EUCLID updated**

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| Name |  | Date |  |

**Document control (College Office use only)**

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| Date approved: 14 July 2017  Start date: 1 August 2017 | Amendments: | Date for next review: April 2018 |
| Contact: Academic Policy Officer | Department: Academic Affairs, College of Science and Engineering | Email: [pgrcse@ed.ac.uk](mailto:pgrcse@ed.ac.uk) |