

# Joshua Kaisar

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## EDUCATION

New Jersey Institute of Technology - YWCC  
B.S. in Information Technology

Sep 2020 - May 2023  
Newark, NJ

- Pursued a Bachelor of Science in Information Technology at NJIT

## KEY SKILLS

- Software Development • Testing & Debugging • System Maintenance
  - Backup & Recovery • Software Installation • Client Servicing |
- Technical Skills: Java, Python, HTML, CSS, JavaScript, React, NodeJS, PHP, SQL, Linux, GIT, Docker, Shopify, C#

## WORK EXPERIENCE

Information Technology Intern | UPS - United Parcel Service | Mahwah, NJ | Jun 2022 - Aug 2022

- Description: Completed an internship at UPS where I was responsible for writing, testing, and deploying Python automation scripts for 10+ Linux machines and servers
- Script Development:
  - Wrote and tested Python scripts to automate various tasks and processes on the Linux servers
  - Ensured the scripts were efficient and reliable by conducting thorough testing and debugging
  - Deployed the scripts on the Linux machines and servers to improve overall workflow and reduce manual input
- Documentation:
  - Created comprehensive documentation for the automation scripts to provide clear instructions and guidelines for future maintenance and updates
  - Ensured the documentation was easily accessible and understandable for other team members
- JSON Files:
  - Wrote JSON files to accompany the Python scripts to make them more team-friendly and easily configurable
  - Used the JSON files to define parameters and settings for the scripts, which allowed for greater flexibility and customization

Information Technology Help Desk | New Jersey Institute of Technology | Newark, NJ | Jun 2021 - Present

- Assisted the university faculty and staff with their various technology-based issues
- Assignment and prepared equipment on a per request basis
- Dispatches support teams to respective classrooms
- Troubleshoots various technological issues inside and outside of university classrooms and lecture halls

## VOLUNTEERING EXPERIENCE / LEADERSHIP ROLES

- Accomplished Coptic basketball league coach and co-coordinator with a history of leading teams to success, motivating athletes, and effective communication with other team leaders, team members, referees, and league officials
- Experienced church Bible study and Sunday School coordinator committed to creating positive learning environments for diverse age groups. Proficient in teaching, program organization, and scheduling

## PROJECTS

### Messaging App

- Technologies Used: React, Firebase, CSS
- Description: Developed a messaging app using React as the frontend and Firebase as the backend
- Frontend:
  - Built the user interface using React
  - Ensured a seamless and responsive user experience by utilizing CSS
- Backend:
  - Utilized Firebase's Firestore as the backend for the app, providing real-time database functionality and secure authentication

### Bank Simulation Project

- Technologies Used: PHP, SQL, HTML, CSS, JavaScript
- Description: Designed and developed a full-stack web application that simulates a banking system. The application allows users to perform basic banking functions such as account creation, account management, and transactions
- Backend:
  - Implemented the backend using PHP, which serves as the middleware for processing requests from the frontend and interacting with a remote SQL database
- Frontend:
  - Utilized HTML, CSS, and JavaScript to create a responsive and user-friendly frontend interface