



CS 250 Agile Team Charter Template

SNHU Travel Site

Item	Response
Business Case/Vision (value to attain)	Help maintain SNHU Travel's position as one of the top travel agencies in New Hampshire by providing a site for customers looking to book great deals on travel.
Mission Statement (result to accomplish)	Creating a site that engages visitors looking for deals on travel, and providing content to inform them of travel options, and to encourage them to make travel bookings through the site.
Project Team (team members and roles)	Christy, Product Owner Ron, Scrum Master Brian, Tester Nicky, Developer
Success Criteria	Start date: Feb 27, 2023 Expected completion date: Apr 3, 2023 Final deliverable: Travel Site operational Key project objectives: Create new revenue stream for SNHU Travel from site visitors
Key Project Risks	Risk losing marketshare if customers cannot book travel with SNHU Travel online
Rules of Behavior (values and principles)	<ul style="list-style-type: none">• All team members will treat each other with respect at all times• We will recognize and celebrate all individual and team accomplishments• We will accept responsibility and be accountable for our actions• We will give consideration to whomever is speaking and avoid sidebars or speaking over one another• We will work collaboratively when possible and use a consensus approach when making team decisions
Communication Guidelines (scrum events and rules)	<ul style="list-style-type: none">• We will hold regular daily meetings in the team room at 9am each work day• We will make every effort to attend all scheduled meetings in person (exceptions being scheduled and/or sick leave)• We will update our tasks on the kanban board each work day morning before 9am• If a meeting must be cancelled or additional meetings are required, the Product Owner will send out notifications as early as possible• All team members are expected to be on time for all meetings