1.3 Section 3. Technical evaluation (Technical)

1. **Terms of Reference (TOR)**

   Please refer to the attached Terms of Reference of Annex-1 Schedule of requirements. The same TOR attached in the overview as well.

*2. **1.1** A minimum of 5 years of experience in custom software development, with a demonstrated ability to design, develop, and implement complex software systems, including requirement gathering, solution development, deployment, and maintenance. The service provider is required to submit supporting documents evidencing their experience in similar projects.
Weight: 0.00

   Select one of the following:

   ☐ a. Portfolio of work
   ☑ b. supporting documents evidencing their experience in similar projects.

*3. **1.2** Experience in developing similar solutions for the government sector using open-source technologies. The bidder shall share links of a minimum of two similar software / systems developed in the past.
Weight: 0.00

   Select one of the following:

   ☑ a. Experience in developing similar solutions for the government sector using open-source technologies.

*4. **1.3** Maintenance Support Requirement
The bidder must ensure that maintenance support services are available within Sri Lanka for the duration of the maintenance period. Please provide the following details:
Details of Maintenance Support Service Provider, If the maintenance support is not directly provided by the bidder, please include:
Name of the service provider

   Address and contact details
   Nature of the relationship (e.g., subcontractor, partner)
   Duration and scope of the agreement

Copy of the agreement or MoU (if available)
Service Level Agreement (SLA)
Provide details of the SLA including:
Response time
Resolution time
Availability (e.g., 24/7, business hours)
Escalation procedures
Local Contact Point
Name and designation of the local contact person
Phone number and email address
Office location.

Weight: 0.00

Select one of the following:
☑ a. Maintenance support service will be provided by Bidder
☐ b. Maintenance support service will be subcontracted

*5. **1.4** Organisation Commitment to Sustainability
• Organisation is compliant with ISO 14001 or ISO 14064 or equivalent – 15 points (attach the certificates)
• Organisation is a member of the UN Global Compact (https://unglobalcompact.org))– 10 points (Need Proof)
• Organisation demonstrates significant commitment to sustainability through some other means (for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues) – 05 points

Weight: 0.00

Select all that apply:
☐ a. ISO 14001 or ISO 14064 or equivalent
☐ b. Organisation is a member of the UN Global Compact
☑ c. Organisation demonstrates significant commitment to sustainability through some other means

*6. **2.1** Methodology & approach: Understanding of the requirement: Practicality of the methodology / approach. Technical methodology document demonstrating of the Offeror's approach and methodology meeting or exceeding the objectives and scope of the Terms of Reference.?
Weight: 0.00
Target: Proposed methodology,approach and workplan

Select one of the following:
☑ a. Proposed methodology,approach and workplan

*7. **2.2** Work Plan: Tasks defined for the scope of work and aligned to TOR. Demonstration of detailed workplan for a period of months, including clear steps, strategic goals, preparation, and follow-up plans

Weight: 0.00

Select one of the following:
☑ a. Work plan

*8. **2.3** Demonstration of quality assurance procedures and risk mitigation measures.
Weight: 0.00

Select one of the following:
☑ a. Quality assurance procedures and risk mitigation measures.

*9. **3.1** Composition and structure of the team proposed. Are the proposed roles of the management and the team of key personnel suitable for the provision of the necessary services?
Weight: 0.00
Target: Management structure and composition and structure of the team proposed.

Select one of the following:
☑ a. Management structure and composition and structure of the team proposed.

*10. **3.2** Team leader's qualifications and experience

· A degree in Information Technology (IT) or a relevant field. (20 points)
· 8 years' Experience in managing IT projects (40 points

Have you provided completed and signed CV of the proposed Team Leader
Weight: 0.00

Select one of the following:
☑ a. CV of the proposed Team Leader

*11. **3.3** Technical Lead's qualifications and experience

● Educational Qualification: A degree in IT or equivalent relevant field. (20 points)
● Experience: At least 5 years as a technical lead in designing and implementing custom software projects. (40 points)

Have you provided completed and signed CV of the proposed Technical Lead ?
Weight: 0.00

Select one of the following:
☑ a. CV of the proposed Technical Lead

*12. **3.4** Quality Assurance Lead's qualifications and experience

● Educational Qualification: A degree in IT or equivalent relevant field. (15 points)
● Experience: At least 5 years as a QA lead implementing custom software development projects. (25 points)

Have you provided completed and signed CV of the proposed Quality Assurance Lead?
Weight: 0.00

Select one of the following:
☑ a. CV of the proposed Quality Assurance Lead

*13. **3.5** Developers, qualifications and experience (max 2)

● Educational Qualification: A degree in IT or equivalent relevant field. (15 points)
● Experience: At least 3 years in web application development and database technologies; strong programming skills. (25 points)

Have you provided completed and signed CVs of the proposed Developers?
Weight: 0.00

Select one of the following:
☑ a. CV of the proposed Developer 1 with education certificates
☐ b. CV of the proposed Developer 2 with education certificates

*14. **3.6** Training Specialist's qualifications and experience

● Educational Qualification: A degree in business studies/social science or any other relevant field. (10 points)
● Experience: At least 2 years in developing training materials; strong communication skills; experience with public sector software training. (30 points)

Have you provided completed and signed CV of the proposed Training Specialist
Weight: 0.00

Select one of the following:
☑ a. CV of the proposed Training Specialist