

RESUME

DESIGNER //
DEVELOPER



📞 0423 238 322

✉️ joshuawren@outlook.com

🌐 [linkedin.com/in/joshua-wren](https://www.linkedin.com/in/joshua-wren)

🌐 Online portfolio: designsbyjoshwren.advancedgraphics.com.au

PERSONAL INFO

BIOGRAPHY



I am a motivated and career passionate individual that possesses strong graphic design, web development and project management skills, which I have developed over the course of my career.

My capabilities are extensive, but I particularly enjoy publication design, infographic design and general website design and development. I also have a sound understanding in the realm of Motion Graphics and Final Cut Suite for digital video based work.

BACKGROUND

I have been in the design industry for over ten years - three and a half years within signage design/production and nine years within print and digital design.

Within my current position I have managed and assisted in various graphic design project types and improved the efficiency of development with the skills I possess. I have worked with a large and vast client base, establishing long lasting relationships. I have effectively maintained the workflow of my section, whilst supervising a number of staff.

I strive for a harmonious relationship with my colleagues and understand the importance of balance between personal and work commitments to reach our full potential in the workplace.

INFORMATION

| | |
|----------------------|-----------------------------------|
| Date of birth: | 22 January 1989 |
| Place of birth: | Canberra ACT |
| Relationship status: | Married |
| Nationality: | Australian (Hungarian background) |
| Drivers license: | Yes (Australian drivers license) |
| Special conditions: | None |

HOBBIES & INTERESTS



PERSONAL SKILLS & QUALIFICATIONS



PROFESSIONAL STRENGTHS

- Passionate and determined
- Hands on, solutions focussed individual with comprehensive experience encompassing all facets of the graphic design industry
- Develop positive relationships with clients and fellow colleagues
- Well-developed leadership and training skills – a passionate leader
- Very customer focused
- Process improvement capabilities
- Able to motivate, direct and teach others in a supportive and cooperative team environment



PERSONAL SKILLS

| | |
|----------------------------|------------------|
| Time management | ●●●●●●●●●●●●●●●● |
| Organising | ●●●●●●●●●●●●●●●● |
| Quality control | ●●●●●●●●●●●●●●●● |
| Working under pressure | ●●●●●●●●●●●●●●●● |
| Training/Learning | ●●●●●●●●●●●●●●●● |
| Strategic thinking | ●●●●●●●●●●●●●●●● |
| Problem solving | ●●●●●●●●●●●●●●●● |
| Communication | ●●●●●●●●●●●●●●●● |
| Cooperation | ●●●●●●●●●●●●●●●● |
| Leadership & Team building | ●●●●●●●●●●●●●●●● |
| Project management | ●●●●●●●●●●●●●●●● |



EDUCATION

| | | |
|------|---|---|
| 2005 | ● | College Attended Lake Ginninderra College (Belconnen ACT) |
| 1999 | ● | High School Attended Gold Creek High School (Nicholls ACT) |
| 1995 | ● | Primary School Attended Evatt Primary School (Evatt ACT) |



DEGREES & DIPLOMAS

| | | |
|------|---|---|
| 2017 | ● | Bachelor Degree of Web Design and Production Currently studying at: University of Canberra (ACT) |
| 2011 | ● | Bachelor Degree of Graphic Design Achieved at: University of Canberra (ACT) |
| 2010 | ● | Advanced Diploma of Digital Media Achieved at: CIT Reid campus (ACT) |

GRAPHIC DESIGN SKILLS



SUMMARY



I am a highly creative and multitalented Graphic Designer with extensive experience in multimedia, marketing and print design. I also possess a vast set of skills within signage design and production with years of experience acquired within that field. I have a unique mix of creative, time management, problem solving and technical skill proven by 10+ years of experience.

I am a passionate and inventive creator of innovative marketing strategies and campaigns; accustomed to performing in deadline-driven environments with an emphasis on working within budget requirements.

For examples of my Graphic Design works, please visit:
designsbyjoshwren.advancedgraphics.com.au/#folio

EXPERTISE

PRINT

- Logos & Business Cards
- Posters & Post Cards
- Layout and Publications
- Brochures & Newsletters
- Forms
- Infographics
- Stationery
- Presentations
- Typography
- Package

PHOTOGRAPHY

- Etching
- Retouching
- Resampling
- Photograph Restoration

WEB & MULTIMEDIA

- Website Design
- Video Editing
- Social Media

GRAPHIC DESIGN SKILLS



JOB PRODUCTION SKILLS

| | |
|--|------------|
| Agile/Scrum project management | ●●●●●●●●●● |
| Trello (Project management software) | ●●●●●●●●●● |
| The Disability Discrimination Act (DDA) Guidelines | ●●●●●●●●●● |



DESIGN SKILLS

| | |
|-----------------------------|------------|
| Styling | ●●●●●●●●●● |
| Creativity | ●●●●●●●●●● |
| Drawing | ●●●●●●●●●● |
| Typography choices | ●●●●●●●●●● |
| Concept development | ●●●●●●●●●● |
| Layout development | ●●●●●●●●●● |
| Logo & Identity design | ●●●●●●●●●● |
| Page layout & Publications | ●●●●●●●●●● |
| Marketing materials design | ●●●●●●●●●● |
| Signage & Wayfinding | ●●●●●●●●●● |
| Mockups & Presentations | ●●●●●●●●●● |
| Package design/construction | ●●●●●●●●●● |
| Print preparations | ●●●●●●●●●● |
| Website design & Production | ●●●●●●●●●● |
| Interactive documents | ●●●●●●●●●● |
| Social media based design | ●●●●●●●●●● |
| Photo editing | ●●●●●●●●●● |
| Business forms | ●●●●●●●●●● |



PROGRAM SKILLS

| | |
|---|------------|
| Adobe Photoshop | ●●●●●●●●●● |
| Adobe Illustrator | ●●●●●●●●●● |
| Adobe InDesign | ●●●●●●●●●● |
| Adobe Flash | ●●●●●●●●●● |
| Adobe Bridge | ●●●●●●●●●● |
| Adobe Acrobat | ●●●●●●●●●● |
| Adobe After Effects | ●●●●●●●●●● |
| Microsoft Word | ●●●●●●●●●● |
| Microsoft Excel | ●●●●●●●●●● |
| Microsoft Power Point | ●●●●●●●●●● |
| Microsoft Outlook | ●●●●●●●●●● |
| Final Cut Pro | ●●●●●●●●●● |
| Sound Track Pro | ●●●●●●●●●● |
| Motion | ●●●●●●●●●● |
| Compressor | ●●●●●●●●●● |
| Roland VersaWorks Advanced RIP Software (Digital print file ripping software) | ●●●●●●●●●● |
| Trotec JobControl (Laser cutting and engraving software) | ●●●●●●●●●● |

WEB DEVELOPMENT SKILLS



SUMMARY



I am a highly experienced Web Developer specialising in front end Web Development. I am experienced with all stages of the development cycle, building, maintaining and optimising the performance of user-centric, high-impact dynamic websites.

I am well versed in numerous programming languages including JavaScript, PHP, MySQL, HTML and CSS. I have gained my skills through my university studies and also undertaking further learning and freelance work in my own time.

For examples of my Web Development works, please visit:
designsbyjoshwren.advancedgraphics.com.au/#web



EXPERTISE

- Creative design
- Web Development
- Coding & Programming
- Search engine optimisation
- Cross-Browser Compatibility
- SSL certification
- Email account authentication
- UI (User Interface)/UX (User Experience) design
- Site Troubleshooting
- SCRUM Methodology
- Hosting & Maintenance
- Digital & eCommerce Strategy
- CMS platforms
- Multimedia Design
- W3C Web Content Accessibility Guidelines (WCAG) 2.0

WEB DEVELOPMENT SKILLS



JOB PRODUCTION SKILLS

| | |
|---|---|
| Agile/Scrum project management | <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> |
| Trello (Project management software) | <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> |
| W3C Web Content Accessibility Guidelines (WCAG) 2.0 | <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> |



WEB DEVELOPMENT SKILLS

| | |
|------------------|---|
| HTML 5 | <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> |
| CSS 3 | <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> |
| SASS | <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> |
| JavaScript | <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> |
| Jquery | <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> |
| Node.js | <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> |
| PHP | <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> |
| MySQL/phpMyAdmin | <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> |



PROGRAM SKILLS

| | |
|---|---|
| Adobe Photoshop | <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> |
| Adobe Illustrator | <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> |
| Adobe Flash | <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> |
| Adobe Dreamweaver | <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> |
| Adobe After Effects | <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> |
| Final Cut Pro | <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> |
| Sound Track Pro | <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> |
| Motion | <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> |
| Compressor | <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> |
| WordPress | <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> |
| Glitch & JSFiddle (Online website & app building /live viewing platforms) | <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> |
| InVision (Mobile app concept design interactive mock up building platform) | <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> |
| GitHub | <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> |
| MySQL (Database Management Tool) | <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> |

EMPLOYMENT HISTORY & REFEREES



Since
Jan
2012

Transit Graphics

Level 1 Suite 3, 11 McKay Lane Turner ACT 2612, Australia

Graphic Designer

Responsibilities:

- Design and layout booklet pages, ads, brochures, flyers, infographics and marketing collateral for multiple clients
- Produced ad campaign strategies for a variety of products and services
- Design logos and brand identity for new and existing clients
- Designing an array cardboard models and working with a laser engraver to then progress into die making for print production for all size print runs
- Assisting the Art Directors with creative/conceptual ideas
- Quoting for small to large scale jobs and projects
- Managing projects from start to finish and ongoing with small to large scale clients (government and private based clientele)
- Managing a number of staff on a daily basis
- Working with Excell data and manipulating to suite certain layouts and publications
- Working to a tight deadline in order to meet clients agenda's
- Proof checking the work of others, in order to identify mistakes and quality issues
- Making sure quality control is always kept to high level
- Finished art and pre-press of files to a high calibre, to minimise any final outcome risks
- Print management from beginning to delivery, ensuring the client is up to date with need to know information and deadlines are met.

Kyle Hanley (Studio Manager)

0421 102 535 kyle.hanley@outlook.com

Jan
2008
till Jan
2010
&
Oct
2010
till Dec
2011

Canberra Rubber Stamps and Signs (CRSS)

49 Townsville St, Fyshwick ACT 2609, Australia

Graphic Designer, Sign Production & Installer

Responsibilities:

- Designed numerous print advertisements and general signage based artworks to be applied on all forms of products (promotional materials, vehicles, various metal based material and shop front/internal)
- Working with clients from start to finish ensuring they are happy with the final result and are kept in the loop throughout the whole process
- Working to a tight deadline in order to meet clients agenda's

- Proof checking the work of others, in order to identify mistakes and quality issues
- Making sure quality control is always kept to high level
- Managing a team to execute projects within the production and installation fazes
- Signage production, working with a large range of machinery whilst following strict safety guidelines when in use
- Finished art and pre-press of files to a high calibre, to minimise any final outcome risks
- Working with digital printing machinery
- Working in a number of different settings be it construction sites, office, business locations or schools
- Ensuring work safety measures are taken following the industry work safety guidelines.

Michael Vaughan (Business owner and Head supervisor)

02 6280 6954 - 0414 628 016

michael@crss.com.au

Jan
2010
till Oct
2010

ACT Light Control

10 Farrell Pl, Canberra ACT 2601

Window Film Installer

Responsibilities:

- Installation of window film to windows in commercial and residential dwellings
- Undertaking jobs unsupervised
- Working to a tight deadline in order to meet clients agenda
- Making sure quality control is always kept to high level.

Greg Frewin (Business owner and Head supervisor)

02 6291 2986 - 0422 173 804

info@actlightcontrol.com.au

June
2006
till Jan
2008

Able Electrics

Weetangera ACT 2614, Australia

Apprentice Electrician

Responsibilities:

- Undertook TAFE for Electro Technology
- Worked within commercial and residential dwellings
- Electrical skills set were wiring and fitting to problem finding and solving
- Worked in unsupervised situations for various amounts of time.

Chris Tonkin (Business owner and Head supervisor)

0418 627 912