

# **PERSONAL INFO**



## **BIOGRAPHY**



I am a motivated and career passionate individual that possesses strong graphic design, web development and project management skills, which I have developed over the course of my career.

My capabilities are extensive, but I particularly enjoy publication design, infographic design and general website design and development. I also have a sound understanding in the realm of Motion Graphics and Final Cut Suite for digital video based work.



### BACKGROUND

I have been in the design industry for over ten years - three and a half years within signage design/production and nine years within print and digital design.

Within my current position I have managed and assisted in various graphic design project types and improved the efficiency of development with the skills I posses. I have worked with a large and vast client base, establishing long lasting relationships. I have effectively maintained the workflow of my section, whilst supervising a number of staff.

I strive for a harmonious relationship with my colleagues and understand the importance of balance between personal and work commitments to reach our full potential in the workplace.



### **INFORMATION**

Date of birth: 22 January 1989 Place of birth: Canberra ACT

Relationship status: Married

Nationality: Australian (Hungarian

background)

Drivers license: Yes (Australian drivers

license)

Special conditions: None



### **HOBBIES & INTERESTS**













### **PROFESSIONAL STRENGTHS**

- Passionate and determined
- Hands on, solutions focussed individual with comprehensive experience encompassing all facets of the graphic design industry
- Develop positive relationships with clients and fellow colleagues
- Well-developed leadership and training skills – a passionate leader
- Very customer focused
- Process improvement capabilities
- Able to motivate, direct and teach others in a supportive and cooperative team environment

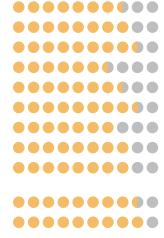


### **PERSONAL SKILLS**

Time management
Organising
Quality control
Working under pressure
Training/Learning
Strategic thinking
Problem solving
Communication

Cooperation
Leadership &
Team building

Project management





### **EDUCATION**

2005 College Attended
Lake Ginninderra College
(Belconnen ACT)

1999 High School Attended
Gold Creek High School (Nicholls ACT)

1995 Primary School Attended
Evatt Primary School (Evatt ACT)



### **DEGREES & DIPLOMAS**

2017



Bachelor Degree of Web Design and Production Currently studying at: University of Canberra (ACT)

2011



2010



Advanced Diploma of Digital Media Achieved at: CIT Reid campus (ACT)





## **SUMMARY**



I am a highly creative and multitalented Graphic Designer with extensive experience in multimedia, marketing and print design. I also posses a vast set of skills within signage design and production with years of experience acquired within that field. I have a unique mix of creative, time management, problem solving and technical skill proven by 10+ years of experience.

I am a passionate and inventive creator of innovative marketing strategies and campaigns; accustomed to performing in deadline-driven environments with an emphasis on working within budget requirements.

For examples of my Graphic Design works, please visit:

designsbyjoshwren.advancedgraphics.com. au/#folio



### **EXPERTISE**

#### **PRINT**

- Logos & Business Cards
- Posters & Post Cards
- Layout and Publications
- **Brochures & Newsletters**
- Forms
- Infographics
- Stationery
- Presentations
- Typography
- Package

#### **PHOTOGRAPHY**

- **Etching**
- Retouching
- Resampling
- Photograph Restoration

#### **WEB & MULTIMEDIA**

- Website Design
- Video Editing
- Social Media

# **GRAPHIC DESIGN SKILLS**





### **JOB PRODUCTION SKILLS**

Agile/Scrum project management

Trello (Project management software)

The Disability **Discrimination Act** (DDA) Guidlines





### **DESIGN SKILLS**

Styling

Creativity

Drawing

Typography choices

Concept development

Layout development

Logo & Identity design

Page layout & **Publications** 

Marketing

materials design Signage & Wayfinding

Mockups &

**Presentations** Package design/

construction

Print preparations

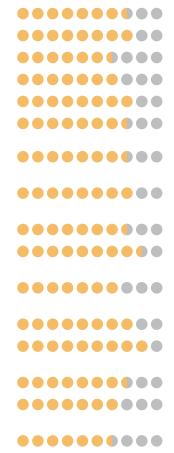
Website design & Production

Interactive documents

Social media based design

Photo editing

**Business forms** 



000000000

000000000



### **PROGRAM SKILLS**

Adobe Illustrator

Adobe InDesign

Adobe Flash

**Adobe After Effects** 

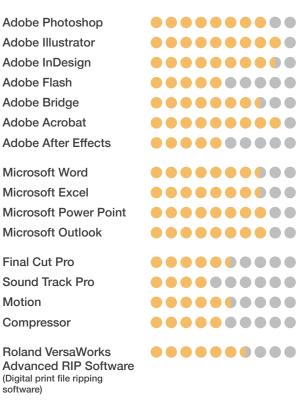
Microsoft Excel

Motion

Advanced RIP Software

software)

Trotec JobControl (Laser cutting and engraving software)



000000000





## **SUMMARY**



I am a highly experienced Web Developer specialising in front end Web Development. I am experienced with all stages of the development cycle, building, maintaining and optimising the performance of user-centric, high-impact dynamic websites.

I am well versed in numerous programming languages including JavaScript, PHP, MySQL, HTML and CSS.
I have gained my skills through my university studies and also undertaking furthered learning and freelance work in my own time.

For examples of my Web Development works, please visit:

designsbyjoshwren.advancedgraphics.com.au/#web



## **EXPERTISE**

- Creative design
- Web Development
- Coding & Programming
- Search engine optimisation
- Cross-Browser Compatibility
- SSL certification
- Email account authentication
- UI (User Interface)/UX (User Experience) design
- Site Troubleshooting
- SCRUM Methodology
- Hosting & Maintenance
- Digital & eCommerce Strategy
- CMS platforms
- Multimedia Design
- W3C Web Content Accessibility Guidelines (WCAG) 2.0

# **WEB DEVELOPMENT SKILLS**





### **JOB PRODUCTION SKILLS**

Agile/Scrum project management

Trello (Project management software)

W3C Web Content Accessibility Guidelines (WCAG) 2.0



••••••

.....

•••••••

••••••

•••••••

••••••

••••••

••••••



### WEB DEVELOPMENT SKILLS

HTML 5

CSS 3

SASS

JavaScript

Jquery

Node.js

PHP

MySQL/phpMyAdmin



### **PROGRAM SKILLS**

Adobe Photoshop

Adobe Illustrator

Adobe Flash

Adobe Dreamweaver

Adobe After Effects

Final Cut Pro

Sound Track Pro

Motion

Compressor

WordPress

Glitch & JSFiddle (Online website & app building

/live viewing platforms)

InVision

(Mobile app concept design interactive mock up building platform)

GitHub

MySQL

(Database Management Tool)



000000000









# **EMPLOYMENT HISTORY & REFEREES**



Since Jan 2012

### **Transit Graphics**

Level 1 Suite 3, 11 McKay Lane Turner ACT 2612, Australia

#### **Graphic Designer**

Responsibilities:

- · Design and layout booklet pages, ads, brochures, flyers, infographics and marketing collateral for multiple clients
- · Produced ad campaign strategies for a variety of products and services
- · Design logos and brand identity for new and existing clients
- · Designing an array cardboard models and working with a laser engraver to then progress into die making for print production for all size print runs
- · Assisting the Art Directors with creative/ conceptual ideas
- · Quoting for small to large scale jobs and projects
- Managing projects from start to finish and ongoing with small to large scale clients (government and private based clientele)
- Managing a number of staff on a daily basis
- · Working with Excell data and manipulating to suite certain layouts and publications
- · Working to a tight deadline in order to meet clients agenda's
- · Proof checking the work of others, in order to identify mistakes and quality issues
- · Making sure quality control is always kept to high level
- · Finished art and pre-press of files to a high calibre, to minimise any final outcome risks
- · Print management from beginning to delivery, ensuring the client is up to date with need to know information and deadlines are met.
- Kyle Hanley (Studio Manager)



0421 102 535 kyle.hanley@outlook.com

### **Canberra Rubber Stamps and Signs** (CRSS)

49 Townsville St, Fyshwick ACT 2609, Australia

### Graphic Designer, Sign Production & Installer

Responsibilities:

- · Designed numerous print advertisements and general signage based artworks to be applied on all forms of products (promotional materials, vehicles, various metal based material and shop front/internal)
- · Working with clients from start to finish ensuring they are happy with the final result and are kept in the loop throughout the whole process
- · Working to a tight deadline in order to meet clients agenda's

- Proof checking the work of others, in order to identify mistakes and quality issues
- · Making sure quality control is always kept to
- · Managing a team to execute projects within the production and installation fazes
- · Signage production, working with a large range of machinery whilst following strict safety guidelines when in use
- · Finished art and pre-press of files to a high calibre, to minimise any final outcome risks
- · Working with digital printing machinery
- · Working in a number of different settings be it construction sites, office, business locations or schools
- · Ensuring work safety measures are taken following the industry work safety guidelines.
- Michael Vaughan (Business owner and Head supervisor)
- 02 6280 6954 0414 628 016
- michael@crss.com.au

Jan 占 2010 till Oct 2010

### **ACT Light Control**

10 Farrell PI, Canberra ACT 2601

#### Window Film Installer

Responsibilities:

- · Installation of window film to windows in commercial and residential dwellings
- · Undertaking jobs unsupervised
- · Working to a tight deadline in order to meet clients agenda
- · Making sure quality control is always kept to high level.
- Greg Frewin (Business owner and Head) supervisor)
- 02 6291 2986 0422 173 804
- info@actlightcontrol.com.au

June 🔓 2006 till Jan 2008

#### Able Electrics

Weetangera ACT 2614, Australia

### Apprentice Electrician

Responsibilities:

- Undertook TAFE for Electro Technology
- · Worked within commercial and residential dwellings
- · Electrical skills set were wiring and fitting to problem finding and solving
- · Worked in unsupervised situations for various amounts of time.
- Chris Tonkin (Business owner) and Head supervisor)
- 0418 627 912

Jan 🗴 2008 till Jan 2010 & Oct 2010 till Dec 2011