

RESUME

DESIGNER //
DEVELOPER



📞 0423 238 322

✉️ joshuawren@outlook.com

🌐 [linkedin.com/in/joshua-wren](https://www.linkedin.com/in/joshua-wren)

🌐 Online portfolio: designsbyjoshwren.advancedgraphics.com.au

PERSONAL INFO

BIOGRAPHY



I am a motivated and career passionate individual that possesses strong graphic design, web development and project management skills, which I have developed over the course of my career.

My capabilities are extensive, but I particularly enjoy publication design, infographic design and general website design and development. I also have a sound understanding in the realm of Motion Graphics and Final Cut Suite for digital video based work.

BACKGROUND

I have been in the design industry for over ten years - three and a half years within signage design/production and nine years within print and digital design.

Within my current position I have managed and assisted in various graphic design project types and improved the efficiency of development with the skills I possess. I have worked with a large and vast client base, establishing long lasting relationships. I have effectively maintained the workflow of my section, whilst supervising a number of staff.

I strive for a harmonious relationship with my colleagues and understand the importance of balance between personal and work commitments to reach our full potential in the workplace.

INFORMATION

Date of birth:	22 January 1989
Place of birth:	Canberra ACT
Relationship status:	Married
Nationality:	Australian (Hungarian background)
Drivers license:	Yes (Australian drivers license)
Special conditions:	None

HOBBIES & INTERESTS



PERSONAL SKILLS & QUALIFICATIONS



PROFESSIONAL STRENGTHS

- Passionate and determined
- Hands on, solutions focussed individual with comprehensive experience encompassing all facets of the graphic design industry
- Develop positive relationships with clients and fellow colleagues
- Well-developed leadership and training skills – a passionate leader
- Very customer focused
- Process improvement capabilities
- Able to motivate, direct and teach others in a supportive and cooperative team environment



PERSONAL SKILLS

Time management	●●●●●●●●●●●●●●●●
Organising	●●●●●●●●●●●●●●●●
Quality control	●●●●●●●●●●●●●●●●
Working under pressure	●●●●●●●●●●●●●●●●
Training/Learning	●●●●●●●●●●●●●●●●
Strategic thinking	●●●●●●●●●●●●●●●●
Problem solving	●●●●●●●●●●●●●●●●
Communication	●●●●●●●●●●●●●●●●
Cooperation	●●●●●●●●●●●●●●●●
Leadership & Team building	●●●●●●●●●●●●●●●●
Project management	●●●●●●●●●●●●●●●●



EDUCATION

2005	●	College Attended Lake Ginninderra College (Belconnen ACT)
1999	●	High School Attended Gold Creek High School (Nicholls ACT)
1995	●	Primary School Attended Evatt Primary School (Evatt ACT)



DEGREES & DIPLOMAS

2017	●	Bachelor Degree of Web Design and Production Currently studying at: University of Canberra (ACT)
2011	●	Bachelor Degree of Graphic Design Achieved at: University of Canberra (ACT)
2010	●	Advanced Diploma of Digital Media Achieved at: CIT Reid campus (ACT)

GRAPHIC DESIGN SKILLS



SUMMARY



I am a highly creative and multitalented Graphic Designer with extensive experience in multimedia, marketing and print design. I also possess a vast set of skills within signage design and production with years of experience acquired within that field. I have a unique mix of creative, time management, problem solving and technical skill proven by 10+ years of experience.

I am a passionate and inventive creator of innovative marketing strategies and campaigns; accustomed to performing in deadline-driven environments with an emphasis on working within budget requirements.

For examples of my Graphic Design works, please visit:
designsbyjoshwren.advancedgraphics.com.au#print

EXPERTISE

PRINT

- Logos & Business Cards
- Posters & Post Cards
- Layout and Publications
- Brochures & Newsletters
- Forms
- Infographics
- Stationery
- Presentations
- Typography
- Package

PHOTOGRAPHY

- Etching
- Retouching
- Resampling
- Photograph Restoration

WEB & MULTIMEDIA

- Website Design
- Video Editing
- Social Media

GRAPHIC DESIGN SKILLS



JOB PRODUCTION SKILLS

Agile/Scrum project management	●●●●●●●●●●
Trello (Project management software)	●●●●●●●●●●
The Disability Discrimination Act (DDA) Guidelines	●●●●●●●●●●



DESIGN SKILLS

Styling	●●●●●●●●●●
Creativity	●●●●●●●●●●
Drawing	●●●●●●●●●●
Typography choices	●●●●●●●●●●
Concept development	●●●●●●●●●●
Layout development	●●●●●●●●●●
Product development	●●●●●●●●●●
Logo & Identity design	●●●●●●●●●●
Page layout & Publications	●●●●●●●●●●
Marketing materials design	●●●●●●●●●●
Product design	●●●●●●●●●●
Signage & Wayfinding	●●●●●●●●●●
Mockups & Presentations	●●●●●●●●●●
Package design/construction	●●●●●●●●●●
Print preparations	●●●●●●●●●●
Website design & Production	●●●●●●●●●●
Interactive documents	●●●●●●●●●●
Social media based design	●●●●●●●●●●
Photo editing	●●●●●●●●●●
Business forms	●●●●●●●●●●



PROGRAM SKILLS

Adobe Photoshop	●●●●●●●●●●
Adobe Illustrator	●●●●●●●●●●
Adobe InDesign	●●●●●●●●●●
Adobe Flash	●●●●●●●●●●
Adobe Bridge	●●●●●●●●●●
Adobe Acrobat	●●●●●●●●●●
Adobe After Effects	●●●●●●●●●●
Microsoft Word	●●●●●●●●●●
Microsoft Excel	●●●●●●●●●●
Microsoft Power Point	●●●●●●●●●●
Microsoft Outlook	●●●●●●●●●●
Final Cut Pro	●●●●●●●●●●
Sound Track Pro	●●●●●●●●●●
Motion	●●●●●●●●●●
Compressor	●●●●●●●●●●
Roland VersaWorks Advanced RIP Software (Digital print file ripping software)	●●●●●●●●●●
Trotec JobControl (Laser cutting and engraving software)	●●●●●●●●●●

WEB DEVELOPMENT SKILLS



SUMMARY



I am a highly experienced Web Developer specialising in front end Web Development. I am experienced with all stages of the development cycle, building, maintaining and optimising the performance of user-centric, high-impact dynamic websites.

I am well versed in numerous programming languages including JavaScript, PHP, MySQL, HTML and CSS. I have gained my skills through my university studies and also undertaking further learning and freelance work in my own time.

For examples of my Web Development works, please visit:
designsbyjoshwren.advancedgraphics.com.au#digital



EXPERTISE

- Creative design
- Web Development
- Coding & Programming
- Search engine optimisation
- Cross-Browser Compatibility
- SSL certification
- Email account authentication
- UI (User Interface)/UX (User Experience) design
- Site Troubleshooting
- SCRUM Methodology
- Hosting & Maintenance
- Digital & eCommerce Strategy
- CMS platforms
- Multimedia Design
- W3C Web Content Accessibility Guidelines (WCAG) 2.0

WEB DEVELOPMENT SKILLS



JOB PRODUCTION SKILLS

Agile/Scrum project management	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
Trello (Project management software)	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
W3C Web Content Accessibility Guidelines (WCAG) 2.0	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>



WEB DEVELOPMENT SKILLS

HTML 5	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
CSS 3	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
SASS	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
JavaScript	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
Jquery	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
Node.js	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
PHP	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
CMS	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
MySQL/phpMyAdmin	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>



PROGRAM SKILLS

Adobe Photoshop	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
Adobe Illustrator	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
Adobe Flash	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
Adobe Dreamweaver	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
Adobe After Effects	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
Final Cut Pro	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
Sound Track Pro	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
Motion	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
Compressor	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
WordPress	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
Glitch & JSFiddle (Online website & app building /live viewing platforms)	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
InVision (Mobile app concept design interactive mock up building platform)	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
GitHub	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
MySQL (Database Management Tool)	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>

EMPLOYMENT HISTORY & REFEREES



Since
March
2020

Royal Australian Mint

Denison St, Deakin ACT 2600, Australia

Senior Graphic Designer

Responsibilities:

- Design and layout booklet pages, ads, brochures, flyers, infographics and marketing collateral
- Designing and developing packaging collateral for collectable coin programs for all quality grades
- Produced ad and social media campaign strategies for a variety of products
- Putting forth creative/conceptual ideas for collaborative team feedback
- Managing signage development and install for the gallery, exhibition and shop space
- Managing projects from start to finish and ongoing from small to large scale
- Content creating and developing
- Creating Microsoft Office document templates for wide organisation use
- Managing a large list of tasks and planning timelines
- Working to a tight deadline in order to meet product owner agenda's
- Proof checking the work of others, in order to identify mistakes and quality issues
- Making sure quality control is always kept to high level
- Finished art and pre-press of files to a high calibre, to minimise any final outcome risks
- Print management from beginning to delivery.

 Daniel Neale (Department Manager)

 0427 907 351

 daniel.neale@ramint.gov.au

Jan
2012
till
March
2020


Transit Graphics

Level 1 Suite 3, 11 McKay Lane Turner ACT 2612, Australia

Senior Graphic Designer

Responsibilities:

- Design and layout booklet pages, ads, brochures, flyers, infographics and marketing collateral for multiple clients
- Produced ad campaign strategies for a variety of products and services
- Design logos and brand identity for new and existing clients
- Designing an array cardboard models and working with a laser engraver to then progress into die making for print production for all size print runs
- Assisting the Art Directors with creative/conceptual ideas
- Quoting for small to large scale jobs and projects
- Managing projects from start to finish and ongoing with small to large scale clients (government and private based clientele)
- Managing a number of staff on a daily basis
- Working with Excell data and manipulating to suite certain layouts and publications
- Working to a tight deadline in order to meet clients agenda's
- Proof checking the work of others, in order to identify mistakes and quality issues
- Making sure quality control is always kept to high level
- Finished art and pre-press of files to a high calibre, to minimise any final outcome risks
- Print management from beginning to delivery, ensuring the client is up to date with need to know information and deadlines are met.

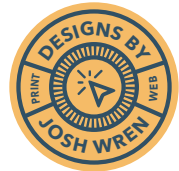
 John Mikita (Business owner and head supervisor)

 0407 008 818

 john@transitgraphics.com.au

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EMPLOYMENT HISTORY & REFEREES



Jan 2008
till Jan 2010
&
Oct 2010
till Dec 2011


Canberra Rubber Stamps and Signs (CRSS)

49 Townsville St, Fyshwick ACT 2609, Australia

Graphic Designer, Sign Production & Installer

Responsibilities:

- Designed numerous print advertisements and general signage based artworks to be applied on all forms of products (promotional materials, vehicles, various metal based material and shop front/internal)
- Working with clients from start to finish ensuring they are happy with the final result and are kept in the loop throughout the whole process
- Working to a tight deadline in order to meet clients agenda's
- Proof checking the work of others, in order to identify mistakes and quality issues
- Making sure quality control is always kept to high level
- Managing a team to execute projects within the production and installation fazes
- Signage production, working with a large range of machinery whilst following strict safety guidelines when in use
- Finished art and pre-press of files to a high calibre, to minimise any final outcome risks
- Working with digital printing machinery
- Working in a number of different settings be it construction sites, office, business locations or schools
- Ensuring work safety measures are taken following the industry work safety guidelines.

 Michael Vaughan (Business owner and Head supervisor)

 02 6280 6954 - 0414 628 016

 michael@crss.com.au

Jan 2010
till Oct 2010


ACT Light Control

10 Farrell Pl, Canberra ACT 2601

Window Film Installer

Responsibilities:

- Installation of window film to windows in commercial and residential dwellings
- Undertaking jobs unsupervised
- Working to a tight deadline in order to meet clients agenda
- Making sure quality control is always kept to a high level.

 Greg Frewin (Business owner and Head supervisor)

 02 6291 2986 - 0422 173 804

 info@actlightcontrol.com.au

June 2006
till Jan 2008


Able Electrics

Weetangera ACT 2614, Australia

Apprentice Electrician

Responsibilities:

- Undertook TAFE for Electro Technology
- Worked within commercial and residential dwellings
- Electrical skills set were wiring and fitting to problem finding and solving
- Worked in unsupervised situations for various amounts of time.

 Chris Tonkin (Business owner and Head supervisor)

 0418 627 912