

Josephine Browning

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Human Resources Department
Pacific Life Omaha Division
6750 Mercy Rd
Omaha, NE 68106

September 28, 2024

Dear Melissa Choudhary:

As someone with a passion for learning, strong analytical skills, and a collaborative spirit, I can bring my skill set to Pacific Life to contribute as an intern. I recently met Sydney Holsinger at the UNL career fair and with Luke Winkel for a sit-down interview, and after learning more details about the position, I am enthusiastic to apply for the summer actuarial internship at Pacific Life. I am a detail-oriented individual with a strong interest in learning more about the insurance field through hands-on experience. This is a fantastic opportunity to take a step into a business career field and learn from experienced professionals. Taking into consideration my interest in continuous learning, strong communication, and time management skills, I believe I would be a good fit for this internship.

In my past jobs, I have gained crucial skills to work in a team setting and develop strong oral communication skills in the workplace. I understand how important clear communication is when collaborating with colleagues, and I am eager to bring this invaluable ability to an internship. Working in retail and sales for three years has provided many experiences to hone critical thinking skills and create a strong work ethic. In addition to my past work experience, my educational path has provided me with a variety of especially useful skills that will be beneficial in this internship.

I am currently a third-year student at the University of Nebraska-Lincoln, and I passed the FM exam this past Spring. Studying for an actuarial exam while balancing work and school has taught me how to prioritize my time and balance multiple projects at the same time. I am looking forward to an internship opportunity that would challenge me and build on my career and academic skills.

Thank you for considering me for this internship position. I am eager to potentially bring my passion for learning, interpersonal communication skills, and time management abilities to Pacific Life in the future. If you wish to reach out to me, please contact me by email or phone number. Thank you again for your consideration.

Sincerely,

Josephine Browning