

# CURRICULUM-VITÆ

## **SIMRAN JOT KAUR**

V.P.O.Takhatgarh , Ropar

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## **CAREER OBJECTIVE**

To be an efficient performance in all the aspect of my work by optimally utilizing my skills and potentials and to work in a good and reputed Hospital on a good post and work hard for it.

## **EDUCATION QUALIFICATION**

SR NO.	CLASS	SCHOOL/COLLEGE	YEAR OF PASSING	MARKS
1	10 <sup>TH</sup>	P.S.E.B	2019	76.6%
2	12 <sup>TH</sup>	P.S.E.B	2021	76.8%
3	B.C.A	Punjabi.uni.patiala	2025	77%

## **SKILLS**

- Programming languages
- MS Office suite
- Teamwork and collaboration
- Consistency
- Communication skills
- Strategic Thinking
- Goal oriented
- Discipline & Time Management

## **EXPERIENCE**

- FRESHER

## **PERSONAL DETAILS**

- Father's Name : Pakhar singh
- D.O.B : 30/11/2003
- Marital Status : Unmarried
- Sex : Female
- Language Known : English, Hindi and Punjabi

➤ Nationality

: Indian

### **DECLARATION**

I hereby declare that all above information is correct to the best of my knowledge and the belief. I am a self-motivated and disciplined individual, committed to continuous learning and teamwork. My technical background in computer application, along with my experience as a sports player, has strengthened my leadership, problem solving, and time management abilities.

**DATE:**

**Simranjot kaur**