



TEDDY YU

HRIS SPECIALIST

Personal Profile

I am an HRIS specialist with extensive experience in software development and database management, and I love developing systems for businesses.

Core Competencies

- Project Management
- HRIS Design and Administration
- Requirements Analysis
- Operations Troubleshooting
- Process Improvement
- Organizational Development

Contact Info

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Work References

Gabby Wong
Consultant, Business Motion Center
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Diana Lashbrook
HR Director, LYSAS Partners
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Career Summary

HRIS SPECIALIST

Psychemotive Solutions | Apr 2016 - present

- Collaborates with the HR team to enhance processes and ensure that all information is up-to-date
- Develops HRIS solutions in response to business needs

ASSISTANT HRIS ANALYST

LYSAS Partners | Aug 2014 - Mar 2016

- Worked with the support team to define issues in the system
- Wrote a user manual for the HRIS and conducted employee trainings
- Performed system audits

Academic Background

MOTION BUSINESS CENTER

Postgraduate Diploma | Feb 2015 - Feb 2016

- Diploma in Business Process Management
- Learned how to troubleshoot and optimize business processes using digital systems
 - Designed an HRIS from scratch

FARNASH INSTITUTE

Bachelor of Science | Jun 2008 - Jun 2012

- BS Information Systems
- Specialization in Software Development
 - Webmaster, Farnash Marketing Association
 - Vice President, Developer Society of Farnash