



# Jessie Smith

## IT PROJECT MANAGER

### PERSONAL PROFILE

I am an IT project manager with holistic knowledge of software development and design. I am also experienced in coordinating with stakeholders.

### WORK EXPERIENCE

#### Project Manager

*Westheon FGW | Oct 2017 - present*

- Conduct day-to-day project coordination, planning, and implementation across multiple teams
- Create functional and technical application documents

#### Senior UX Designer

*Pixelpoint Hive | Jan 2014 - Sept 2017*

- Managed complex projects from start to finish
- Collaborated with other designers
- Translated requirements into polished, high-level designs

### EDUCATIONAL HISTORY

#### HGFZ Graduate Center

*Masters in Project Management | Jan 2013 - Dec 2014*

- Studied project planning, coordination, and ethics
- Worked with various startups on launching new apps and services

#### Cliffmoor College

*BA Product Design | Dec 2008 - Dec 2012*

- GPA: 3.26
- Minor in Management
- Thesis involved studying several technology companies and optimizing their product design process

### CONTACT ME AT

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### SKILLS SUMMARY

- Project Management
- Software Development
- Budgeting and Cost Analysis
- Enterprise Resource Planning
- Staff and User Training
- Process Improvement

### AWARDS RECEIVED

Most Outstanding Employee  
of the Year, Pixelpoint Hive  
(2015)

Best Mobile App Design,  
HGFZ Graduate Center  
(2014)

Design Awards, Cliffmoor  
College (2012)