

# NHU NGUYEN

——Freight Forwarder Trainee——



*An independence and self-motivated business fresh graduate. Has the ability to work independently as well as in a team. Seeking an entry position as an Intern in a large company to upgrade my skills and knowledge.*

## SKILLS

Microsoft office (Word, Excel & Powerpoint)	● ● ● ● ●
Customer service skill	● ● ● ● ●
Communication skill	● ● ● ● ●
Project management	● ● ● ● ●
Google Analytics	● ● ● ● ●

## CERTIFICATIONS

**Responsive web design (HTML/ CSS/JavaScript)**

*Free Code Camp*

**Inbound Marketing**

*Hubspot Academy*

**Google Analytics for beginner and the Advanced Google Analytics**

*Google Analytics Academy*

## LANGUAGES

**English** : Proficiency

**Swedish** : Basic

**Chinese** : Fluent

## VOLUNTEER

**Business Me Participant**

**Aiesec EP in the Philippines**

## EDUCATION

**Master degree: Global Innovation Management**

University of Turku/ 2015- 2018

Major: Entrepreneurship, Marketing, Business management

**Bachelor degree: International Business**

Foreign Trade University/ 2010- 2014

Major: Logistics, Business management, Finance

## WORK HISTORY

**Restaurant Assistant- Maanshan Oy**  
*(September 2019- current)*

Providing excellent service to ensure customer satisfaction. Supporting in business development. Handling invoices and receipts and make report at the end of work shift.

**Social media officer - Boost Turku**  
*(May 2019- September 2019)*

Develop, implement and manage social media strategy. Utilize Facebook and Instagram marketing tools. Participate in offline promotion events.

**Project Coordinator - Epsilon Mobile Ltd**  
*(Mach 2014- July 2015)*

Coordinate project management activities, resources, equipment and information. Maintain the social media presence across all digital channels. Assign tasks to internal teams and assist with schedule management.

**Restaurant Management Assistant- Pizza 4P's**  
*(August 2013- Mach 2014)*

Write and optimize content for the website and social networking accounts such as Facebook and Instagram. Manage regular posts on Facebook and respond to followers and increase the engagement.

**Logistic Intern- New Golden Sea Logistics**  
*(May 2013- August 2013)*

Finding the solution for cargo sale, handling the customs document. Arrange import and export customs clearance. Contact customer to update the process, handle the raising problem.

## Contact me

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