

No. 13(01)/2015-Vig.
Government of India
Ministry of Communications & Information Technology
Department of Electronics & Information Technology
NATIONAL INFORMATICS CENTRE
A-Block, CGO Complex, Lodhi Road, New Delhi-110 003

Dated: 14/09/2015

CIRCULAR

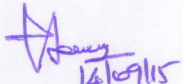
Vigilance Unit, NIC, HQ, New Delhi receives proposals from Administration/Personnel Division and State Units of NIC for obtaining the Vigilance Clearance Certificate for the officers/staff for various purposes.

A communication has been received from Director Vigilance, DeitY stating that it has been noticed that request for Certificate for Vigilance Clearance for various purposes such as review promotion, promotion, retirement, forwarding of applications of officers for employment in other offices are sent at the eleventh hour in Vigilance Unit, DeitY. Before issuing such certificate, Vigilance Unit, DeitY has to check its records and thereafter seek approval of competent authority. This requires a reasonable time. It is, therefore, requested that any request for Certificate for Vigilance Clearance must reach Vigilance Unit, DeitY complete in all respects at least fifteen days prior to the date of interview, meeting of DPC, retirement, forwarding of applications etc. for which the vigilance clearance is required.

In this regard a Circular No. 15(2)/2013-Vig. dated 27.11.2013 was already published on Intranic that all concerned Divisions/ State Units were requested that they should forward the proposals for obtaining Vigilance Clearance adequately well in advance by giving at least 15 days of time to process the same. It is also observed that despite issuance of the above Circular proposals for obtaining Vigilance Clearance has been received in Vigilance Unit at eleventh hour from some Divisions/State Units.

In view of the above all the State Units/ Personnel Division and Administration of NIC, HQ, New Delhi are requested that they should forward the proposals for obtaining Vigilance Clearance adequately well in advance by giving at least 15 days of time to process the same. Further, we may also request in r/o the proposal of Vigilance Clearance for the level of Scientist-G/DDG and above they should send the proposals well in advance at least 20 days for scrutiny and sending proposals to Vigilance Unit, DeitY for obtaining Vigilance Clearance Certificate.

This issues with the approval of the Competent Authority and comes into force with immediate effect.


(P. Lenin)
Vigilance Officer

Copy to:-

1. State Informatics Officer/SO/DDO of all State/UT Units through IntraNIC.
2. DDG(Personnel & Admin.), NIC, HQ, New Delhi.
3. OSD to DG, NIC.
4. Joint Director (Personnel), NIC, HQ, New Delhi.
5. Joint Director (Admin.).
- ✓ 6. Notice Board through IntraNIC.
7. Office copy.