

# Security Architecture Narrative

Interviewbit Software Services LLP

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## Contents

|          |  |          |
|----------|--|----------|
| <b>1</b> | <b>Security Architecture Narrative</b>                         | <b>3</b> |
| <b>2</b> | <b>Interviewbit Software Services LLP Product Architecture</b> | <b>3</b> |
| <b>3</b> | <b>Interviewbit Software Services LLP Infrastructure</b>       | <b>3</b> |
| 3.1      | Product Infrastructure . . . . .                               | 3        |
| 3.1.1    | Authorized Personnel . . . . .                                 | 3        |
| 3.2      | IT Infrastructure . . . . .                                    | 3        |
| <b>4</b> | <b>Interviewbit Software Services LLP Workstations</b>         | <b>3</b> |
| 4.1      | Remote Access . . . . .  | 4        |
| <b>5</b> | <b>Access Review</b>   | <b>4</b> |
| <b>6</b> | <b>Penetration Testing</b>                                     | <b>4</b> |
| <b>7</b> | <b>Interviewbit Software Services LLP Physical Security</b>    | <b>4</b> |
| <b>8</b> | <b>Risk Assessment</b>   | <b>5</b> |
| 8.1      | Adversarial Threats . . . . .                                  | 5        |
| 8.2      | Non-Adversarial Threats . . . . .                              | 5        |
| <b>9</b> | <b>References</b>  | <b>5</b> |
| 9.1      | Narratives . . . . .   | 5        |
| 9.2      | Policies . . . . .   | 5        |
| 9.3      | Procedures . . . . .   | 5        |

Table 1: Control satisfaction

| Standard | Controls Satisfied         |
|----------|----------------------------|
| TSC      | CC6.6, CC6.7, CC7.1, CC7.2 |

Table 2: Document history

| Date       | Comment          |
|------------|------------------|
| Jun 1 2018 | Initial document |

# 1 Security Architecture Narrative

Here we narrate why our org satisfies the control keys listed in the YML block

## 2 Interviewbit Software Services LLP Product Architecture

Describe product architecture here, emphasizing security implications

## 3 Interviewbit Software Services LLP Infrastructure

### 3.1 Product Infrastructure

Describe product infrastructure, emphasizing security measures

#### 3.1.1 Authorized Personnel

- **AWS root account** access is granted only to the CTO and CEO
- **AWS IAM** access is granted to to a limited group of **Operators**
- **Interviewbit Software Services LLP SSH** access is granted to a limited group of **Operators**
- **Interviewbit Software Services LLP DB** access is granted to a limited group of **Data Operators**

### 3.2 IT Infrastructure

Interviewbit Software Services LLP uses the following cloud services for its internal infrastructure:

- List cloud services

Access to these cloud services is limited according to the role of the Interviewbit Software Services LLP employee and is reviewed quarterly as well as via regular onboarding/offboarding tasks for new and departing employees.

## 4 Interviewbit Software Services LLP Workstations

Interviewbit Software Services LLP workstations are hardened against logical and physical attack by the following measures:

- operating system must be within one generation of current
- full-disk encryption
- onboard antivirus/antimalware software

- OS and AV automatically updated

Workstation compliance with these measures is evaluated on a quarterly basis.

#### **4.1 Remote Access**

Many Interviewbit Software Services LLP employees work remotely on a regular basis and connect to production and internal IT systems via the same methods as those employees connecting from the Interviewbit Software Services LLP physical office, i.e., direct encrypted access to cloud services. It is the employee's responsibility to ensure that only authorized personnel use Interviewbit Software Services LLP resources and access Interviewbit Software Services LLP systems.

### **5 Access Review**

Access to Interviewbit Software Services LLP infrastructure, both internal and product, is reviewed quarterly and inactive users are removed. Any anomalies are reported to the security team for further investigation. When employees start or depart, an onboarding/offboarding procedure is followed to provision or deprovision appropriate account access.

### **6 Penetration Testing**

Interviewbit Software Services LLP commissions an external penetration test on an annual basis. All findings are immediately reviewed and addressed to the satisfaction of the CTO/CEO.

### **7 Interviewbit Software Services LLP Physical Security**

Interviewbit Software Services LLP has one physical location, in San Francisco, CA. Key issuance is tracked by the Office Physical Security Policy Ledger. Office keys are additionally held by the lessor, property management, and custodial staff. These keys are not tracked by the Office Physical Security Policy Ledger. Interviewbit Software Services LLP managers regularly review physical access privileges.

Interviewbit Software Services LLP infrastructure is located within AWS. Interviewbit Software Services LLP does not have physical access to AWS infrastructure.

## 8 Risk Assessment

Interviewbit Software Services LLP updates its Cyber Risk Assessment on an annual basis in order to keep pace with the evolving threat landscape. The following is an inventory of adversarial and non-adversarial threats assessed to be of importance to Interviewbit Software Services LLP.

### 8.1 Adversarial Threats

The following represents the inventory of adversarial threats:

| Threat | Source | Vector | Target | Likelihood | Severity |
|--------|--------|--------|--------|------------|----------|
|--------|--------|--------|--------|------------|----------|

### 8.2 Non-Adversarial Threats

The following represents the inventory of non-adversarial threats:

| Threat | Vector | Target | Likelihood | Severity |
|--------|--------|--------|------------|----------|
|--------|--------|--------|------------|----------|

## 9 References

### 9.1 Narratives

Products and Services Narrative System Architecture Narrative

### 9.2 Policies

Encryption Policy Log Management Policy Office Security Policy Remote Access Policy Security Incident Response Policy Workstation Policy

### 9.3 Procedures

Apply OS Patches Review & Clear Low-Priority Alerts Review Access Review Devices & Workstations