SCRUM MEETING WEEK (1)

**:white_check_mark: Sprint planning checklist**

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| --- | --- | --- |
| **Preparation** | **Meeting** | **Follow up** |
| ​​   Nothing | ​​   Discussed topic   Found dataset | ​​   Create a use-case scenario diagram |

** Sprint team members**

|  |  |
| --- | --- |
| **Name** | **Role** |
| ​​ Taii Hirano | Team member   * Making diagram using Astah * Discussed topic * Contributed to use case |
| Leo Kaiya | Scrum Master   * Searched database in Kaggle |
| Putri Leksono | Team member   * Brainstorm Ideas * Searched database in Kaggle |
| Karen Masuda | Team member   * Discussed topic * Contributed to use case * Brainstorm Ideas |
| Joy Umejiego | Team member   * Discussed topic * Brainstorm Ideas |

** Sprint planning meeting items**

**Details Current sprint**

|  |  |
| --- | --- |
| **Start date** | ​​ Jan 30, 2024 |
| **End date** | Feb 06, 2024 |
| **Sprint theme** | ​​ Planning out the Topic and familiarizing with tools |
| **Team capacity** | 100% |
| **Issues capacity** | - Exploring the dataset  - Familiarizing with the data |
| **Individual capacity** | Taii Hirano: 100%   Leo Kaiya: 100%   Putri Leksono: 100%   Karen Masuda: 100%   Joy Umejiego: 100% |
| **Potential risks** | There is no exams, so no potential risk at this time |
| **Mitigations** | No risk to mitigate |

** Sprint planning resources**

* <https://www.kaggle.com/datasets/alpacanonymous/us-pollution-20002021>